

Board of Selectmen Meeting Minutes

Tuesday, October 20, 2020

Meeting Conducted via ZOOM Remote Participation due to COVID- 19 Emergency

Remote Participation by: Ms. Canfield, Chairman, Mr. Vegnani, Vice Chairman, Ms. Connolly, Ms. Curran, Mr. Goodrich

Also remote participation by: Mr. Boudreau, Town Administrator

Ms. Canfield reviewed the call in procedures for any resident who would like to participate in the meeting by commenting or asking questions. Participation by the public is available by the Zoom link on the agenda.

MEETING CALLED TO ORDER/ACCEPTANCE OF AGENDA

Ms. Curran made a motion to accept the agenda for October 20, 2020 at 6:38 p.m. Second by Mr. Goodrich

Unanimous, vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

ZOOM INS aka WALK INS - none

REPORT OF THE TOWN ADMINISTRATOR

1. Since last Tuesday we have had 7 new COVID case reported for Scituate. These are 6 separate households and a household for a previously reported case. Our map color of infection rates is remains yellow, one below the highest rating of red. Scituate's 14 day positivity rate last week was 1.5% up from 1.29% the previous week. This is the number we need to track. When this number starts trending in the high 2% range we will need to start seriously looking at restricting what is open and imposing more stringent restrictions again. Our numbers continue to be high. You still need to social distance and wear your mask. If people like having stores open, parks open, businesses open and schools open, we need to continue to be vigilant and follow the rules. Other communities are being forced to go all remote with their schools because people are not doing what they are supposed to be doing. **WEAR YOUR MASKS, AVOID LARGE GATHERINGS AND CROWDS, SOCIAL DISTANCE.**
2. Halloween. The state has issued guidelines for Halloween and Trick or treating. A link has been posted to the town web site. Front St Halloween event will not be taking place this year. No house parties or indoor activities. Avoid direct contact with trick or treaters. Socially distance from other groups. Give out treats outdoors and, if possible, set-up a "self-serve" station with individual bagged treats for children to take on their own. Stick with family or friends in your social bubble. Masks required and not Halloween masks but safety masks.
3. The ban on outdoor watering remains in effect. Southeastern Massachusetts is in an "Extreme Drought". People need to make a concerted effort to save water.

The reservoir is at 28.6% full, holding fairly steady from last week. Rainfall was measured at 2.93 inches over the last seven days as recorded at the treatment plant. The weekly average for water through

the treatment plant was down last week to 510,000 gpd, which is less than the 573,000 of the previous week. This is three weeks in a row with lessening water usage. We continue to issue fines for violations. We need to do better. Tests at the plant show significant reduction in manganese levels as a result of the new treatment process we have initiated. We will continue this treatment process and adjust dosage as necessary.

4. Early voting has started in the Town Hall and will continue until 10/20 at noon time. The Town Clerk wants to remind those of you who received ballots in the mail to return them. You can mail them back, put them in the voting box outside the town hall or bring them into the Clerk's office.
5. The Police Department will be conducting training at the Old Gates on Thursday, October 29, 2020 and Monday, November 2, 2020 from 8:00 am – 12:00 pm. This is a continuation of training that the department has done at the school in the past. People should not be surprised to see our cruisers and officers there during those times. COVID protocols will be adhered to.
6. Project Update
 - a. The Cedar Point sewer construction project commenced Tuesday, 9/8. This week is the start of the actual construction with the first small road closure. The work has mostly focused on installing new laterals until this week. Dewatering trenches are now being installed and the equipment to begin digging the main line trench will be arriving in the next couple of weeks.
 - b. The long awaited Cole parkway marina piling project is scheduled to commence today, Monday, 10/19. The marina will be placed on pilings instead of on its current mooring system, similar to what has been done at the Maritime Center and Mill Wharf Marina. Having the pilings negates the need for all of the floats to be removed annually and makes them more resilient in storms. A portion of Cole parkway will be cordoned off with fencing as the contractor mobilizes for the project. As the project commences, you will see changes to pedestrian access and vehicular traffic. In Cole Parkway. These changes will be coordinated with DPW and Public Safety. The project will be completed prior to the start of the next boating season.
 - c. The sewer department will be conducting leak detection and illegal connection detection in the areas of Oceanside, and Sandhills, eventually stretching to the Egypt Beach area and the Harbor. The testing involves blowing white smoke into the sewer lines on the street and seeing where smoke leaks out. The smoke is harmless, odorless, non-staining and leaves no residue. You will not see smoke in your home unless there is an issue with your plumbing. If you see smoke in your home, simply open the window and notify the crews that you have smoke. Notifications have been sent to residents who will be impacted. If you have any questions, you can call the sewer department at 781-545-8736. Information and a link to a video about the testing can be found on the town web site. This is part of our on-going efforts to make improvements to our sewerage system and remove unwanted I & I from entering the pipes and getting to the treatment plant.
7. Representatives of the local clergy have asked about the possibility of having a prayer gathering on the Town Common on the morning of the election. We have asked that they complete a special event permit so that we can coordinate any assistance that they may need from the Town (traffic assistance, etc.). As there will not be an intervening BOS meeting for the Board to approve the permit, unless there is an issue or the BOS objects it would be my intention to approve the application.

