



Scituate Planning Board

APPLICATION FOR COMMON DRIVEWAY SPECIAL PERMIT 5/2021

General Information for Applicants

Any proposal that impacts, or involves any change in, or additional connections to, town sewer or the municipal water supply must present a preliminary plan to the Sewer or Water Commissioners detailing the existing and proposed water and sewer usage before filing an application with the Planning Board.

Checklist for applicants:

The following must be included with all applications for approval of an Common Driveway Special Permit:

- ___1) Twenty copies of this form, the deed to the property, and if the applicant does not own the property, a signed purchase and sale agreement or documentation authorizing submission by the applicant;
- ___2) 20 copies of a Common Driveway Plan and Cross Section prepared in accordance with Town of Scituate Zoning Bylaw, Sections 770.4 and 780.3, providing all information necessary for the Planning Board to determine compliance with Section 780.7. Plans must be stamped by a Registered Land Surveyor or Professional Engineer. All plans must be folded.
- ___3) Twenty copies of a written summary of the results of drainage calculations including a description of the drainage system and how it functions; and 7 copies of drainage calculations.
- ___4) Ten copies of a draft Common Driveway Agreement including agreement for maintenance of the Common Driveway and drainage facilities;
- ___5) PDF files of the full application package (application form, deed, P&S is applicable, CAD File, etc.) and plan by e-mail concurrently with the physical receipt of the hard copies of the application and plan in the office.
- ___6) A recommendation for the form and amount of surety to be held by the Planning Board;
- ___7) A check for \$750 payable to the Town of Scituate and a separate check will be required also payable to the Town of Scituate for review of drainage and Common Driveway Standards by the Planning Board's engineering consultant.
- ___8) A copy of the most recent tax bill showing all taxes due the Town of Scituate are paid in full.
- ___9) A completed Request for Abutters form.

LOCATION (Street address): _____

ASSESSOR REF: MAP _____ BLOCK _____ PARCEL _____

*All Assessor's Map-Block-Parcel no(s). used for billing purposes must be provided.

PROJECT DESCRIPTION: (Briefly describe the proposed project) _____

Name of Applicant:	Address for Mail Delivery:	Phone and E-mail:
Name of Property owner if different from applicant:	Address for Mail Delivery:	Phone and E-Mail:
Zoning District(s):	Common Driveway or drainage system within 100' of wetland?	Number of Lots Served by Common Driveway:
Proposed Length of Common Driveway:	Plan is Stamped by a Professional Engineer:	Turnarounds for emergency vehicles shown with dimensions?
Intersection sight distances shown?		

The undersigned hereby submits this application for approval of a Special Permit for a Common Driveway in accordance with the Town of Scituate Zoning Bylaw Section 780.

Applicant's Signature: _____

Date: _____