

Scituate Housing Authority, March 13, 2012

A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON
TUESDAY, MARCH 13, 2012 AT 5:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.

Call to Order: 5:05 PM
Present: Michael Collins
Stephen Coulter
Maryanne Lewis (5:15 PM)
Patricia Butler

Absent: John Zigouras

Also Present: Rich Conlon, Fee Accountant; Kathy DeMarsh, Executive Director and Secretary to the Board

Bills and Communications

Fee Accountant, Rich Conlon discussed the importance of all Board members signing the Certifications required by DHCD. He advised the Board that by not signing they are hurting the Scituate Housing Authority and the residents. Rich indicated that the Scituate Housing Authority was the only one he knew of that has not signed and returned the Certifications to DHCD.

After some discussion by the members, the Certifications were presented for approval and signatures. All members signed the Certifications and initialed the modification, removal of the wording "under pains and penalties of perjury" for submittal to DHCD.

On a motion by Michael Collins, seconded by Stephen Coulter, it was unanimously
Voted: To approve the February 14, 2012 Meeting Minutes as written
Ayes: 3 Nays: 0 Abstained: 0

Receipt of the Maintenance Report of March 13, 2012 was tabled to the next meeting.

On a motion by Stephen Coulter, seconded by Michael Collins, it was unanimously
Voted: To acknowledge receipt of the Reconciliation Reports for
February 2012
Ayes: 3 Nays: 0 Abstained: 0

On a motion by Michael Collins, seconded by Stephen Coulter, it was unanimously
Voted: To acknowledge receipt of the Monthly Financial Reports for January 31, 2012
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Michael Collins, seconded by Stephen Coulter, it was unanimously
Voted: To acknowledge receipt of the Director's Report of March 13, 2012
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Stephen Coulter, seconded by Michael Collins, it was unanimously
Voted: To acknowledge receipt and approve the new Minimum Wage Rates issued by the Department of Labor Standards, effective April 1, 2011 through March 31, 2013
Ayes: 4 Nays: 0 Abstained: 0

The Executive Director explained to the Board that the previously submitted CIP was reverted back to the Scituate Housing Authority as DHCD did not feel that installing generators was a top priority and that the Housing Authority had other items of higher priority that should be addressed first. Necessary modifications were made and the CIP was resubmitted.

On a motion by Maryanne Lewis, seconded by Stephen Coulter, it was unanimously
Voted: To acknowledge receipt and approve Modifications to the CIP

(Capital Improvement Plan) for Formula Funding

Ayes: 4Nays: 0Abstained: 0

Old Business

Driftway Property-tabled

Window Boxes at Lincoln Park-tabled

Generators-tabled

Emergency Plan Policy-tabled

New Business

On a motion by Stephen Coulter, seconded by Maryanne Lewis, it was unanimously

Voted: To adjourn the meeting, the time being 6:30PM

Ayes: 4Nays: 0Abstained: 0

(Seal) _____

Kathy J. DeMarsh, Secretary