8. Just an FYI the IT department has applied for COVID funds to design an upgrade to the WiFi connections available in Scituate Harbor, North Scituate Business district and along the beaches. The funds would design and price out the cost of upgrading and improving wifi in those areas.
9. Finally, we received a late request from the NSRWA to request that the Governor restore the earmark for the NRC in the FY22 budget. The NRC has received \$50,000 annually over the last several years to the protection of the scenic river corridor and maintenance of the patrol in the river. Norwell and Marshfield have already sent letters and I have drafted a letter in support for The Chair to execute. Failure to continue this earmark will increase the burden on our harbor master and marine patrol to keep an eye what is happening on the River.

Ms. Curran asked the opinion of the sewer project in Cedar Point. Mr. Boudreau said they have found completely broken laterals with sewage going into the water and they are on schedule. Ms. Connolly asked the status of the food pantry. Mr. Boudreau said they are still asking to go into the Old Gates School. They are assessing the cost for them to go into the Old Gates School. Ms. Connolly asked what is the process if someone is not wearing a mask in a store. Mr. Boudreau said the store does not have to serve someone in the store and can require masks. If the person has a pre-existing condition and cannot wear a mask it is the honor system and they don't have to disclose the condition. Tax free contributions can be made to 501(c3) organizations.

SCHEDULED ITEMS:

Senior Center Naming Opportunities, Gordon Price

Gordon Price and Jerry Klimek, Co-Chairs of the Build a Campus group provided the Board with a draft of the outline of naming opportunities for the new Senior Center. The build a campus committee took on the responsibility for fundraising for the new senior center. Jerry Klimek is co-chair with Dr. Price. Whatever money raised would go toward the debt service. Due to COVID fundraising plans were put on the back burner. It is not feasible to hold fundraising parties. They are looking at social media and a mail campaign as alternatives. The opportunity for fundraising will end when the bond is being finalized. There is \$30,000 in the bank currently. They tailored the naming efforts after what was done at the library. The target audience is different from the library foundation audience. Middle to moderate income and elders would be the target audience and some corporations. Dr. Price said the Bocce court funding will be donated by the Rotary Club, which is exciting. Ms. Canfield asked Mr. Boudreau to send the town naming policy to Dr. Price. Ms. Canfield asked if the COA board has approved this. Dr. Price said it did not go before the COA board but he did run it by Linda Hayes. Ms. Curran said it is important for the COA to approve this proposal. Ms. Canfield asked Dr. Price to get approval for this from the Council on Aging.

Motion to approve the joint venture on the Council on Aging and Build a Campus for the Senior Center Naming Opportunities and donation amounts. Motion by Mr. Vegnani second by Ms. Connolly

Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Public Hearing Pole Petition 8 Allen Place/132/134 Front Street, Jose Vasquez, Engineer, National Grid

Electrical service is needed for the new construction of Mullaney's @ 8 Allen Place. National Grid prepared a pole petition to accommodate the service. Cannot use existing because they need additional capacity. Sean McCarthy, DPW Engineer said as long as it's not too close to the driveway that cuts between the two buildings. It is at the entrance of the Mill Wharf Parking Lot. Ms. Connolly does not like to see all the telephone poles on Front Street. Mr. Vasquez will meet Mr. McCarthy out there to look at the location. Ms. Curran asked them to clarify if this was temporary. Mr. Vasquez said this will be a permanent pole. Mr. Vegnani asked if there were any options and Mr. Vasquez said no, a new pole is required on Front Street. Ms. Canfield offered abutters an opportunity to speak. Linda Noble, 124 Front Street asked how long anyone be out of service? Many people work from home and it would impact the businesses. Ms. Noble asked what the other options were that are available. Mr. Vasquez said the only other option is very far away. Mr. Vasquez said minimal outage to residents and businesses if any. It would only be a couple of hours and they will be notified. Ms. Noble would like to explore other options rather than another pole on Front Street. Ms. Canfield asked if this is the best technical solution to the problem. Mr. McCarthy said the main power is on Front Street and there is always the option to go underground. Mr. Vasquez said even if it was going underground they would still need the new pole. Ms. Curran asked if there was another location on Allen Place. Mr. Vasquez said there is no option on Allen Place. They need three phase power for the elevator that will use 25 horsepower. Mr. Vegnani asked Mr. McCarthy to review the location. Ms. Canfield asked if it was possible to go on the other side of the tree. Mr. Vasquez said he will look at that. Ms. Canfield asked Sean McCarthy to get back to the board where this ends up.

