

**TOWN OF SCITUATE, MASSACHUSETTS
PUBLIC BUILDING COMMISSION**



**MEETING MINUTES
Public Building Commission
Tuesday, October 24, 2023
Scituate Town Hall
Select Board Hearing Room
600 Chief Justice Cushing Hwy
7:00 pm**

Commission Members Present: Stephen Shea; Chair, Jeff Wilson

Also in Attendance: Fire Chief Mark Donovan, Alicia Anthony; Recording Secretary, J.D. Miller; User Member

Members Not in Attendance: Stephanie Holland, Joe Annese

Chair Shea called the meeting to order at 7:03 p.m.

Chair Shea made a motion to approve the September 19, 2023 Meeting Minutes, which was seconded by Jeff Wilson and voted majority in favor (3-0).

Humarock Fire Station #4:

- **Project Update/Open Items**

Chief Donovan provided a brief update, sharing that he has looked at the plaque and stone, and feels it would be better put at the Public Safety Building. He shared that DPW will set the plaque on the stone.

Chief Donovan also shared that a reputable vendor has looked at the old Station #3 system and has agreed to move it to the new station. The remaining money in the account will go towards this project.

Chair Shea made a motion to approve moving the systems from both of the #3 Stations to the new Station #4, with the amount not to exceed \$3,740, which was noted in last PBC meeting notes, which was seconded by Jeff Wilson, and voted unanimously in favor (3-0).

- **Discuss/Vote Change Orders**

There were no Change Orders to discuss.

- **Public Questions & Comments**

There were no public questions or comments.

- **Discuss/Vote all Purchase Orders/Requisitions**
There were no Purchase Orders or Requisitions to discuss.

Senior Center Project:

- **Project Update/Open Items**
Chair Shea provided an update from Facilities Manager, Kevin Kelly. This reported that the signs are to be ordered and get done.
Mr. Kelly had also shared with Chair Shea that he is looking at getting quotes from a vendor for purposes of having more control over HVAC system for it to run more efficiently. The board will discuss this further at the next meeting with Mr. Kelly.
Mr. Kelly's last update stated that there has been little progress on the island entry but should be in the works upon his return.
User Member, J.D. Miller, shared that the Selectboard had asked for feedback on extending the hours for permitted events. He said that the board had voted to extend them another 30 – 60 minutes, and has sent back to the Selectboard.
- **Discuss/Vote Change Orders**
There were no Change Orders to discuss.
- **Public Questions & Comments**
There were no public questions or comments.
- **Discuss/Vote all Purchase Orders/Requisitions**
There were no Purchase Orders or Requisitions to discuss.

Public Safety Complex Project Update:

- **Discuss EOC HVAC**
Chair Shea shared another report from Mr. Kelly, stating that he did not get the grant from DOER to help with funds for the HVAC work. Mr. Kelly plans on reaching out to National Grid to inquire about incentives.
- **Public Questions & Comments**
There were no public questions or comments.
- **Discuss/Vote all Purchase Orders/Requisitions**
There were no Purchase Orders or Requisitions to discuss.

Library Project Update:

- **Project Update/Open Items**
Mr. Kelly's report stated that the fence is up and the generator is in and running. It was also conveyed that a new meter from Eversource is still awaiting arrival.
- **Public Questions & Comments**
There were no public questions or comments.
- **Discuss/Vote all Purchase Orders/Requisitions**
There were no Purchase Orders or Requisitions to discuss.

Old/New Business:

- **Review any Open Old/New Business Items**

Mr. Miller inquired about the PBC's expected involvement with the new property on the pier would be. Chair Shea responded to this stating that he was informed that this was not a public building but that the PBC may be brought in for the demo and a quick review. Chair Shea also shared that the board is still waiting to see what the commission's position will be with the Water Treatment Plant project.

Chair Shea made a motion to adjourn the meeting at 7:25 p.m., which was seconded by Jeff Wilson, and voted unanimously in favor (2-0).