

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON
TUESDAY, NOVEMBER 13, 2018 AT 6:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.**

Call to Order: 6:00 PM
Present: Stephen Coulter
Jon Duane
Jill Caffrey
Tamara Durante
Absent: Michael Collins
Also Present: Kathy DeMarsh, E.D., Secretary to the Board
Rich Conlon, Fee Accountant
Jodi Maurer, Secure Energy, VP Sales

Bills and Communications

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To accept the agenda for November 13, 2018
Ayes: 4 Nays: 0 Abstained: 0

Jodi Maurer, Secure Energy representative explained to the Board the current market for energy commodities, and what the Scituate Housing Authority was able to lock into for gas and electric rates. Jodi explained that the driving force behind the increase in electric is congestion in the pipeline and the capacity for this area. The good news is that gas actually decreased. Jodi explained that she met with the Executive Director in June and provided the Scituate Housing Authority with the best rates she could obtain. Fortunately, they agreed to lock them in at that time, as rates have continued to climb since then. The Board thanked Ms. Maurer for attending and for her presentation.

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable warrant and Payroll Journal for October, 2018
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To approve the October 9, 2018 Regular Meeting Minutes as written
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for October , 2018
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Monthly Financial Reports-Cost Comparatives for September 30, 2018
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt and approve the Year End Operating Statement Reports for FYE 9/30/18 as provided by the Fee Accountant, Rich Conlon
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve the Year End Top 5 Compensation Form and Year End Certifications for FYE 9/30/18
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt and approve the Operating Budgets for FYE 9/30/19 as presented by the Fee Accountant, Rich Conlon and the Executive Director for programs 49-1, 667-1 and 689-1.
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

Voted: To acknowledge receipt and approve Amendment #8 to Capital Improvement Work Plan 5001, funding the FY 2021 Formula Funding Award, and asbestos

abatement related to 667-2, WP Window Project Phase II and extending the contract dates of service from June 30, 2020 to June 30, 2021.

Ayes: 4 Nays: 0 Abstained: 0

Old Business

Lawson Green Apartments Development -

Chairman Coulter informed the Board that DHCD was concerned with how the real estate taxes could be controlled with this project. He discussed the possibility of doing a ground lease rather than selling the land to Grantham allowing the housing authority to work with the town on a PILOT negotiation.

New Business

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

Voted: To adjourn the meeting, the time being 7:50PM
Ayes: 4 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh

Kathy J. DeMarsh, Secretary