

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON
TUESDAY, FEBRUARY 19, 2019 AT 6:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.**

Call to Order: 6:00 PM
Present: Stephen Coulter
Jill Caffrey
Tamara Durante
Absent: Jon Duane
Also Present: Kathy DeMarsh, E.D., Secretary to the Board

Bills and Communications

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

Voted: To accept the agenda for February 19, 2019
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable warrant and
Payroll Journal for December, 2018
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable warrant and
Payroll Journal for January, 2019
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To approve the December 11, 2018 Regular Meeting Minutes as written
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for
December, 2018 and January, 2019
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt of the Monthly Financial Reports-Cost
Comparatives for November 30, 2018 and December 31, 2018
Ayes: 3 Nays: 0 Abstained: 0

On a motion by, Jill Caffrey seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt of the Director's Report of February 19, 2019
Ayes: 3 Nays: 0 Abstained: 0

Board members were reminded of the requirement to complete the DHCD Mandatory Online
Board Member Training addressed in PHN 2017-05

Old Business

Lawson Green Apartments Development

Chairman Coulter provided a brief update on the project. He suggested that disposing of the land
through a land lease rather than a sale could enhance the prospect of DHCD approving the
application for LIHTC submitted by Grantham Group as the land lease would address their
concern of high property taxes.

Chairman Coulter proposed a vote to change the language from sale to lease.

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To approve the change of disposition of land from ground sale to ground
lease, with the same conditions.
Ayes: 3 Nays: 0 Abstained: 0

New Business

State Appointee Board Member Vacancy

The Board discussed the vacancy of the state appointee member. Board member, Jill Caffrey, said she would be interested in filling the vacancy. It was agreed that the Executive Director would forward Jill Caffrey's resume to DHCD as the Board's recommendation to fill the vacancy.

CPC Update

CPC member and representative for the Scituate Housing Authority Board, Tamara Durante gave an informative update of the current projects being considered by the Committee and the status of funds available.

Land Swap

The Board discussed the possibility of a land swap proposed by the Town of Scituate. The land being considered for the swap would be the Driftway property, currently owned by the Scituate Housing Authority for the parcel known as Town of Scituate Parcel ID 38-1-16-B, located behind Central Park.

Adjourn

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To adjourn the meeting, the time being 7:36 PM
Ayes: 3 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh
Kathy J. DeMarsh, Secretary