

**MEETING MINUTES
BOARD OF SELECTMEN
April 23, 2019**

Present: John Danehey, Chairman, Maura Curran, Vice Chair, Karen Canfield, Shawn Harris, Anthony Vegnani, Maura Curran

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 6:04 p.m.

Acceptance of Agenda

Ms. Curran made a motion to accept the agenda for March 19, 2019

Second by Mr. Harris Unanimous vote (4-0)

Karen Canfield joined the meeting at 6:06 p.m.

WALK INS – Freya Schlegal, 9 Westgate Lane wanted to speak with the Selectmen regarding the plastic going into the trash at the Transfer Station. She brought each of the Selectmen a water bottle. She mentioned some suggestions she had and Mr. Cafferty said he has looked into this in the past the problem is we do not have the quantities required to do this. Mr. Cafferty will look into the company Ms. Schlegal is recommending. The company is EL Harvey out of Whitman. Mr. Cafferty said the DPW has looked into this company in the past and he will revisit.

REPORT OF THE TOWN ADMINISTRATOR-

Mr. Boudreau said this Saturday is Ship Shape Day and please join in to help clean up the Town. North Scituate Library is tomorrow evening at the library. Brad Washburn will lead the meeting and update everyone on the regional sewer project. Within two weeks Cohasset should make a decision on regional sewer. Ice Pigging is underway in Scituate. We have gotten some good results. The Water Department is working on a survey for residents on these streets to see if water quality has improved.

SCHEDULED ITEMS:

Community Campus Senior Center & Recreation Debt Presentation, N. Holt, Finance Director & Town Accountant

Ms. Holt provided presentation to the Board regarding debt management of capital needs. Ms. Holt provided an overview of the following:

- Summary of current debt position
- Projects on the horizon and how they will be and could be accommodated
- Financing for Community Campus for Senior Center & Recreational Facilities
- Options and Impacts

Ms. Holt identified major enterprise capital projects including water treatment plant upgrades supported by water rates and well 17A green sand filter facility \$8M and design & engineering of water treatment plant improvements \$4. This is supported by water rates and low interest 2% loan is already secured for the \$8M project. Major Capital Projects Include:

- Athletic Fields \$10M
- FEMA subsidized forshore storm damage repairs \$19.7M
- New elementary School or renovation to existing schools \$85M

Financing of Community Campus for Senior Center & Recreational Facilities

•Project will be a debt exclusion

•Annual repayment of principal and interest will be added to the real estate tax bill in addition to the amount allowed by Proposition 2-1/2

•Estimated impact of project over 20 years is \$2,230

•Options available to finance project that would affect when and how much taxpayer would be impacted – total estimated impact would be the same.

•Normal procedure would be to issue long term debt at the end of the project so impact would likely not occur until FY22.

•A major portion of an existing debt exclusion retired this year so there is a material reduction between FY19 and FY20 which presents an alternative option to issue the debt in two similarly sized amounts which would smooth the impact of the project.

The Community Campus for Senior Center & Recreational Facilities project is estimated to cost the average home an estimated \$2,230 over 20 years.

Due to retiring debt exclusions in FY19, FY21 and FY25, the addition of the project would not cause the total debt exclusions to increase beyond current levels.

Options exist that would further smooth the impact of the project by issuing the debt in two issues.

Other approved projects have been accounted for in projections as have identified potential larger projects.

Ms. Canfield thinks the split makes more sense to taxpayers. Mr. Harris agrees it will be easier for tax payers to pay a consistent amount without a big increase. Mr. Danehey said sticker shock creates a lot of discussion and is hard for some residents. Mr. Danehey would be inclined to keep it as a single funding option and it is the same amount in the end. Ms. Curran said the first question people ask is what is the impact on my tax bill. We should be able to answer that question. We can discuss further at the next Selectmen meeting. Jack Zarkauskas, 51 Colonel Mansfield Drive asked what interest rate was used.

