LIBRARY TRUSTEE MINUTES

Monday, February 13, 2017

Attendance: Kevin Carleton, Carol Sullivan-Hanley, Chris Mirarchi, Elizabeth Holthaus, Karen Canfield, Sheila Kukstis and Jessi Finnie

# The meeting was called to order at 7:35pm

Approval of Minutes: The minutes for January 2016 were approved pending the addition of the inquiry into the final naming of the History Room with the Scituate Historical Society

Public questions and/or comments: No one present.

Foundation update:

1. More MOAs and a consensus vote. The Gala will occur on June 10, 2017 at the Library.

Director’s Reports

Updates on 44 Jericho Road

1. Frozen pipes mandate the water in the bathrooms be turned on low to prevent future freezing.
2. There are ice dams on the roof above the Children’s Room. It was necessary to cover the books with a tarp until there was a repair of the roof and ceiling.

Building Project Update

1. The General Contractor has prepared a “punch list” of work to be completed by the end of March.
2. The architect has heard the concern of adjacent neighbors and will place a guardrail type of fence in the parking lot to block headlights and assure safety.
3. Signage is just about complete with the outstanding Scituate Historical Society naming of the local history room.
4. Jessi is assured that IT needs will be met.
5. The company, Flight Alarm was awarded the contract for security.
6. There will be an honorific plaque crediting the former Library Director, Kathy Meeker.

General Library News

1. The Policy Committee needs to meet one more time.
2. The LSTA event will occur in mid-April. We are hopeful that Governor Baker or author, Stephen Puleo may join us.
3. A job description regarding the Teen Position has been posted internally and externally.
4. The Trustees have voted to meet at 7:00pm instead of 7:30pm for future meetings.
5. The Cohasset Library will hold our “pick-ups” from the closing of our temporary location until our move into the new building. We are greatly appreciative.

Incident reports: none

Adjournment 8:59 pm