

Board of Selectmen Meeting Minutes

Thursday, November 12, 2020

Meeting Conducted via ZOOM Remote Participation due to COVID- 19 Emergency

Remote Participation by: Ms. Canfield, Chairman, Mr. Vegnani, Vice Chairman, Ms. Connolly, Ms. Curran, Mr. Goodrich

Mr. Boudreau, Town Administrator was not present at start of meeting.

Ms. Canfield reviewed the call in procedures for any resident who would like to participate in the meeting by commenting or asking questions. Participation by the public is available by the Zoom link on the agenda.

**MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA**

Ms. Curran made a motion to accept the agenda for November 12, 2020 at 6:32 p.m. Second by Mr. Goodrich  
Unanimous, vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

**ZOOM INS aka WALK INS - none**

**SCHEDULED ITEMS:**

**Special Event Fee**

Mr. Vegnani would like to set a price and charge for all events. Ms. Connolly would like to consider a sliding fee. Mr. Goodrich said we could charge or not charge depending if we want these events in the community. Ms. Canfield said this was implemented prior to DPW fees. Ms. Curran said does it make sense to have a flat fee for all events. The Board discussed different options and decided that there would be a \$100 special event fee for all large scale events, over 100 people, non-profit fundraisers outside the community and for-profit events. The charge will be \$25 for all community non-profit events. There will be no charge for tow run community based events. In addition, the Board requested that we add to the application that there are no waivers for these fees.

**Move to charge the \$100 special event fee for all large scale events, non-profit fundraisers outside community, and for-profit events. To charge \$25 for all community, not for profit events. Town Run community based events will be no charge. Motion by Mr. Vegnani second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

### **Advisory Committee on Equity and Justice for All Charge**

Lt. Amanda O'Shea and Human Resources Director Bob Clark will be part of this committee. Mr. Clark said it is incumbent on all of us to have policies and practices in place to minimize instances. Mr. Clark is working on processes now in the Town of Scituate. Mr. Vegnani asked if his role should be voting or non-voting. Mr. Clark said a non-voting role would be fine. Mr. Clark is fine with the time commitment involved.

Lt. Amanda O'Shea has been on the police force for 17 years. She will be the representative for Public Safety. She thinks this is important community based work and she is excited to step into this role and work alongside others. Lt. O'Shea is fine with the time commitment involved. Lt. O'Shea is comfortable in a non-voting role.

Mr. Boudreau, Town Administrator joined the call at 7:10 p.m.

The current charge is 11 members. One a Black Lives Matter representative who did not put an applicant forward. The second is the interfaith clergy. Reverend Stewart was put forth for that position. Human Resources will be changed to non-voting. Ms. Canfield said we did not reach out to town employees and Mr. Vegnani said we should send out an email and give people until next week to respond. There is no blanket prohibition that prevents employees from being on town boards or committees. There will be 10 positions tonight to appoint. Ms. Curran does not think if we make Human Resources and Police advisors that we should expand the committee. Ms. Curran has agreed to be the Selectmen representative non-voting member. They have six positions and a Town Employee to be determined. Ms. Canfield said this is an advisory Board to the Board of Selectmen. Mr. Goodrich said he would like to see an employee who is "on the ground" as opposed to a management position to be on the committee. Ms. Canfield suggested it be changed to say one Town of Scituate employee who is a non-voting member. Ms. Curran said they are representing their own experience only not the town. Mr. Goodrich thinks the person should have a vote. Mr. Vegnani suggest we add another member and have the town employee non-voting. Ms. Connolly said it puts the employee in a difficult situation to be a voting member. Ms. Curran recommends that the volunteer employee have input whether they vote or are a non-voting member. After further discussion, Mr. Goodrich now does not feel that the town employee should have a vote. The board agreed to make the town employee non-voting, the same as the public safety and Human Resource positions. We can appoint seven members tonight including the interfaith position. The town employee position will be voted at a future Selectmen meeting. A notice will go out to town employees to see if anyone is interested.

**Ms. Connolly made a motion to revise the HR, Selectmen & Public Safety employee and town employee as non-voting members second by Mr. Goodrich Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

### **Board & Committee Appointments**

- Advisory Committee on Equity & Justice For All

Ms. Canfield and the Board spoke about the high quality of candidates and how this was a difficult decision. They have all reviewed the interviews and their notes. Ms. Canfield suggests that each of the Selectmen state their top eight choices. All five of the Selectmen selected the same five applicants as their top choices. There

was one additional applicant that four of the Selectmen chose. There were two additional applicants that three of the Selectmen chose. Ms. Canfield asked to discuss the three additional applicants rather than appointing the person with the four Selectmen choices. Ms. Canfield suggested Celia Richa and four Selectmen selected Celia become the sixth position on the board. Ms. Curran said all applicants can participate in these meetings whether they are on the committee or not. The meetings are open to the public.

**Move to appoint Natasha Stewart to the Advisory Committee for Equity & Justice for All as the interfaith representative position for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

**Move to appoint Kim Kelly-Harriman, Angela Ribeiro-Dray, Ewuniki (Nikki) Sanders-Smead, Thomas Secaur, Celia Richa and Ruth Yasin to the Advisory Committee for Equity & Justice for All for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes  
Vegnani yes  
Connolly yes  
Curran yes  
Goodrich yes

### **TOWN ADMINISTRATOR REPORT**

Cushing Park construction is underway by the Department of Transportation. Paving will be done by next week. What they are planning will be a good fix and last for quite a while.

COVID numbers indicate 11 new cases since Tuesday mostly families at this point. We've had a large number of tests so we are 11.3% positive over the past 13 days. Ms. Curran asked if we have a rise in the senior facilities. Mr. Boudreau said we have an increase in school aged children. Mr. Vegnani asked if we sent an email to everyone on the new Governors regulations. Mr. Boudreau said no we have not done a web blast but it was brought up at the Monday update videos. Mr. Vegnani asked who should be informed if you test positive. Mr. Boudreau said the town gets notified from the state when there is a positive test and we help with contract tracing. Mr. Boudreau said we are in touch right away once we receive the notification. If a person is notified they are a close contact they are supposed to quarantine for 14 days even if they test negative. Mr. Vegnani would like to have the information posted on website and town Facebook page.

Ms. Canfield asked if they are taking the tree out at Cushing Park. Mr. Boudreau said they are not taking the tree out. We may get someone down there to take the tree down.

Ms. Connolly asked that Drew Scheele put a diagram together what if what if graph for people to understand. Mr. Boudreau said the Town does the contract tracing assisted by the State if the number is large. If anyone has a question they can contact the Board of Health Director Drew Scheele.

Ms. Canfield said the moderator's meeting was held today and went well.

Ms. Curran thanked Kathy Gardner, her staff and the poll workers for their excellent work.

**OTHER BUSINESS:**

1. Adjournment and Signing of Documents

**Motion by Ms. Curran to adjourn the meeting at 8:20 p.m. by second by Mr. Vegnani Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Respectfully Submitted,

Lorraine Devin, Recorder

**List of Documents for November 12, 2020 Board of Selectmen Meeting**

- Agenda
- Special Event Application Fee Overview
- Senior Center Naming Opportunities
- Correspondence
  - Resident Letter Julie Burgess regarding Advisory Committee for Equity & Justice for All
- No minutes to approve at this meeting

## **Board of Selectmen Meeting Minutes for November 12, 2020**

### **BOARD OF SELECTMEN**

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Karen B. Canfield, Chairman

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Anthony V. Vegnani, Vice Chairman

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Karen E. Connolly, Clerk

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Maura C. Curran

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Andrew W. Goodrich