Walter Faria, Wiring Inspector 35 years and Philip Von Iderstein, Plumbing & Gas Inspector 27 years, Bob Vogel, Building Commissioner & Neil Duggan

Mr. Danehey said these gentlemen have dedicated their lives to providing service to the Town of Scituate. Mr. Faria and Mr. Von Iderstein have touched so many families. These individuals have gone way above and beyond. Mr. Vogel and Mr. Duggan said the people who do this work are not visible to people all the time. When they are needed they are critical to the process. Mr. Vogel has known Phil Von Iderstein since they were children. People like Mr. Faria and Mr. Von Iderstein make this town so special to live in. It takes a tremendous amount of competence and skill to do the work and understand the regulation governing these trades. It takes honesty, integrity, intelligence and people skills to do the inspectors job whether you work with contractors or residents. It is a remarkable achievement day in and day out over all this time. Mr. Vegnani thanked them both for their service. Ms. Curran said nobody can say it better

than Bob Vogel just did. Ms. Canfield said the overflow of people in attendance demonstrates the respect for these individuals and we are happy to have them as part of this community. Mr. Harris said there are family, friends, competitors, and many other people here to support Mr. Faria and Mr. Von Iderstein. Mr. Vegnani presented Mr. Faria with a gift and Ms. Canfield presented Mr. Von Iderstein with a gift. The gentlemen received a standing ovation from the Selectmen and everyone in the room.

Application for New Seasonal All Alcohol Liquor License for Driftway Convenience Store 48 New Driftway, Joseph Tibbetts, Owner

Mr. Danehey asked who will be managing the store. Mr. Joseph Tibbetts said he will be in the store. Mr. Danehey asked William Tibbetts not to interrupt the process. Mr. Joseph Tibbetts said he will be in the store 7 am to 10 pm. He said his intent is to organize the facility to the point he does not have to be there 24 x 7. If he has to be there he will be there. Mr. William Tibbetts said they would like to open a business on the Driftway. Having this store on the Driftway will be the entrance way to Scituate and will be an asset to the community. Ms. Canfield said we have no annual licenses available and that is why only a seasonal license is available. Mr. Danehey asked Mr. William Tibbetts what his role is in this business. Mr. William Tibbetts said he will not be working in the store or managing the store. Ms. Curran asked if the convenience store is approved and ready to go. Mr. Boudreau said it is an approved use in that zone but the site plan review process needs to be done. Ms. Canfield asked if the liquor license is not approved will they still open the convenience store. Mr. Joseph Tibbetts bought the property to do a land lease with Cumberland Farms. Cumberland Farms backed out and quite a bit of money is invested there. He would like to open a store to pay the mortgage. He will be leasing existing space. They have cleaned up the building and the site. Option one is to open the store and option two is to tear down the building and put up retail and residential building. This is why he is here and would like to cooperate and move forward. Mr. Harris asked if he has been in this business before. Mr. Harris said he is concerned and we are concerned all of our children purchasing liquor in the store. Mr. Joseph Tibbetts said he has not taken any steps to date to educate himself on this but he will take the necessary steps to educate and train himself and his staff. Mr. Danehey said we don't want to hear any problem with liquor sales to children. Mr. Joseph Tibbetts said he has been here since 1953. He knows many people in town. It is a requirement that he is trained within three months. Mr. Danehey said he would need to purchase an ID system and implement it in the store. Mr. Boudreau said he can work with Annmarie Galvin to locate training and requirements for an ID system. Mr. Vegnani said it is commercially zoned area and will be a developed area. His concern is if a seasonal liquor license is appropriate for the space. He supports the store being there. Mr. Joseph Tibbetts said he will bring them in the door and the long term goal is to enhance the site but has no specific plan yet. Mr. Joseph Tibbetts said if he could create a 7-Eleven or a Cumberland Farms that is what he would do. Mr. Vegnani is fine with the store but is questioning the liquor component of it. Mr. Joseph Tibbetts said he would like the liquor license and happy to do whatever is needed for training. Mr. Joseph Tibbetts said it is the entry to Scituate and people coming into Town. Mr. William Tibbetts said it is a seasonal community and we have a lot more people here. Mr. Vegnani said he could understand Humarock having a seasonal license but he does not see how Greenbush is a seasonal location. Mr. William Tibbetts said he has a lot of people that would stop and take a breather to grab a beer or a snack s they enter Scituate. Mr. William Tibbetts said he would like to have the convenience store carry alcohol, snacks, etc. Mr. Danehey said Sand Hills General Store did have a seasonal liquor license at one time and then later applied for a year round license when it became available and it was a seasonal location. Mr. Joseph Tibbetts said The Voyage in Humarock should be a seasonal license but has a year round license. He is applying for a seasonal because that is all that is available. He would like eventually to have an annual license. Mr. William Tibbetts said the store is right by the North River and boaters are there on the Driftway. Mr. Danehey said he is concerned with William Tibbetts and the sale of alcohol to minors. Mr. Danehey said the best thing he can do is let his father speak. Mr. Danehey asked William Tibbetts to please be respectful. Ms. Curran said there is a lot of

