

**MEETING MINUTES
BOARD OF SELECTMEN
SCITUATE TOWN HALL, 600 CHIEF JUSTICE CUSHING HIGHWAY
February 4, 2020**

Present: Anthony Vegnani, Chairman, Shawn Harris, Vice Chairman, Karen Canfield, Clerk, Karen Connolly, Maura Curran

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 6:32 p.m.

Acceptance of Agenda

Ms. Curran made a motion to accept the agenda for February 4, 2020

Second by Mr. Harris Unanimous vote (5-0)

REPORT OF THE TOWN ADMINISTRATOR

1. Lights being prepped for install at back field. Poles for tension netting system being installed on baseball field. Main drain line for the baseball field is complete. In-line drainage outside of the baseball field is about to start. This will pick up drainage from the slopes at the complex. Field anchor about half installed on the baseball field. Should be complete by the end of next week. Cold snap will allow trucks onto fields to begin prepping for installation of field base. Foundations and structural steel for scoreboards will be installed shortly. The Building contractor is scheduled to remobilize Thursday and Friday to start to work finishing the building. Once it is complete, final paving around the amenities building will commence, weather dependent.
2. We have completed phase 2 of the Town surplus equipment auction. We realized \$66,455 on this round and \$7,478 on the first for a combined two auction total of \$70,933. Big ticket items this time were \$21,200 for the 26' whaler and \$9,500 for one of the Humvees. We also received \$4,800 for the 1987 Mack Roll off truck at the transfer station. Thanks to Nancy and Michele in my office for all their hard work on coordinating the auction and equipment pickup.
3. Council on Aging Contractor has mobilized and erected the fence around the site of the new Senior Center. They will begin abatement work in the C wing this week and next week, taking 2-3 weeks for the abatement process to be completed. They commenced pre-demolition cutting and capping of the utilities from the B wing and will install a solid partition at the B/C wing connection. Once demolition is complete, the contractor can apply for a building permit. Mr. Boudreau will post weekly updates.
4. The water department had finished the flushing of the "High pressure area" essentially the west end. We have now flushed the entire town in those areas where we are able to flush. There are areas with dead ends and no hydrants that we cannot flush. These are the places that are slated for installation of hydrants or flushing gates as part of the pipe project approved at the special town meeting. Once they are installed, those areas will be flushed, weather and supply dependent. Even though Suez will be discontinuing Ice Pigging in the US, we may have the opportunity to do additional pigging this spring before they cease operations. This is being looked at by the Water Department.
5. The regional sewer meeting has been moved until February 25 to allow for additional modeling of the flows from Scituate/Cohasset to Hull. The date was also pushed back due to February vacation.
6. The long awaited water study presentation is tonight.
7. The Town received a grant for \$70,325 from FEMA for an update of our Hazardous Mitigation plan. Total grants received are about \$277,442.

Mr. Vegnani asked about the field at the Old Gates School. We will get them the plans for the new senior center and we will get a quote. Mr. Boudreau said the walking path that is there now will be removed to make way for the baseball and soccer field. Mr. Vegnani asked about Cedar Point. The goal is to be in the ground this spring.

Mr. Vegnani recognized Joe Norton a former Selectman in the audience tonight.

SCHEDULED ITEMS:

Elizabeth Foster, Town Archivist 22 years

Kathy Gardner, Town Clerk introduced Betty Foster (Elizabeth) the archivist for the Town of Scituate for 22 years. Her knowledge is unsurpassed. All the archives volunteers were in attendance this evening to support Betty. Betty has helped every department in Town with all archives requests and this is her passion. Betty has done a wonderful job and she has big shoes to fill. Betty said it has been a labor of love for 22 years. Betty thanked all the archive volunteers for the past 22 years who have worked so hard in the archives. Mr. Vegnani said he can't say enough about the amount of work that Betty has put into the archives. He can't say enough about how much Betty has done for the Town. Ms. Curran thanked Betty and said we are a better Town for her hard work. Ms. Curran presented Betty with a gift from the Town of Scituate. Ms. Foster said we have records back to the 1600's. The Selectmen in Scituate have supported the archives over the years and everyone should visit.

