Members Present: Mr. William Limbacher, Chairman, Mr. Dan Monger, Vice Chairman, Mr. Eric Mercer, Mr. Robert Vogel, Mr. Richard Taylor and Dr. Nico Afanasenko.

Members Absent: None

Others Present: Ms. Laura Harbottle, Town Planner

See Sign-in List for names of others present at this meeting.

Location of meeting: Selectmen's Hearing Room, Town Hall

Mr. Limbacher called the meeting to order at 7:30PM. He announced the meeting was not being audio recorded and asked if there were any other recordings being taken. There were none.

Documents 1/26/12 Planning Board Agenda

ACCEPTANCE OF AGENDA: Mr. Monger moved to accept the agenda. Mr. Taylor seconded the motion and the vote was unanimous in favor.

Workshop – Roles and Responsibilities of Planning Board Members – Part I

Joel Bard of Kopelman and Paige, P.C. presented the Roles and Responsibilities of Planning Board and Zoning Boards of Appeals on behalf of The Citizens Planner Training Collaborative. He provided a powerpoint presentation and handouts to those present. He concluded his presentation and question period shortly before 10:00 P.M.

Minutes

Mr. Monger moved to approve the January 12, 2012 meeting minutes. Dr. Afanasenko seconded the motion. Motion was approved unanimously with Mr. Vogel and Mr. Taylor abstaining as they were not at the 1/12/12 meeting.

Accounting

Documents

P.O. # 12004284 (\$172.50), P.O. # 12004372 (\$69.49), P.O. # 12004387 (\$56.40), P.O. # 12004513 (\$70.00), P.R. # 12004852 (\$1,008.94)

Dr. Afanasenko moved to approve the requisition for \$172.50 to Chessia Consulting Services for peer review for the Stormwater Permit for 8 Border Street, for \$69.49 to Schwabb Inc for an office stamp, \$56.40 to WB Mason for mailing labels, for \$70.00 to Ockers for a typewriter wheel and for \$1,008.94 to Beals & Thomas for peer review services for 49 Booth Hill Road. Mr. Mercer seconded the motion. Motion was unanimously approved.

Scheduling – Chairman Limbacher informed the Board that February 9, 2012 is a very busy meeting with a full schedule. He indicated that at the February 23, 2012 meeting there will be items for street acceptance

for town meeting and there will be a line item discussion for the masterplan. He also let the Board know about some of the items the CPC had voted on for town meeting.

Mr. Vogel moved to adjourn the meeting at 10:05 pm. Dr. Afanasenko seconded the motion. Motion was unanimously approved.

Respectfully submitted,

Karen Joseph Planning Board Secretary

Dr. Nico Afanasenko, Clerk