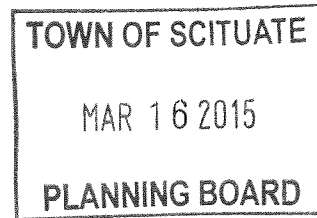


TOWN OF SCITUATE
Design Review Committee



Meeting Minutes for: Tuesday, March 10, 2015

Topic: Design/Site-Plan Review regarding expansion of Scituate Town Library.

The meeting was called to order at 7PM.

In Attendance:

Hal Stokes (DRC)
Laura DeLong (DRC)
John Roman (DRC)
Laura Harbottle (Planning Board)
William Limbacher (Planning Board Chair)
Richard Taylor (Planning Board)
Robert Vogel (Planning Board)
Conrad Ello (Project Architect)
Joseph Sullivan (Project Manager)
Jessie Finnie (Library Director)

First Order of Business:

Appointment of Design Review Committee Positions.

Hal Stokes was nominated/voted as *Design Review Committee Chairman*.

John Roman was nominated/voted as *Design Review Committee Secretary*.

Both of the above votes were unanimous.

Second Order of Business:

Design and Site-Plan Review regarding expansion of the Scituate Town Library.

Conrad Ello, architect, gave a Powerpoint demonstration presenting the changes and updates coming to the Scituate Town Library. This included visuals and explanations about planned interior designs, exterior façade designs and materials, the new parking area, vehicle flow in the new parking and road area, walkways, interior and exterior lighting, signage, exterior drainage, pedestrian access to the library, and (some) plantings.

The Design Review Committee was impressed with the caliber, aesthetics, and the quality of the updates and designs. The Design Review Committee voted to favorably approve the new designs with the following stipulations:

- 1) The DRC would like to see/review the final exterior lamppost fixtures chosen to be installed in the parking area and on the walkways.
- 2) The DRC would like to see/review the final walkway and patio surface treatments to be installed (brick paver colors, etc.).
- 3) The DRC is requesting that additional thought be given to the access and exit area from the lower level to the parking area. In the present plans, a stairway leads to a walkway, but direct access to the parking area from that walkway does not exist (leaving a high potential for pedestrians to walk across the grass to access the parking area). A small additional walk from the walkway to the parking area was suggested by the DRC (or some solution that would address this issue).
- 4) The DRC suggested that the library planners/designers give some consideration to the possibility of an automobile drop-off area near the front entrance to the library. This could be incorporated in conjunction with the existing plan for a book drop-off area. The DRC was flexible on this point, but wished for the designers to study options for allowing vehicles to drop off children, elders, etc., without such vehicles hindering the traffic flow at the drop-off site.

A final point came up in conversation, but was not specifically called out as a stipulation for further review. The planners were asked to consider the interior lighting system(s) chosen for the library meeting rooms that face residences on the opposite side of Branch Street, as well as any lighted signage on that side of the structure, to assure that nighttime lighting does not interfere or disturb neighboring homes.

The meeting adjourned at 8:30PM.

John Roman
Design Review Committee Secretary
DRC Meeting 3/10/15