Scituate Food Pantry request Use of Old Gates School Cafeteria, Jane Frank, Chair Scituate Food Pantry
Jane Frank, President of the Scituate Food Pantry attended the meeting tonight to ask permission for the relocation of the food pantry to the Old Gates School. They are currently in the Masonic Temple and have been there for 11 years. They have outgrown the area. There is no place for confidential conversations. The space at the Old Gates School will be what is needed for the food pantry. She is aware of the parking concerns and they have made arrangements with the Unitarian Church to allow volunteer parking. Ms. Frank said her team could get it up and running with needs for the bathroom, lift, cleaning, etc. Mr. Vegnani said the numbers are staggering and all the Selectmen support the effort. The challenge is what will happen to the building, etc. They will have to think about it a little bit. The building leaks, is not insulated, is in disrepair, etc. so this has to be addressed. Ms. Connolly agrees it is a much needed service and realizes is inadequate space they are currently in now. Once the Selectmen decide what will be done with the building they can consider this. It is a big deal the work that has to be done at the Old Gates. Mr. Boudreau spoke with Kevin Kelly, Facilities Director and he would like to have someone in the building. There is no date the Food Pantry has to be out of the Masonic Temple. In May they have the major food drive and they do not want to move it twice. The food pantry is coming to the Selectmen first before they go to the planning board. Mr. Boudreau said this could be temporary and the food pantry is aware of that. Ms. Canfield agreed with the other Selectmen and would need to know the impact of insuring the building. Ms. Canfield said there are a lot of open questions. She does not want to incur costs or have the Food Pantry bouncing around. Mr. Harris said let's think of reasons to help out the food pantry. There will be construction going on and they will have to be careful of that. Mr. Boudreau said the heat and electricity will have to be maintained and the refrigerator and freezer costs to run. Mr. Vegnani agrees with Karen Canfield that we should find some space someplace in Town. He does not think the Cafeteria is in usable space and it leaks when it rains. The Selectmen would like to continue discussion on finding a place for the food pantry. Ms. Holt said currently the cafeteria is filled to the brim with the remaining items that need to be auctioned off. There is no running water in the kitchen because someone hit a pipe. There are issues that would immediately need to be dealt with.

Chris Carchia, Stockbridge Road is a former member of the Masonic Temple. The need of the food pantry far exceeds what they can accommodate at the Masonic Temple. Ed Kelly suggested use of the old senior center

when they move to the new location. Ann Burbine, 10 Pennycress Road thinks we need to think about how we can work this out for the food pantry. The Selectmen asked to think about it for a while and get back to the Food Pantry.

WALK INS-No walk ins

Change of All Alcohol Restaurant License McColski Inc. dba TK O'Malley's change of Officers/Directors, change of manager & Sunday hours to serve at 10 a.m., Jean Collins, Corporate Officer, Jeff DeLisi, Attorney & Rich Linehan, Manager

Mr. DeLisi said the restaurant has been running under McColski Inc. since 1994 and Walter Collins has been the manager and Director. Walter is stepping back and the corporate documents are changing to assign Jean Collins. Their daughter Ellen will be the assistant treasurer. They would like to change the liquor license manager to Rich Linehan. He is tips certified and has worked with the bar staff for many years. They would like to start bar service on Sunday's at 10 a.m.

Move to accept the change of the Restaurant All Alcohol License Manager, change of Officers/Directors and change of Sunday hours from 10 a.m. – 1 a.m. for McColski Inc., dba TK O'Malley's pending approval of the ABCC. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Board & Committee Applicant Shellfish Advisory Committee

Alexander Emond applied for a position on the Shellfish Advisory Committee it is a great opportunity for him to help in the community. He has held a recreational license for some time. He worked on something similar with Skip Dubrusk. He would like to make this work. The existing regulations he sees some gaps that may need to be updated for example there is no limit on oysters. He is an executive at a financial services company. He likes to help people reach compromise. He hikes the coastline and he knows the Glades area very well. It is a great spot and a very good use for the land. He is very supportive of this initiative.

