

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON
TUESDAY, FEBRUARY 27, 2018 AT 6:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.**

Call to Order: 6:05 PM
Present: Stephen Coulter
Jill Caffrey
Tamara Durante
Absent: Jon Duane
Michael Collins
Also Present: Kathy DeMarsh, E.D., Secretary to the Board;
Rob Garrett, Director of Operations

Bills and Communications

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To accept the agenda for February 27, 2018
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable warrant and Payroll
Journal for January
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To approve the January 9, 2018 Regular Meeting Minutes as written
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for
January, 2017
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt of the Monthly Financial Reports-Cost Comparatives
for December 31, 2017
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Director's Report of February 27, 2018.
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

Voted: To table approval of the Salary Calculation for the Executive Director effective
FY beginning 10/1/17 until the March meeting
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt and approve the Certificate of Final Completion and
Application and Certificate for Payment from Riverdale Plumbing & Heating,
Inc. for Project 264048, Wheeler Park II Boiler/DHW Replacement
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve Amendment #7 to Work Plan 5001. This
amendment funds additional formula funding projects and extends the contract
dates of service from June 30, 2019-June 30, 2020.
Ayes: 3 Nays: 0 Abstained: 0

Old Business

Water/Sewer Bills Update-none

Lawson Green Apartments Development -

Chairman Coulter provided a brief update on the project:

The project received approval from the Town of Scituate ZBA and the Grantham Group submitted an application for the spring funding round of LIHTC.

New Business

None

On a motion by Stephen Coulter, seconded by Tamara Durante, it was unanimously

Voted: To adjourn the meeting, the time being 7:10PM
Ayes: 3 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh

Kathy J. DeMarsh, Secretary