

Scituate Conservation Commission

Associate Members

Roles, Responsibilities and Limits of Authority

Associate Members are volunteers who have offered their time and expertise to assist the Conservation Commission in a myriad of ways to handle the wide variety of issues and opportunities that the Commission wrestles with. These Associate Members are an invaluable resource and the Commission greatly values their contributions. However, we feel it is vitally important to clearly define the roles , responsibilities and limits of authority of every Associate Member to avoid confusion within the Commission and with applicants, members of the public, or other interested parties.

General Roles and Limits of Authority -

Associate Members:

- Are appointed by a majority vote of the Commission to perform a specific role on behalf of the Commission.
- Are not Commission members or alternate members and as such have no voting rights.
- Shall be appointed for a 1 year term, subject to reappointment by a majority vote of the Commission.
- Shall be assigned specific tasks/projects by the Agent or Commission within the scope of their appointed role
- Shall not sit at the head table with Regular Commission members during public meetings and hearings
- Shall not participate in any discussions or review of projects in which they may have or appear to have a conflict of interest
- May offer their comments as an Associate Member on behalf of the Commission during public hearings and meetings only on projects and in the areas of responsibility they have been specifically assigned. If their comments aren't related to an area of assigned responsibility, they shall clearly state that they are speaking as a member of the general public and not as an Associate Member or on behalf of the Commission.
- Shall not sign documents on behalf of the Commission
- Shall not participate in executive sessions unless specifically invited by the Commission because of some unique skill or knowledge necessary for the Commission to make an informed decision.