work and research that needs to be conducted for a liquor store. The application is in order. Ms. Curran would like to see more knowledge with regard to alcohol training. Ms. Curran is fine with a convenience store license but is not ready to approve a liquor license at this time. Ms. Canfield understands why the seasonal liquor license is requested but she has concerns with liquor training. Ms. Canfield is not comfortable granting a liquor license with the lack of training and experience and we are at the maximum for the quote for another package store. Ms. Canfield suggests that more training is required. Mr. Harris said the family has been in town for a long time. Mr. Harris said William Tibbetts is getting all wound up and does not include the pressures of owning a liquor store. There is a lot of liability that goes along with it. Mr. Harris said there is a lot that goes with it. Mr. Harris said it should start out with the convenience store and then see where it goes from there. Mr. Harris does see how a seasonal license would be valid. Mr. Danehey suggested at a future time a seasonal license could be done for a shorter period of time. Mr. Tibbetts said he will withdraw the application for the seasonal liquor license at this time.

Common Victualler License for Driftway Convenience Store 48 New Driftway, Joseph Tibbetts, Owner

Move to approve a Common Victualler's License for Driftway Convenience Store located at 48 New Driftway Scituate, MA 02066 7 am to 10 pm seven days a week pending Board of Health approval and copy of Worker's Compensation Insurance and planning board approval motion by Mr. Harris second by Ms. Curran Unanimous Vote (5-0).

Common Victualler License for Anba Wanas dba Milano's Pizzeria, 259 Stockbridge Road, Magdi Mikhael Owner

Magdi Mikhael attended this evening to request a license for a new business in Scituate. They will be opening an Italian pizzeria, subs and salads. There will be tables for sitting down. They will be occupying the left section. They hope to open as soon as possible. They are taking their time and want it to go well. The hours will be 10 am to 10 pm but in the summer a little later. They would like 10 a.m. to 10 p.m. S-Thursday and F

Move to approve a Common Victualler's License for Milano's Pizzeria located at 259 Stockbridge Road Scituate, MA, 02066 from 10 am – 10 pm Mon-Thu 10 am – 11 pm Fri, Saturday, Sunday pending Board of Health approval. Motion by Mr. Harris second by Ms. Curran Unanimous Vote (5-0)

New Catering Service Company, The Black Apron, Lauren Runkal, Owner

Ms. Runkal has been in the restaurant and catering business for many years. She worked for the Hospitable Hostess for many years and when they closed she is starting her own home business. There is always a lead person at the event. They work with caterers.

Move to approve The Black Apron as a caterer for our recommended caterer list as provided on the Town of Scituate website. Motion by Ms. Curran second by Ms. Harris Unanimous Vote (5-0)

Irish Book Collection Scituate Town Library & Monument to Easter Rising, John Sullivan

Mr. Sullivan said that the Library matter will be going before the Trustees again in the near future. Mr. Sullivan has appeared before the Trustees twice before and there is more room since the expansion. There is a collection in the Plymouth Library and he would like to see this here in Scituate.