Special Event, March 15, 2020, St. Patrick's Day Parade, Ed Kelley, Chairman

Mr. Kelley is here to request permission for the St. Patrick's Day Parade on Sunday, March 15th from 12 noon to 4 p.m. They will need to use part of First Parish Road since the front of Gates is not available. Mr. Kelley has met with Police, Fire, Recreation, etc. weloveaparade.com has all the details of events. Ed has run the parade for 22 years. Mr. Kelley provided a list of events and fundraisers for the parade to the Selectmen. Mr. Vegnani said it costs a lot to run the parade and asked for community support and donations for the parade.

Move to approve a Special Event Permit for the St. Patrick's Day Parade on March 15th, 2020 from 12:00 pm to 4:00 pm. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

Veterans Services Advisory Council, Kim Stewart, Chair

Kim Stewart and members of the Veterans Services Advisory Council attended. They have been meeting since October of last year. There have been joint meetings with the Legion and they will reach out to other Veterans groups as well. Joe Kelly, Ed Kelley, Drew Kitchen, Aubrey Schwartz, Sarah Jensen honorary member were all in attendance tonight. Ed Hanafin and Kevin Norton could not attend tonight. Don Knapp is also missing tonight.

- Council Update & Introduction
- Request to Place Chair of Honor @ Athletic Field

- Request to Name Scituate a Purple Heart Community
 - Proclamation
 - Street Signs

Joe Kelly introduced the Purple Heart signs in the main entrances of Scituate. Mr. Kelly's son was awarded a purple heart. Since June of 2010 there were Purple Hearts awarded to military personnel. All gave some and some gave all. Mr. Kelly provided the numbers of Purple Heart medals issued throughout the country. Mr. Kelly recommends our sign read Purple Heart Community. The group is also proposing that a chair of honor be placed at the new athletic stadium. They would like to unveil the chair on Memorial Day. Mr. Boudreau said there are a couple of places that would be appropriate and he will work with the council to identify a visible location. Ms. Curran asked if the field would be ready for Memorial Day. Mr. Boudreau said it would be ready. Mr. Kitchen said this would be built into the Memorial Day parade. On February 26th there will be a breakfast at the Senior Center to introduce themselves to the Veterans in the Community. Veterans can contact the senior center to reserve a seat.

Move to approve the installation of a chair of honor at the new football stadium to be coordinated with Jim Boudreau. Motion by Ms. Canfield second by Ms. Curran Unanimous Vote (5-0)

Move to name the Town of Scituate a Purple Heart community and observe Purple Heart Day annually on August 7th. Motion by Ms. Canfield second by Ms. Connolly Unanimous Vote (5-0)

Move to approve the purchase and installation of three signs naming Scituate a Purple Heart Community. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0).

Ms. Canfield read the Purple Heart Community proclamation and presented it to Kim Stewart, Chair of the Veterans Services Advisory Council.

FY2021 Town Operating Budget

Community Planning & Development

- **Conservation/Coastal Resources 171**

Ms. Walkey reviewed the Conservation accomplishments and budget for Conservation. Enforcement is a challenge and the Conservation agent does as much as she can. Additional staff for enforcement would be welcome. Ms. Canfield asked if we could get a per diem person for enforcement. Ms. Walkey said yes, we could get someone for this. Ms. Connolly asked how the fines are set and what the escalation process is. Ms. Walkey said the fines are built into the general bylaws.

Kyle Boyd said there are six elevation grants in progress one was awarded recently. Mr. Boyd provided an update on his current projects.

- **Planning 175**

Karen Joseph, Town Planner reviewed the responsibilities of the Planning Department. There are many projects under construction and a lot of projects that will begin in the spring. It is really busy right now in Planning. Ms. Connolly said these departments do good work. Mr. Harris said all the land being developed now there are big challenges and the job is difficult. Ms. Canfield asked for an update on the Director of Planning & Development position. Mr. Boudreau said it is out and advertised. Mr. Vegnani said on top of their jobs they have all the municipality requirements and reports to file.

- **Zoning Board of Appeals 176**

Bob Vogel, Building Commissioner and Zoning Enforcement Officer enforce the zoning bylaws. The Zoning Board hears cases and does that efficiently and effectively. They have several 40B projects under way. There is a tremendous amount going on. The budget has not changed. The secretary position was not filled for quite a while but now it is filled.

