**Minutes of Scituate Veteran's Advisory Council Meeting**

**July 12, 2016 WPA Building**

1. Meeting called to order 5:35 PM.

2. Present: Edward Kelley, Ronald Wheatley, Michael Scott, Brian Stewart,

 Veteran's Service Officer Donald Knapp

 Mr. Knapp reports Mr. Bailey will be resigning from Council to work with

 Disabled American Veterans organization.

 Excused absence Aubrey Schwartz.

3. Pledge of Allegiance.

4. Voted to approve minutes of June 14, 2016 meeting. Unanimous 4-0.

5. Old Business.

 Council members discussed maintenance of Merritt Cemetery. Further

 investigation will be required to determine ownership. If owners or

 trustees do not pay for care and maintenance Town responsible.

 Discussed possibility of an Adopt a Cemetery Program. Organizations

 such as Boy Scouts would check on conditions of flags and markers at

 various cemeteries.

6. New Business

 Chair read an email from Town Counsel distributed to all Boards and

 Committees relative to meetings without quorums.

 After a discussion of meeting procedures Mr. Scott made a motion,

 seconded by Mr. Kelley, to request the Board of Selectmen amend

 the Veteran's Advisory Council By-Laws as follows:

 Amend Article III Membership line one to read The Council shall be

 composed of a minimum of five (5) voting members, but not to exceed

 seven (7) and two (2) non voting alternate members.

 Amend Article VI Meetings paragraph three to read four (4) members

 will represent a quorum at any meeting of the Council. Unanimous vote

 4-0.

 Council members discussed Cudworth Cemetery policy and possible

 future expansion.

7. Mr. Kelley made a motion, seconded by Mr. Scott, to schedule the next

 meeting on Tuesday September 13, 2016.

8. No public comment.

9. Unanimous vote to adjourn 6:45 PM.

Respectfully Submitted,

Brian E. Stewart