Move to approve National Grid Plan #29587884 to install a new 45C2 pole and anchor on Front Street approximately 30' +/- in line from exiting Pole 14 in front of 132-134 Front Street. Motion by Mr. Vegnani second by Mr. Goodrich Vegnani, Curran, Goodrich vote yes, Canfield and Connolly vote no Motion passes (3-2)

Roll Call Vote:

Canfield no

Vegnani yes

Connolly no

Curran yes

Goodrich yes

Sale of General Obligation Bonds \$33,255,000, Pam Avitabile, Treasurer/Collector

Ms. Avitabile, Mr. Boudreau and Ms. Holt met with Standard & Poors for a rating review and we received a AA+ review. The town received strong performance and management ratings. The winning bid was Morgan and Stanley. Ms. Avitabile reviewed with the Board of Selectmen that on October 13th, the Town of Scituate sold \$29,095,000 in General Obligation Bonds for the following Authorized Purposes:

Project Description	Authorization	Amount Requested	Less Premium	Total Par Amount	
General Fund:					
FEMA Foreshore Design	Art 5, STM 11/14/18	\$450,000	0	\$450,000	

HS Fields Complex	Art 3D, ATM 04/08/19	\$1,300,000	\$354,000	\$946,000	
Foreshore Protection	Art 3G, ATM 04/08/19	\$300,000	0	\$300,000	
Public Safety Complex-	Art 8, STM 11/02/2015	\$72,000	\$6,500	\$65,500	DEBT EXCLUSION
Senior Center & Veteran's Memorial Gym Renovation	Art 1, ATM 05/13/19	\$10,000,000	\$1,120,000	\$8,880,000	DEBT EXCLUSION
Total General Fund		\$12,122,000	\$1,480,500	\$10,641,500	
Community Preservation:					
Athletic Field Renovation	Art 12, ATM 04/08/19	\$2,389,567	\$412,567	\$1,977,000	
Total Community Preservation		\$2,389,567	\$412,567	\$1,977,000	
Golf:					
W.Walk Clubhouse	Art 3Y, ATM 06/27/20	\$1,817,000	\$315,000	\$1,502,000	
Total Golf Enterprise		\$1,817,000	\$315,000	\$1,502,000	
Sewer:		Amount Requested	Less Premium	Total Par Amount	

Copper Limit Reduct. Study	Art 3EE,ATM 04/26/17	\$420,000	0	\$420,000	
Cedar Point Infiltration	Art 3FF,ATM 04/26/17	\$2,312,000		\$2,312,000	
Copper Limit Reduction	Art 3FF,ATM 04/09/18	\$500,000	\$185,500	\$314,500	
Wastewater Treatment Facility	Art 3GG,ATM 04/09/18	\$226,406	\$226,406	0	
Total Sewer Enterprise		\$3,458,406	\$411,906	\$3,046,500	
Waterways:					
Harbor/River Dredging	Art 3N, ATM 04/13/15	\$135,000	\$94,000	\$41,000	
Vessel Unit w/ Fire Pump	Art 3UU,ATM 04/09/18	\$430,000	0	\$430,000	
Total Waterways Enterprise		\$565,000	\$94,000	\$471,000	
Water Enterprise:					
Waterpipe Improvements	Art 11, STM 11/04/2013	\$5,963,000	0	\$5,963,000	
Well Upgrade #17A	Art 3RR, ATM 04/09/2018	\$309,000	\$309,000	0	
Emergency Wtr Treatment Plant	Art 6, STM 11/14/18	\$1,128,000	\$634,000	\$494,000	
Water Plant & SCADA	Art 3R, ATM 04/08/19	\$500,000	\$500,000	0	
Water Main Replacement	Art 3, STM 11/05/19	\$3,000,000	0	\$3,000,000	
Water Mains	Art 3FF, ATM 06/27/20	\$2,000,000	0	\$2,000,000	

Total Water Enterprise		\$12,900,000	\$1,443,000	\$11,457,000	
Grand Total All Funds		\$33,251,973	\$4,156,973	\$29,095,000	

Ms. Canfield said this is a reflection of the hard work the financial team has been doing for years that put us in this excellent position. Ms. Holt and Ms. Avitabile's presentation was so excellent it was approved right away. Ms. Connolly read into the record, the vote of the Board of Selectmen as follows:

