LIBRARY TRUSTEE MINUTES

Monday, January 8, 2018

Attendance: Kevin Carleton, Carol Sullivan-Hanley, Chris Mirarchi, Nancy Verseckes, Sheila Kukstis,

Elizabeth Holthaus, Karen Canfield and Jessi Finnie

# The meeting was called to order at 7:05pm

Approval of Minutes: The minutes for December 2017 were approved with minor adjustments.

Public questions and/or comments: A telephone call was made to a Library Trustee inquiring about “fast reads”. These are very current and popular books with no renewals. Jessi mentioned that there is an effort to build up this collection.

Foundation update: None

Director’s Reports

Library Facility

1. The cost of an approved Library generator is being investigated and reviewed.
2. Mobile shelving unit ordered, but has not yet arrived.
3. Replacement chairs ordered and promised, but have not yet arrived.
4. Bulletin Boards are up and looking great! Debbie Sullivan will regulate and keep track of postings.
5. Leaks have occurred in the fireplace wall and the storage area wall. Ice dams have caused them, and repairs have been made.
6. Additional gutters have been added to the side of the building.
7. The staff has been doing extra work to attempt to assure warm temperatures in all parts of the Library. This vital in that the Library is considered a “warming station”.

Building Project Update

1. The AHU2 needs $40,000 to be repaired. PBC and architects responsible for the design are debating this cost.

General Library News

1. Jessi had a very positive meeting with State Representative, Joan Meschino regarding building issues and the need for legislative support.
2. The Library Budget Review will occur with the Selectman on January 23rd and the Advisory Committee on January 25th. A 5% increase is requested to cover utility payments and a budget for per diem substitutes.
3. The OCLN Legislative Reception will occur on February 9th at 6:00 in Brockton. Jessi will be speaking.
4. Heather Hall has filled the full-time Library Technician position.
5. The Long-Range Planning staff meeting was successful. It occurred with an experienced presenter/facilitator.
6. The Unattended Minor position will be addressed at our next meeting on February 12, 2018.
7. A new “Friends” president will need to be voted in as Roz Canfield is moving to Florida.

Adjournment 8:05pm.