Mr. Sullivan said an article was done about our town and heritage and the Sister City group is building. It is a tribute to our town. We have the greatest percentage of Irish per capita in Scituate. We've had an

Easter Rising commemoration for the past four years. It is an honoring of this pivotal event in Irish History. Mr. Sullivan proposes a monument be erected with the engraving he provided to the Board of Selectmen. The monument would be 5' x 1' 2" and six feet in height. It would be privately funded. We only have the Irish Mossing Museum but we have nothing else for visitors to see. This is the reason a monument would be great for Scituate. The monument would be carved out of Granite. WGBH interviewed people from our town. There is a great level of interest in our Town. Ms. Curran said it is a great idea and would like to see some drawings first. Mr. Sullivan has met with the people of Milton Monument Company. Mr. Sullivan provided a copy of what would be engraved on the granite monument. Mr. Harris asked who would install the monument. Mr. Sullivan said Milton Monument would install this. Ms. Canfield asked if something would be added to say why this is there. Ms. Canfield would like to see the mockup of the monument. Ms. Canfield said this would be great as part of the South Shore Irish Heritage Trail. Mr. Vegnani asked if Mr. Sullivan has approached the Scituate Historical Society and the Historical Commission and suggested he do that.

Sheila Kukstis, 9 Seventh Avenue said the Heritage of Scituate is the Men of Kent and England and she is confused why there would be a statue in the Harbor that would commemorate what happened in Ireland like the Easter Uprising. She is having a hard time grasping this and we need to think about that. It pitted the English against the Irish. She doesn't understand why we would be doing this.

Kevin Callanan, 7 Pheasant Hill Drive, thinks we can celebrate more than one element of our history.

Jack Kukstis, said half of his grandparents came from Ireland and he grew up in South Boston. He thinks we are celebrating only our Irish Heritage in this town. This is talking about a singular event that did not happen here. He is concerned that we don't pay enough attention to the non-Irish people that live here in Scituate. When do we stop being Irish and just being American?

Mr. Vegnani said nobody is preventing anyone in this town for doing something in this community and all are welcome. He understands the residents point. Irish Heritage is important to a lot of people in Town. He sees more positive from this than negative.

Mr. Sullivan is coming before the board as an individual and not representing the West Cork Sister City Committee.

Mr. Danehey said he understands the resident's point of view.

Brenda O'Connor, Forge Road said they have not taken an official vote of the committee but they applaud any effort to support this. Ms. O'Connor said she would like every heritage in Scituate celebrated. She likes to think of this group as the first and will not be the last. Mr. Danehey would like to ask Mr. Sullivan to come back with a schematic and comments from the Historical Society & Commission also. The wording will be provided to give this some context. We will schedule this for a future Selectmen meeting.

Outdoor Entertainment Permit 7/10, 7/17, 7/24, 8/8, and 8/14, Scituate Town Library, Jessi Finnie, Director

Ms. Finnie provided an overview of the events planned for the Library this summer. The Library will be providing lawn games this summer for people to use the space on the lawn. They will have vendors at each event. There were between 400-500 people at the kickoff last year. Ms. Finnie will reach out to Chief Stewart for a detail this year. People will bring lawn chairs and dinners.

Move to grant an outdoor entertainment permit to the Scituate Town Library Director Jessi Finnie for Wednesday evenings July 10th, July 17th, July 24th, August 8th, and August 14th, 2019 from 6:30-7:30 p.m. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

Outdoor Entertainment Permit 6/1 @ 29-31 Gannett Road, Peter & Lauren McCarthy
Mr. Danehey recused himself from this topic and left the meeting at 8:36 p.m.

Ms. McCarthy's daughter is getting married and she has notified all the abutters.

Move to grant an outdoor entertainment permit to Peter & Lauren McCarthy, 29-31 Gannett Road for a private party with a DJ on 06/01/19 from 4:00pm-11:00pm. Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (4-0)

Mr. Danehey returned to the meeting at 8:38 p.m.