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Scituate, Massachusetts (the "Town"), certify that at a meeting of the board held October 20, 2020, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of the \$430,000 borrowing authorized by the vote of the Town passed April 9, 2018 (Article 3, Item UU) is hereby determined pursuant to G.L. c.44, §7(1) to be as follows:

<u>Purpose</u>	<u>Borrowing Amount</u>	<u>Maximum Useful Life</u>
Replacement of vessel Unit 3 with fire pump and monitor	\$430,000	10 years

Further Voted: that the sale of the \$29,095,000 General Obligation Municipal Purpose Loan of 2020 Bonds of the Town dated October 29, 2020 (the "Bonds"), to Morgan Stanley & Co., LLC at the price of \$33,396,467.97 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on October 1 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2021	\$1,800,000	5.00%	2031	\$1,180,000	4.00%
2022	1,790,000	5.00	2032	1,180,000	3.00
2023	1,785,000	5.00	2033	1,175,000	2.00
2024	1,780,000	5.00	2034	1,170,000	2.00
2025	1,780,000	5.00	2035	1,170,000	2.00
2026	1,765,000	5.00	2036	1,125,000	2.00
2027	1,760,000	5.00	2037	1,120,000	2.00
2028	1,760,000	5.00	2039	2,240,000	2.00

2029	1,755,000	5.00	2040	1,115,000	2.00
2030	1,645,000	4.00			

Further Voted: that the Bonds maturing on October 1, 2039 (the “Term Bond”) shall be subject to mandatory redemption or mature as follows:

Term Bond due October 1, 2039

<u>Year</u>	<u>Amount</u>
2038	\$1,120,000
2039*	\$1,120,000

*Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated October 7, 2020, and a final Official Statement dated October 13, 2020 (the “Official Statement”), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the agenda for the meeting, a copy of which is attached hereto, was posted on the bulletin board of the Town at least 24 hours before the meeting in compliance with Section 7-11 of the Town Charter.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no

deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended, further suspended, supplemented or modified by the Executive Order of the Governor of The Commonwealth of Massachusetts Suspending Certain Provisions of the Open Meeting Law, Chapter 30A, §20 dated March 12, 2020.

Vote to approve the sale of the General Obligation Bond \$29,095,000. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Coastal Update, Kyle Boyd, Coastal Management Officer & Elizabeth Cooper, Consensus Building Institute (CBI)

Kyle Boyd provided the Board with a Scituate 2070 Vision Plan and a presentation. This document establishes a cohesive long term set of goals for the future. Mr. Boyd started two years ago and they were implementing recommendations from a 2016 plan. Unfortunately, the residents did not want to move forward. We had invested \$500K for the ground work on a project that did not come to fruition. We applied for a grant to get CBI to proceed with this plan and get the input from residents. Elizabeth Cooper, CBI will be presenting the information. The 50 year coastal visioning project is a vision for Scituate's coast in 2070. They began by meeting with people in their homes to hear resident's input to build the vision framework and brought back to the community virtually in June and had a couple of other community engagements. Provided multiple channels live or remotely and all drafts were shared. Final vision report presented in August virtually in August. Ms. Cooper reviewed the Executive Summary, The Vision for a vibrant and resilient coast, Coastal risks, Implementation considerations and appendices. Ms. Cooper reviewed the previous studies completed and the parallel studies that are underway. All of these will be included in the next steps of planning. Ms. Canfield thanked the groups for the excellent information. Ms. Curran said the residents were so appreciative for being included and their opinions taken into consideration. Have we submitted any grant requests to fund the 10 year action plan? Mr. Boyd said we did submit the application but we did not get funded. There were 43 applicants and they awarded 25 shovel ready projects. CZM recommended Scituate review the 2016 plan and see how we can move forward and try to gain consensus. He has contacted MAPC for available funding also. Ms. Curran completely understand their ruling. Kyle Boyd's next steps sound good. Ms. Connolly said the devil is in the details. If we have a list of priority projects and plan how to implement them, communication needs to be the first order of business. Ms. Connolly would like to see a matrix of all the projects that are on the books. Mr. Boyd said he will be providing his annual report with an update on all the projects we are handling. We will see how they fit in the vision and rank them accordingly. Ms. Canfield said the vulnerabilities in our public infrastructure were highlighted. We need to address this. Martine Duffy, 65 Rebecca Road participated and she said it was great to see what is happening to study the tough questions. She is curious about the master plan and will there be a sync between the plans. Mr. Boyd said yes they will support each other. Ms. Cooper said yes they are in communication but the Master Plan group had a pause due to COVID.

Sewer Department Contract Inflow/Infiltration Phase II Study Sand Hills, Wil Branton, Sewer Superintendent

In 2017, The Department of Public Works contracted and completed an extensive I/I Flow Monitoring Program and Analysis. One of the results of that analysis identified Cedar Point as a major contributor of I/I to the

system and the replacement of that system is currently under way. Phase II of the analysis is to perform flow isolation, CCTV and smoke testing in the Oceanside Drive Area to identify individual sources of I/I and provide repair solutions. A Phase II RFP was prepared and we received 4 packages from professional engineering service firms. The scope of services was evaluated and rated on the firms technical approach, project management, related experience and schedule. Following our rating process, the fee proposals were opened and compared. We recommend the selection of Environmental Partners Group. Ms. Canfield said Cedar Point was the #1 problem area and that is under construction. Mr. Vegnani said one of the bids came in very low. Mr. Branton said they did not respond to all the aspects of the project and that was a problem. Mr. Branton reviewed the map with the Board. They are looking at the whole coast excluding Massquascut Pond. Mr. Branton explained the importance of this project. Ms. Connolly asked about smoke in empty homes and Mr. Branton said their smoke alarms would go off so they will know.

Move that the Board of Selectmen award the contract to provide professional engineering services in connection with flow isolation and smoke testing to Environmental Partners Group of Quincy, MA for \$393,350.00. Motion by Ms. Connolly second by Mr. Goodrich Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Special Town Meeting Warrant Articles

- Article 15 Street Acceptance Studley Farm Road, Sean McCarthy, DPW Town Engineer
Studley Farm Road, a flexible open space definitive subdivision was approved by the Planning Board in 2014. The residents submitted a petition for Street Acceptance in July of 2020. The Street Acceptance Committee held a public meeting on September 23, 2020 and unanimously voted to move this petition along for approval. There is one outstanding issue at this time. There are some small areas along the roadway that have been reseeded and waiting for seed to grow. Meredith Reid, 9 Studley Farm Road thanks the board for approving.

Move that the Board of Selectmen support the placement of Studley Farm Road on the Special Town Meeting 2020 warrant for acceptance as a public way subject to approval by the planning board. Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

- Article 7 Capital Plan, Chris Carchia, Chair, Capital Advisory Committee
Mr. Carchia was not available for the meeting tonight. Ms. Holt reviewed Article 7 with the board. All of the articles were approved by the Capital Advisory Committee

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|---|--|
| 1. Humarock Fire Station
Capitol planning committee | \$TBD Not to exceed amount of \$500K was voted by the |
| 2. Fire Station #1 Overhead Doors | \$70,000 Capital plan approved |
| 3. Minot Beach Parking Lot | \$292,000 Capital plan approved |
| 4. Septic Loan Program
list now and would be happy to expand this program. | \$200,000 Capital plan approved Board of Health has a wait |
| 5. Permitting System
departmental licensing for this. Will be eligible for COVID reimbursement also. | \$141,940 Capital plan was approved and adding other |
| 6. Yard Jockey Replacement | \$120,000 Capital plan was approved. |
| 7. Reservoir Dam Project | \$375,000 Capital plan was approved |

**Move to accept Article 7 for special town meeting Motion by Ms. Connolly and second by Ms. Curran
Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

- Article 3 Scituate Public Schools Special Town Meeting Article 3 **Hybrid Kindergarten Program for Fiscal Year 2021**, Bill Burkhead, Superintendent and Dr. Robert Dutch, Director of School Finance & Business

Superintendent Burkhead said this is a one year request. Fees were not collected due to COVID. Mr. Vegnani understands the need for this and he is looking for a breakdown of the expenses. What components are in the fees and which are covered by the school.

Hybrid Kindergarten Program for Fiscal Year 2021

These are the total costs, all salary, through the dates requested. We budget for all of this except \$450,000 which is normally the revenue from fees.

Dr. Dutch reviewed the expenses with the board. There are 11 teachers and 11 programs. The average class size is 20. In a typical year that are 11 classes full day. Ms. Connolly is not understanding because there is no full day kindergarten program this year. We were paying for ½ day kindergarten funded by the school. Mr. Boudreau said we still need to pay all those teachers because the new COVID model requires all these teachers. We will put in for reimbursement with Plymouth County but we need to fund the schools to continue to pay the teachers. Ms. Connolly said the board was blindsided seeing this on the warrant this late. Mr. Boudreau said he should have communicated to the board. Ms. Curran asked for the fee for full time kindergarten and it is \$3500. There is a sliding scale based on need. Mr. Goodrich asked if this is a recognition that we cannot have full day kindergarten in the spring. Superintendent Burkhead said it is a

