

Scituate Housing Authority, January 8, 2013

A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD ON
TUESDAY, JANUARY 8, 2013 AT 5:00 PM AT 791 COUNTRY WAY IN SCITUATE, MA.

Call to Order:5:05 PM
Present: Patricia Butler
Michael Collins
Stephen Coulter
John Zigouras (5:06PM)
Absent:

Also Present:Kathy DeMarsh, Executive Director and Secretary to the Board

Bills and Communications

On a motion by Stephen Coulter, seconded by John Zigouras, it was unanimously
Voted:To acknowledge receipt and approve the Accounts Payable warrant

Ayes: 4Nays: 0Abstained: 0

On a motion by Stephen Coulter, seconded by Michael Collins, it was unanimously
Voted: To approve the December 18, 2012 Meeting Minutes, as written

Ayes: 3Nays: 0Abstained: 1

On a motion by Stephen Coulter, seconded by Michael Collins, it was unanimously
Voted:To acknowledge receipt of the Reconciliation Reports for December, 2012

Ayes: 4Nays: 0Abstained: 0

On a motion by Michael Collins, seconded by John Zigouras, it was unanimously
Voted:To acknowledge receipt of the Monthly Financial Reports for November 30, 2012

Ayes: 4Nays: 0Abstained: 0

On a motion by John Zigouras, seconded by Michael Collins, it was unanimously
Voted:To acknowledge receipt of the Director's Report of

January 8, 2012

Ayes: 4Nays: 0Abstained: 0

On a motion by John Zigouras, seconded by Michael Collins, it was unanimously
Voted:To award the Contract for the Formula Funding Wheeler Park Heating Boilers/DWH System
Replacement Project to low bidder, General Air Conditioning & Heating, Inc. in the amount of \$145, 275.00,
including the 3 Alternates.

Ayes: 4Nays: 0Abstained: 0

Members were presented with a copy of Public Housing Notice 2012-03, Reporting Requirements on top
Five Highest Paid Staff and Public Housing Notice 2012-19, Lead Based Paint Legal Compliance for review.
After careful review of the information, members were asked to certify compliance of each by the Scituate
Housing Authority.

Old Business

Driftway Property

Member Stephen Coulter advised the Board that he had contacted Neil Duggan, Town of Scituate Building
Inspector to inquire what the procedure would be to tie into Town sewer for the Driftway property. Mr.
Coulter was referred to Al Bangert, Town of Scituate Director of Public Works and will follow up with Mr.
Bangert and email Board members when he receives any information.

Discussion/Appointment New Board Member

Member Stephen Coulter advised the Board that he had a couple of people that might be interested in the
position.

New Business

Community Preservation Representative Nomination

Member Michael Collins asked if someone else from the Board could take the position of Housing Authority Representative on the Community Preservation Committee as he no longer wished to serve in that capacity.

On a motion by John Zigouras, seconded by Michael Collins, it was unanimously

Voted: To appoint Stephen Coulter as the Scituate Housing Authority Representative for the Community Preservation Committee

Ayes: 4 Nays: 0 Abstained: 0

Payroll Service

Discussion ensued regarding changing the date of pay. The Board advised that effective with the start of the payroll service, the payday should be changed to Wednesday.

Generators-tabled

On a motion by John Zigouras, seconded by Stephen Coulter, it was unanimously

Voted: To adjourn the meeting, the time being 5:50PM

Ayes: 4 Nays: 0 Abstained: 0

(Seal) _____
Kathy J. DeMarsh, Secretary