

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON  
TUESDAY, OCTOBER 10, 2017 AT 6:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.**

**Call to Order:** 6:01 PM

**Present:** Stephen Coulter  
Jon Duane (6:15pm)  
Jill Caffrey  
Tamara Durante  
**Absent:** Michael Collins

**Also Present:** Kathy DeMarsh, E.D., Secretary to the Board; Rob Garrett, Director of Operations

**Bills and Communications**

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To accept the agenda for October 10, 2017  
Ayes: 3                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To acknowledge receipt and approve the Accounts Payable warrant and Payroll  
Journal for September, 2017  
Ayes: 3                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To approve the September 12, 2017 Regular Meeting Minutes as written  
Ayes: 3                      Nays: 0                      Abstained: 0

On a motion by Tamara Durante, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt of the Reconciliation Reports for  
August 31, 2017  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To acknowledge receipt of the Monthly Financial Reports-Cost Comparatives  
for August 31, 2017  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

**Voted:** To acknowledge receipt of the Director's Report of October 10, 2017  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Tamara Durante, it was unanimously

**Voted:** To acknowledge receipt and approve submission of the 2018 CIP (Capital  
Improvement Plan-Formula Funding) to the DHCD for approval  
Ayes: 4                      Nays: 0                      Abstained: 0

On a motion by Jill Caffrey, seconded by Jon Duane, it was unanimously

**Voted:** To acknowledge receipt of the Quote Tabulation for the Fire Alarm Service  
Contract, Alarm Inspection, Testing and Monitoring and award the Contract to  
Flight Alarm Corporation for a three (3) year period beginning November 1,  
2017.  
Ayes: 4                      Nays: 0                      Abstained: 0

Attorney John Danehey, on behalf of his clients, Jason and Kristen Swan requested that the Scituate Housing Authority Board consider releasing the restriction on the section of land deeded by the Housing Authority to the Etrusco, that is the tennis court of the Swan property, lot A2.  
Discussion ensued.

On a motion by Jon Duane, seconded by Tamara Durante, it was unanimously

**Voted:** To consider the partial release of restrictions for Lot A2, as long as the Etrusco  
receives adequate consideration  
Ayes: 4                      Nays: 0                      Abstained: 0

**Old Business**

Water/Sewer Bills Update-no update

Lawson Green Apartments Development Update-  
No update

**New Business**

None

On a motion by Jon Duane, seconded by Jill Caffrey, it was unanimously

<b>Voted:</b>	To adjourn the meeting, the time being 7:15PM
Ayes: 4	Nays: 0                      Abstained: 0

(Seal)

*Kathy J. DeMarsh*  
Kathy J. DeMarsh, Secretary