Block Party Application & Outdoor Entertainment Permit 6/29 @ Cairnslea Lane, Jennifer Sheehan
This is to celebrate their Dad's birthday. Mr. Harris asked the Fire Chief be notified Ms. Devin said the Selectmen's office will notify the Police and Fire Chiefs of the Block Party.

Move to approve closing Cairnslea Lane for a Block Party on June 29, 2019 from 11a.m.-3 p.m. pending approval from Police and Fire Departments Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (5-0)

Move to approve an outdoor entertainment permit for a Block Party at Cairnslea Lane on June 29, 2019 from 11a.m.-3 p.m. pending approval from Police and Fire Departments Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)

Special Event Permit for Scituate Farmers Market @ Town Hall, John Belber

John Belber 32 First Parish Road would like to propose to move the Scituate Farmers Market to Town Hall on the green space where the police station used to be. There would be some overlapping one Wednesday in June and a couple of September and October. Mr. Boudreau said the grass hasn't come in yet but they could be out front in the mean time until the grass comes in. Mr. Danehey would like long term some type of farmer's market pavilion. The parking would be behind Town Hall for vendors and attendees. Mr. Belber will continue the process with 10-12 vendors, music with plug in to the building. Ms. Curran thinks it is not a good idea because of traffic, sports, etc. She doesn't think this is a safe spot. Ms. Curran asked why here and does not see the experience being improved here. Attendance has been very low. They would like to create a spot where people stop in and shop. There were some walkers who were on their walk but not lingering and carrying their purchases. Mr. Vegnani asked about North Scituate but Mr. Belber said there is no green space there and they did try it out initially. There was not enough traffic in North Scituate. Mr. Belber feels there would be more traffic and it could be more successful here at Town Hall.

Move to approve a Special Event Permit to Jon Belber, for the Scituate Farmer's Market June 12, 2019 – October 23, 2019 from 3:00p.m.-7:00p.m Motion by Mr. Harris second by Ms. Canfield Unanimous Vote In Favor Danehey, Harris, Canfield, Vegnani Vote Against Curran against Motion passes (4-1)

Mr. Danehey called a short recess at 9:00 p.m.

Mr. Danehey called the meeting to order at 9:11 p.m.

Ambulance Rates, John Murphy, Fire Chief & Nancy Holt, Town Accountant/Finance Director
Chief Murphy presented the Selectmen with his expenses and said there is a process in place for people with a hardship.

Ms. Holt provided a brief presentation for the Board. Rates are being recommended to increase because they have not been adjusted to reflect the increase in the costs associated with providing ambulance service. Ms. Holt provided a copy of the Ambulance Billing and Collection Policy adopted 6/24/2014, a copy of Monthly ambulance statistics for Scituate, and an Ambulance rate review April 2019 presentation. The recommendations before the Board of Selectmen to consider are:

1. Adopt bundled rates
2. Adopt an increase in rates effective as of May 1, 2019.
3. Amend BOS' Ambulance Billing & Collection Policy by adding; "Rates to be adjusted annually on January 1st by the change in the November CPI-W Boston Index. If there is a negative change, the rates remain unchanged for that calendar year."

1. Move from current line item billing structure to a bundled rate billing structure effective May 1, 2019.
Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (5-0)

2. Move to increase ambulance rates by 8% effective May 1, 2019.
Motions by Ms. Curran and second by Ms. Canfield Unanimous Vote (5-0)

3. Move to amend the BOS' Ambulance Billing & Collection Policy to add the following language. "Rates to be adjusted annually on January 1st by the year over year change in the November CPI-W Boston Index. If there is a negative change, the rates remain unchanged for that calendar year."
Motions by Ms. Curran and second by Ms. Canfield Unanimous Vote (5-0)

Sewer Comprehensive Plan, K. Cafferty, DPW Director & Will Branton, Sewer Supervisor

Mr. Branton reviewed the following information with the Board:

MGD = Million Gallons per Day

Statistics:

2946 Sewer Connections

32 Miles of Sewer Pipe

480 Sewer Manholes

9 Pump Stations

1 Waste Water Treatment Plant (WWTP)

Mr. