Scituate Council on Aging

Board of Directors Meeting

April 12, 2018

Scituate Senior Center

Present: JD Miller (Chair); Gordon Price (Vice-Chair); Linda Hayes (Sr. Ctr. Dir.); Lucille Sorrentino, Helen Jablonski, Janice Desmond, Janice Lindblom, Leslie James (Board Members); Carol King (FOSS Liaison); Joan Powers (SSES Liaison)

Meeting called to order at 5:32

JD expressed thanks for the efforts at Town Meeting and the next step is reviewing applications for the six architectural firms. 30 initially responded, but only 6 submitted proposals. There was a walk-through at the old Gates with Vertex and 8 firms participated.

Director’s Report:

* + Senior Center Project: $983,650 was approved at ATM to fund architectural services, engineering and bid documents. RFS was published on 3/28. The next PBC meeting will be on April 17 to review and select submissions for interviews. Interview date TBD.
	+ Office Updates:
		- Logo options will be available tonight for the Board members to look at. Linda will present to the TA the first and second choices.
		- STWOP: 20 seniors have been placed.
		- Radio: Mark Donovan is working on installation and it is expected to be completed soon. The radio was bought using transportation funds.
		- The SRO will give a tour of the new PSC to seniors in June. March Men’s Breakfast will now be held on May 1 with Tom Hall.
		- Linda will not be able to attend the next Non-Profit Summit on April 26. It is the same night as the Irish Night.
		- Thanks to those that helped out with the float and Shawn Harris who donated the truck and drivers.
		- The SEF grant applications were due the week prior. Linda applied for funds for staff training for a Nordic Pole Walking Group. The amount is $750. Application was also submitted for licensing fee and travel for one or two Sr. Ctr. staff members to the UCLA Longevity center. The grant request is for $4300 including Memory Training workshop and subsequent Memoir Writing or Visual Memoir workshops.
	+ Programs
		- Job Seekers Networking Group: began March 27 not March 13, due to storms. Jenny Gerbis is co-facilitating the program with Susan Kelly via the MCOA and TWOP.
		- The Artist’s Way: begins April 24 for weekly meetings on Tuesdays, 3pm-5pm. This program is free and requires independent reading.
		- CONNECT update: April 11 was the completion date and TECH Time will continue with the students who are not graduating. iPads are at the Sr. Ctr. and are available for use.
		- Community Drumming Circle: Friday May 4 at 1:30 will be led by Ed Sorrentino.
		- Seniorities: Next taping will be April 13. New Senior Center project will be discussed as will future programs.
	+ Events:
		- Dinner and Game night with Interact Club on March 28.
		- Irish Music & Song on April 26. Tickets are still available.
		- Volunteer Luncheon will be in June at Widow’s Walk.
	+ Transportation/Outreach/Activities reports attached.

Liaison Updates:

* + SSES:
		- Joan expressed her gratitude for the seniors that showed up at ATM.
		- SSES Board Mtg was held on April 3 with a detailed financial report. The COA appoints a person to be approved by the Board.
		- April 20 was the deadline for the caterers bid. This is awarded every 3 years for the nutrition sites.
		- Jill Carr, Director of Protective Service reports that there is now an 800 phone number for all PS reports. PS receives 140 calls a month for all of MA. 25% are screened out.
		- April 22 at 5:00pm will be the St. Luke’s Dinner. Ham and Mac&Cheese will be served.
	+ FOSS
		- FOSS thanks the voters who came to ATM and supported the seniors and the COA Board of Directors.
		- Thank you to Gordon Price for his help at the Transfer Station and at Scituate Marketplace and to Linda Hayes for putting the flyer together.
		- The FOSS Golf Tournament will be held on June 15 at Widow’s Walk. The cost is $125 per golfer which includes 18 holes, cart and lunch. If you choose to just come for lunch the cost is $30. Hole sponsor is $100. FOSS is looking for gift cards and scratch tickets.
		- The FOSS Spaghetti Dinner on April 14 will be at the Congregational Church.
	+ BOS: Next Steps
		- Six responses to the RFP.
		- The design is most important to the community.
		- Can we have a STM or look to ATM.
		- We want to move quickly but not rush the process.

Subcommittee Reports:

* + Waiting until after the parade for meetings
	+ Focus on town website, Mariner, FB, FOSS FB page, Scituate Monthly with special updates.

Meeting adjourned at 6:44pm

Minutes submitted by Janice Lindblom, Secretary