- **Inspections 241**

Bob Vogel, Building Commissioner said there are a lot of homes being built. They are working on digitizing their filing system. They are running out of space to file all the paper. They need to work on getting there. They are working on changing the zoning by law. There are properties in town that people have walked away from. Once the structure is unusable the lot cannot be used. The zoning changes would remedy that. It will be presented at the spring town meeting. The Zoning Bylaw change will make it desirable to improve the property when passed at Town meeting. Cost of construction determines building permit fees. Renovations they rely on the contractor contract with the resident. For new construction it is a different fee structure \$150 a square foot. They looked at the costs around the south shore for building permit costs. A permit for a large home run in the \$4,000-\$5,000 range.

- **Economic Development Commission**

This will be postponed to the 2/25/20 Selectmen meeting

Scituate Public Schools 300

Ron Griffin, Superintendent, Paul Donlan, Finance Director, Diana Mullen, Director of Special Education as well as members of the school committee were in attendance. A presentation was provided to the Board of Selectmen outlining the preliminary budget for 2020-2021. Superintendent Griffin said this is a level services budget. Educational priorities were reviewed with the priorities outlined. There has been a steady decline in enrollment. There are 35 different changes in staffing and has a neutral impact. The changes include retirements, leaves of absence, etc. The Selectmen asked several questions regarding the budget. Superintendent Griffin responded to all questions. There is a draft model being developed to fund the stabilization account. Ms. Curran asked the school department to take a hard look at managing the space and facilities from a population standpoint. Superintendent Griffin said they looked at these numbers. Ms. Curran asked how we work fiscally responsible for the next 5-6 years. Ms. Connolly said she doesn't understand how the cost per pupil went so high over the years. Superintendent Griffin said the staffing has increased to support many programs over the last few years and we are equitable to surrounding towns.

South Shore Regional VTHS 310

Dr. Thomas Hickey, Superintendent-Director and Jack Manning, Scituate Representative attended this evening. Dr. Hickey said Scituate students reduced 25% this year. There is a great partnership with Scituate Public Schools and the VTHS. Capital expenses are a big part of the budget. VTHS has applied to MSBA five years in a row. The bulk of the building is 1962 and at some point they have to address the upgrades needed. They have secured some competitive grants. Infrastructure septic repairs are a priority right now. They need money to develop plans for infrastructure improvements. Roof & window Project cost is a priority. Debt was paid off a year early. Scituate has 13 less students than last year. In the summer of 2011 there was a new roof over the 1960 section of building. An addition was built in 1992 and that is the roof they are looking at replacing now. They need more space for their technical programs and more space for their classrooms. It is very crowded. Some targeted renovations are needed increasing the footprint. Ms. Connolly asked if other regional vocational schools are facing the same challenges with MSBA funding. Dr. Hickey said two years ago no vocational schools were invited. Now they are being invited. If there is not imminent health and safety concerns the changes are less to get the funding. In 2013 they got accepted in the accelerated repair program and took care of a boiler. The Selectmen thanked the VTHS for attending and the great job they do for our students.

Capital Plan Review

Chris Carchia, Chair of the Capital Plan Committee held nine meetings this year and reviewed 60 projects. A few requests were modified and 63% were funded. Mr. Carchia reviewed the projects with the Board of Selectmen. The new members are Michael Clark and John McCarthy appointed by the Town Moderator. Mr. Vegnani summarized the capital budget. Mr. Vegnani thanked the Capital Plan Committee for all their hard work.

Review Draft ATM/STM Warrant

Review ATM/STM Citizen Petition Articles

1. South Shore Community Action Council, Susan Heller not in attendance will reschedule to the 2/25/20 Selectmen meeting.
2. Resolution Act Establishing Medicare, Heather Clark
Ms. Clark submitted a citizen petition to establish Medicare for all. Ms. Clark read the citizen petition. She is asking the Town of Scituate to support the bill at the State level. Ms. Clark read a statement to the Board regarding why she supports this initiative. Ms. Canfield said if it goes to study tomorrow it will be delayed at the State level. The Selectmen all provided input to Ms. Clark regarding the article.
3. Right to Farm, Jerald Kamman
Mr. Kamman submitted the citizen petition and reviewed his request with the Board. The Tilden farm was the oldest continuous farm in the country. Now this farmland is streets and homes and much of the farm is lost. We need to preserve our farms and the open space. This article would support farmland. The Selectmen asked numerous questions and Mr. Vegnani asked Mr. Boudreau to refer this to Town Counsel. Ms. Connolly has concerns regarding the language of the document given to them by Mr. Kamman.
4. Occupancy Tax change to 4%, Lynda Ferguson Annual Town Meeting article 14 sponsored by the Board of Selectmen requests an amendment to the rate of room occupancy excise tax to 4%.

Mr. Vegnani called for a short recess at 10:20 p.m.

Mr. Vegnani reconvened the meeting at 10:28 p.m.

Water Study, Tighe & Bond, Dr. John McClellan, PhD, Vice President & Michael Schrader, PE, Project Manger

Michael Schrader prepared a presentation for a 20 year plan which he reviewed with the Board of Selectmen. Supply Evaluation Mr. Schrader said we have sufficient water supply through 2050 based on their projections. Prioritized Capital Improvement Plan they reviewed reliability, redundancy and level of service. We have 6 wells and 1 surface water plant. Old Oaken Bucket water treatment plant is the backbone of our water supply. Current plant lacks process redundancy. Entire plant must come off line for repairs or maintenance. It has outdated and undersized treatment components. All the equipment is past its useful life and in poor condition. We need a new surface water treatment plant. A new plant would need to be built and then demolish the old plant. We would still retain the baseball field. The Town was authorized for funding at the last town meeting to begin the design process. All the wells need equipment upgrades and there are no automated controls. Water storage tanks were assessed and we meet the required storage volume but both tanks are ready for rehabilitation. We could not take the tank off line to paint it and it is preventing it from happening. They are recommending a third tank be installed to have the ability to take one off line as needed. If you maintain them, they will last forever. There is space next to the Pincin Hill/Maple Street tank but that can be decided later. The distribution system was reviewed. The Town replaced 20 miles of pipe. We need to install hydrants on dead end streets to provide fire protection and we can flush the line. Humarock is a large source of unaccounted for water. In

Humarock is challenging. 35 more miles of pipe needs replacement based upon need. The Town has used ice pigging and unidirectional flushing to remove manganese out of the water system. We could not implement flushing due to the condition of the pipes and having enough water. Since the pipe replacement project and no drought we have been able to flush the pipes. Three rounds of ice pigging cleaned 24 miles of pipe. 100% of low service area was completed by flushing. The most recent results were dramatically improved. There was a significant decrease in manganese. The complaints have gone down significantly. No manganese detected in 4 of 7 sample locations. More than 80% reduction in 2 of 7 locations. There are 27 dead end lines that the DPW will be going after this year.

Ms. Canfield said we did this to see what we have and where we are. Mr. Cafferty said to our knowledge we have removed the cast iron pipes. We have to remove the asbestos concrete next. Mr. Harris asked if DPW went to the state and asked them not to salt Route 3A. Mr. Cafferty said yes we have asked but there were safety concerns. The State wanted DPW to do some scientific studies for the salt in the reservoir. Mr. Cafferty is working on this. The priority has been clearing up brown water. Ms. Connolly asked why raising the reservoir was not included in these recommendations. Mr. Schrader said it is on a separate path and was approved for funding.

Bruce Arbonnies 23 Gannet Pasture Lane, member of Water Resources Commission (WRC). The condition of the aquaphor. Mr. Schrader said there are two parts to that. The Town is implementing a maintenance program for that. It is a matter of the ground water levels and it is regulated by the State.

Mark McCormack, Gannett Road asked how much to build a plant and storage tank. Mr. Vegnani said \$40M for a new water treatment plant and \$2M for a new water storage tank.

Former Selectmen both are State hydrologists in Boston. They had good records on that.

Becky Malamut 100 Pratt Road asked about supply and is it based on reservoir being completely full. Mr. Schrader said no. Ms. Malamut asked for data in this area to be supplied to the Town. Ms. Malamut asked if there were any other potential sources of brown water.

Patricia Butler, Chief Justice Cushing Highway if the dam level is raised at Old Oaken Bucket will it be raised at Tack Factory Pond. The reservoir itself off of 3A would be raised on the East side. They will have to see if it needs to be raised at Tack Factory Pond. She said years ago if there was too much water on Old Oaken Bucket Road would it flood the road. Ms. Butler said it does happen and needs to be looked into.

Becky Malamut and Mr. Cafferty recommended Ms. Butler come into DPW and review the maps and plans with the engineer.

OLD BUSINESS:

Draft Aquaculture Application, Review Criteria & proposed 5-7 acre map, Susan Harrison, Shellfish Advisory Committee Chair

Susan Harrison, Chair and Mike Dimeo, Shellfish Constable provided the application and review criteria for the application. Ms. Harrison reviewed the application and criteria. Ms. Connolly asked if there will be an opportunity for young people to apprentice or get involved in the process. Mr. Vegnani said this may give a big advantage to somebody who is doing this now. Mr. Vegnani asked how the Board feels about someone doing this as a hobby as opposed to a business venture. Ms. Harrison said that is built into the application. Impact assessment is another area the committee is looking into. Ms. Curran said it looks good. Ms. Canfield likes

how the committee broke out the criteria points. Ms. Canfield asked if they should add distribution plan to the criteria. Ms. Harrison said they can add distribution. Ms. Canfield wants to add “be respectful of co users of the waterways”. Mr. Vegnani said this was a very thorough document and the committee did a great job.

Bill Graham has a question regarding references and asked if we would be doing a background check and credit check. Mr. Vegnani asked the Board and they do not want to include this.

Jamie Davenport said in the business plan it will become apparent if the applicant has experience. This industry lends itself to apprenticeships.

Jackie Fahey Santel, Glades Road, said the access question at a previous meeting said it would only be access by sea. Ms. Harrison said if there were Cohasset farmers or private land owners people’s agreements would be different.

John Tedeschi said there will be an awful lot of youth involved. If a property owner wanted access to the farm they would use their own property or have the right to allow someone else.

Move to approve the Commercial Shellfish Pilot application and criteria with the three amendments discussed this evening contingent upon any further changes by Town Counsel and/or the Town Administrator and review by the Division of Marine Fisheries if required. Motion by Ms. Canfield second by Mr. Harris Unanimous Vote (5-0)

Ms. Harrison reviewed the draft map proposed by the Shellfish Advisory Committee showing 8 initial acre lots.

Bill Graham provided a letter to the Board of Selectmen and he said the Division of Marine Fisheries has to come out and see what is workable and what is not. Mr. Vegnani said yes, that is correct.

Mr. Davenport said the Selectmen want to include Cohasset and he said he thinks there needs to be a way to include Cohasset in the process. The Selectmen agree to include Cohasset and have stated this in the past.

The Selectmen will discuss how to proceed and we will answer the questions posed to the Board of Selectmen. Mike Dimeo will check with the Division of Marine Fisheries to see what their next steps are.

NEW BUSINESS:

1. Drain Layers License

- Renewal of existing licenses

Move to approve a renewal of a Drain Layers License to the following businesses:

Sean Farrell Excavation, Inc.

Jones Contracting Inc.

Laminar Construction d/b/a Costello Contracting

McDougall Brothers

Ioria Brothers Inc

SLT Construction Corp

P.F Spencer Jr, Inc.

Motion by Mr. Harris second by Ms. Curran Unanimous Vote (5-0)

- New License Applications
 - GFM Enterprises

Move to approve a new drain layers license for GFM Enterprises Motion by Mr. Harris second by Ms. Canfield Unanimous Vote (5-0)

- Cryan Landscape Contractors, Inc.