good question and if we can go back and have full time there will not be a fee for the year because of the hybrid model and the potential to need to shut down due to COVID. Mr. Goodrich asked how the ECC does this. Superintendent Burkhead said that the ECC is in the same situation. He would like to get rid of some of these fees and start to reduce them. Dr. Dutch said the ECC is not absorbing the costs it is being absorbed by the entire budget. Ms. Canfield asked how this would be paid for. Mr. Boudreau said the stabilization fund. Mr. Peter Gates, Chair of the School Committee said in terms of the timing that these top posts just started and they were brought in to rehab the entire budget. There was nothing hidden and no intentional delays. He asks for leniency from the board. Ms. Curran appreciates the work the school committee and Superintendent Burkhead has done since the summer under the COVID pandemic. Ms. Curran hopes there is a plan before we tell parents they don't have to pay for these services. This flies in the face of the new financial policies we are reviewing. The minute we supplement money like this it becomes expected. Mr. Vegnani does not think this will be an ongoing event. We've talked for decades that we'd like to get rid of fees. He supports this initiative and thinks we'll get reimbursed with the CARES act.

Move to accept Article 3 Hybrid Kindergarten Program for Fiscal Year 2021 and put on the warrant for special town meeting Motion by Mr. Vegnani and second by Ms. Curran Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Ms. Canfield called for a brief 5 minutes recess at 9:04 p.m.

Ms. Canfield reconvened the meeting at 9:10 p.m.

INTERVIEW Board & Committee Interviews

Two longstanding members Ed DiSalvio served on the PBC for 21 years and the board would like to extend our heartfelt thanks for his service to the community.

Russell Clark from the Board of Health has served for 18 years and he has helped to promote public health and safety. The Selectmen thanked these gentlemen for their service to the town.

Zoning Board of Appeals (1)

Susan Harrison's background is policy and she would like to give back. She enjoyed her time working on the Shellfish Advisory Committee. She was a need here where she thought she could give back. She understands that many people on zoning are lawyers but she does understand policy, zoning bylaws, etc. and could read and apply them. She has applicable experience and it would be great to start out as an associate member. She will be able to learn quickly. Ms. Curran said the zoning board does require a lot of work and asks what her thoughts are about overdevelopment. Ms. Harrison said you have to follow the rules and laws that exist. She hears complaints but many are state policies and state rules, for example 40B. Ms. Harrison would like to figure out creative ways to support the town. Mr. Vegnani said he appreciates the way Ms. Harrison handled herself with the Shellfish Advisory Committee and Ms. Harrison would be a very good choice. Ms. Canfield believes that attention to detail is important and she has seen that skill with Ms. Harrison.

Commission on Disabilities (1)

Eric Donovan is a resident 33 years old and a lifelong resident. He lived ½ of his life as an able bodied resident and due to an accident ½ of his life handicapped. Mr. Donovan works for the MA office of disability. Ms. Curran thinks it would be wonderful to have Eric participate on the Board. Mr. Goodrich said he would enjoy working with Mr. Donovan.

Public Building Commission (1)

Joe Annese Scituate resident for 38 years and he would like to give back. He retired 2 years ago and he was in the electrical construction industry business for 32 years mostly in the public sector. The Public Building Commission is right up his alley. He can be an asset to the group. Mr. Annese has not had a chance to attend a meeting. Ms. Canfield thanked Mr. Annese for applying for the position. He would like to be productive and feels he could give back on this committee.

Recreation Commission (2)

Jennifer O'Neill has been a resident for 22 years and has three children who attended Scituate Public Schools. Ms. O'Neill spent seven years with CORSE board and served on SHORE and is currently the interim president. Ms. O'Neill put her hat in the ring because her background with CORSE would tie into this as well. She reached out to Jennifer McMellen who gave her background in the commission. Her daughter was employed at Scituate Recreation for many years. SHORE is looking for help also if anyone is interested. Ms. Curran asked if there is anything beneficial to add to recreation. Ms. O'Neill said it would be great to come up programming to encompass all ages especially with the new Senior Center next door. Scituate already runs great programming. Mr. Vegnani said he has worked with Ms. O'Neill and she is a great contributor. Ms. O'Neill was involved in the field projects in the beginning and she recently visited the fields and it has come out amazing. She will learn more about what goes into the commission.

Mike Rega is the father of three children and has participated in the recreation programs throughout their lives. He has coached many teams over the years. Scituate has a lot to offer and it is a fun place to be. There are many opportunities for the residents to enjoy. Ms. Curran asked if there is anything missing that he would like to add. He would like to think about kayaking, paddleboards, etc. using the North River. It would be great to make it easy for people to access these things. Mr. Vegnani said Mr. Rega is very active in the community and asked if he has attended in any meetings. Mr. Rega has not but he has spoken to other members.