Move to approve a new drain layers license for Cryan Landscape Contractors, Inc. Motion by Mr. Harris second by Ms. Canfield Unanimous Vote (5-0)

2. One Day Liquor License

- Black Apron @ St. Mary's on February 8th, 5:30-9:30 p.m. for St. Patrick's Day Parade Fundraiser
- Black Apron @ St. Luke's on February 22nd, 6:30-10:30 p.m. for Mardi Gras

Move to approve a One Day Wine and Malt License to The Black Apron for an event at St. Mary's on February 8, 2020 from 5:30pm - 9:30pm Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

Move to approve a One Day Wine and Malt License to The Black Apron for an event at St. Luke's on February 22, 2020 from 6:30pm - 10:30pm Motion by Ms. Curran second by Ms. Connolly Unanimous Vote (5-0)

- ## **3. Board & Committee Appointments**
- Shellfish Advisory Committee

This will be moved to a future Selectmen meeting if necessary.

OTHER BUSINESS:

1. Liaison Reports
Nothing to report due to the late hour of the meeting.
2. Correspondence
 - a. FEMA Flood Map Determination Letter from FEMA
 - b. Resident Request to inspect Briggs Harbor with DMF
 - c. Sister City Film Series Flyer
 - d. Coastal Advisory Commission Public Meeting 2/11 6-8 @ library
3. Approval of Meeting Minutes
Move to accept the meeting minutes for the Board of Selectmen meeting held on January 21, 2020.
4. Adjournment and Signing of Documents
The meeting was adjourned at 12:30 a.m. motion by Mr. Harris second by Ms. Canfield Unanimous Vote (5-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for February 4, 2020 Board of Selectmen Meeting

- Agenda
- Archivist Retirement Elizabeth Foster
- Scituate Food Pantry Request to use Old Gates School Cafeteria
- Change of All Alcohol Restaurant License McColski Inc. dba TK O'Malley's change of Officers/Directors, change of manager & Sunday hours to serve at 10 a.m., Jean Collins, Corporate Officer, Jeff DeLisi, Attorney & Michelle Nuzzo, Attorney
- Board & Committee Interviews see Board & Committee Book for applications and spreadsheet for interview for Shellfish Advisory Committee
- Special Event, March 15, 2020, St. Patrick's Day Parade, Ed Kelley, Chairman
- Veterans Services Advisory Council
 - Council Update & Introduction
 - Request to Place Chair of Honor @ Athletic Field
 - Request to Name Scituate a Purple Heart Community
 - Proclamation
 - Street Signs
- FY2021 Town Operating Budget Review
 - Community Planning & Development
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 - Scituate Public Schools 300
 - South Shore Regional VTHS 310
 - Capital Plan Review
 - Review Draft ATM/STM Warrant
 - Review ATM/STM Citizen Petition Articles
 - South Shore Community Action Council, Susan Heller
 - Resolution Act Establishing Medicare, Heather Clark
 - Right to Farm, Jerald Kamman
 - Occupancy Tax change to 4%, Lynda Ferguson
- Water Study, Tighe & Bond, Dr. John McClellan, PhD, Vice President & Michael Schrader, PE, Project Manger
- Draft Aquaculture Application, Review Criteria & proposed 5-7 acre map, Susan Harrison, Shellfish Advisory Committee Chair
- Drain Layers License
 - Renewal of existing licenses
 - New License Applications
 - GFM Enterprises
 - Cryan Landscape Contractors, Inc.
- One Day Liquor License
 - Black Apron @ St. Mary's on February 8th, 5:30-9:30 p.m. for SHS Basketball Trivia Night
 - Black Apron @ St. Lukes on February 22nd, 6:30-10:30 p.m. for Mardi Gras

- Board & Committee Appointments
Shellfish Advisory Committee
- Correspondence
 - FEMA Flood Map Determination Letter from FEMA
 - Resident Request to inspect Briggs Harbor with DMF
 - Sister City Film Series Flyer
 - Coastal Advisory Commission Public Meeting 2/11 6-8 @ library
- Approval of Meeting Minutes for January 21, 2020

Board of Selectmen Meeting Minutes for February 4, 2020

BOARD OF SELECTMEN

Anthony V. Vegnani, Chairman

Shawn Harris, Vice Chairman

Karen B. Canfield, Clerk

Karen E. Connolly

Maura C. Curran