Water Resources Commission (5)

Joseph Miller has lived here for four years and he is interested in residents having high quality water. He has spoken with Becky Malamut, Chair of the Commission and there is more work to do and he would like to help. He has done a lot of work with data analytics and modelling. He would have to look at data to see what the best use of time and money would be. Mr. Goodrich asked about his thoughts regarding communication to the public. Mr. Miller said we could raise billing prices with peak demand but it would need to be reviewed to see if we have the infrastructure.

Peter Noyes is interested in serving. He spoke with Mr. Vegnani and feels Humarock is not represented. He has lived in Humarock for three and ½ years. He originally lived in Marshfield. He thinks he would be a good fit. He does not have an agenda related to the brown water. He attended Northeastern and has a civil engineering and public works background. He has spoken with people on the Water Resources Commission and residents with brown water. He believes there is a plan but it comes down to funding. He believes the federal government should be contributing. His first winter here in 2018 was quite an adventure. The pipes are

still exposed in Humarock. He has served on other boards and committees in Marshfield. He did Meals for Wheels and he was on the School Committee in Marshfield. Ms. Curran said he has great background that we can use on the Commission.

Adam Schilpp was not on the call at 9:53 p.m. or 10:11 p.m.

Freya Schlegel has been passionate about the water in Scituate and has lived here for 23 years. The goal of the WRC is to educate the public. There is enough water for drinking but not enough for irrigation and washing cars. The objective should be to educate the public. We have to educate the public and make it work for all of us. Mr. Vegnani thanked Freya for applying for the position. He understands the educational component of what she'd like to accomplish. She thinks we need to dig deeper artisan wells. She does not think digging the reservoir deeper would help with only adding a 30 day supply. She thinks we could have an abundant supply by digging further. Mr. Vegnani asked if she was willing to get on the "other side of the fence". He applauds her for getting involved and learning first hand. Mr. Goodrich asked what ideas Ms. Schlegel had to get across to folks. Her initial thought was to talk with the kids. You could make video's but she doesn't think you would reach the audience. Maybe posts on social media could help. Ms. Curran said education was a big piece of the WRC many years ago and it is important.

Emily Simmer moved to Scituate in 2007 and bought a home on the reservoir. Supply and resources are on her mind every day and have been on her mind since she moved here. There is a lot of misinformation and speculation out there about the water. We can reach out and invite people to be part of the solution. She learned this group existed with the North and South River Watershed presentation. She will get the agendas from the WRC. Mr. Goodrich said her background is incredible. Ms. Simmer said incentivizing good behavior works. In Las Vegas where she lived people replaced part of their lawns. There was a contest to see which team could conserve the most water in a certain time period. She'd like to make it fun and engaging with more specific information. Ms. Connolly said it seems worse that people are filling pools as opposed to irrigation systems.

Budget Calendar, Nancy Holt, Finance Director/Town Accountant

The budget and capital plan is underway. Recommendations will be given to the Capital Planning Committee. Everyone will be submitting their budgets for FY22. Draft timetable is developed and distributed to Department Heads.

Move to approve the FY22 Budget Meeting Calendar Schedule. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Letter Opposing MBTA Service Cuts

Mr. Boudreau and Ms. Canfield have been on calls with neighboring communities. The MBTA is planning cuts for stopping ferry service and curtailing the Greenbush line. It will have a big impact on our residents to get back and forth to work in Boston. The MBTA board will be taking a vote at an upcoming meeting. Ms. Canfield asked the board to give Jim permission to write a letter asking to maintain services on the South Shore. **Move to approve the authoring of a letter to the MBTA against reducing services to Scituate. Motion by Ms. Curran second Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Warrant Articles for November 16, 2020 Special Town Meeting

1. Unpaid Bills
2. FY21 Budget Reconciliations
3. FY 2021 Hybrid Kindergarten Program
4. Transfer Free Cash/Retained Earnings to Capital Stabilization Funds & Reserves
5. Pay down outstanding debt on athletic fields project of \$300,000
6. Rescind Debt Authorizations
7. Capital Plan revisiting
8. Community Preservation FY21 Projects & Allocations
9. Community Preservation Project Reconciliations (if any)
10. Local Option Acceptance – SPED Reserve Fund (ATM postponement)
11. Local option acceptance MGL c 147 s139 – free dog licenses for persons age 70 or over
12. Sale of Council on Aging and Minot Fire Station (ATM postponement)
13. Cell Tower Leases (ATM postponement)
14. Zoning Bylaw Amendment – Signs (Section 710) (ATM postponement)
15. Street acceptance – Studley Farm Road
16. Street acceptance – Deer Common Drive
17. Change name of Board of Selectmen to Selectboard
18. Citizens Petition –Appropriate \$5,000 to South Shore Community Action Council, Inc. (ATM postponement)

Motion to approve the November 15, 2020 Special Town Meeting Warrant articles except 3, 13 and 16. Motion by Ms. Curran second by Mr. Vegnani Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Ms. Canfield said we should have a separate vote on Article 3 FY2021 Hybrid Kindergarten Program and it was agreed by Scituate Public Schools this is a one-time request and hopefully this will be reimbursed as COVID

costs. **Move to accept article 3 as written Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly yes

Curran yes

Goodrich yes

Ms. Connolly asked Mr. Goodrich if this language is acceptable to him since he began this discussion. Mr. Goodrich said he is a yes vote on this bylaw and it passes muster. Ms. Connolly said the original bylaw was so the town would not be overcome by clutter. Mr. Goodrich said we are bound by what we can or cannot do.

Move to support the sign bylaw article 13 Motion by Mr. Goodrich second by Mr. Vegnani vote in favor Canfield, Vegnani, Curran, Goodrich. Connolly against Motion Passes (4-1)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly no

Curran yes

Goodrich yes

Motion to not support article 16 motion by Mr. Vegnani second by Mr. Goodrich Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes

Vegnani yes

Connolly no

Curran yes

Goodrich yes

OLD BUSINESS:

1. Financial Policies Update, Nancy Holt, Finance Director/Town Accountant

This will be moved to a future Selectmen meeting.

NEW BUSINESS:

Board & Committee Appointments

The Board would like to move the Recreation Commission and Waterways Commission vote to a future meeting to think about these appointments.

Jennifer McMillen, 34 Thomas Ave. and she is aware the board is not voting on the Recreation Commission tonight but she would like to endorse Jennifer O'Neill for the Commission. She has worked with her in the past and she would be a great candidate.

1. **Move to appoint Susan Harrison to the Zoning Board of Appeals 2nd alternate for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Connolly second by Mr. Vegnani Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

2. **Move to reappoint George Xixis to the Zoning Board of Appeals as a 1st alternate for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

3. **Move to appoint Eric Donovan to the Commission on Disabilities for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

4. **Move to reappoint Linda Fulton and Jeffrey Dougan to the Commission on Disabilities for a term of 3 years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

5. **Move to Joe Annese to the Public Building Commission for a term of 3 years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes

Curran yes
Goodrich yes

6. Move to reappoint Stephen Shea to the Public Building Commission for a term of 3 years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. **Motion by Ms. Connolly second by Ms. Curran Unanimous Vote (5-0)**

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

OTHER BUSINESS:

1. Liaison Reports

- Ms. Canfield said Scituate Community Christmas has a fundraiser and anyone that needs help should apply to them for assistance.
- Ms. Connolly thanked the organizers for Saturday's women's rally. It went off without a hitch. SCTV filmed the rally. It was great fun.

2. Correspondence

- a. North River Commission Letter to Governor

3. Approval of Meeting Minutes – none for this meeting

4. Adjournment and Signing of Documents

Motion to adjourn the meeting at 10:52 p.m. by Ms. Curran second by Mr. Goodrich Unanimous Vote (5-0)

Roll Call Vote:

Canfield yes
Vegnani yes
Connolly yes
Curran yes
Goodrich yes

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for October 20, 2020 Board of Selectmen Meeting

- Agenda
- Upcoming Meeting and Events Listing
- Senior Center Naming Opportunities
- Pole Petition 8 Allen Place – 132/134 Front Street National Grid
- Coastal Update
 - Scituate 2070 Vision
 - Power Point Presentation
- Sewer Department Contract I/I Phase II Study Sand Hills
- Special Town Meeting Warrant Articles
 - Article 15 Street Acceptance Studley Farm Road
 - Article 7 Capital Plan
 - Article 3 FY2021 Hybrid Kindergarten Program
- Board & Committee Interviews
 - Zoning Board of Appeals (1)
 - Commission on Disabilities (1)
 - Public Building Commission (1)
 - Recreation Commission (2)
 - Water Resources Commission (5)
- Budget Calendar and Schedule
- Discuss preparation of a Letter Opposing MBTA Service Cuts
- Warrant Articles for November 16, 2020 Special Town Meeting
- Financial Policies Old and New
- Board & Committee Appointments from list above
- Correspondence
 - North River Commission Letter to Governor
- No minutes to approve at this meeting

Board of Selectmen Meeting Minutes for October 20, 2020

BOARD OF SELECTMEN

Karen B. Canfield, Chairman

Anthony V. Vegnani, Vice Chairman

Karen E. Connolly, Clerk

Maura C. Curran

Andrew W. Goodrich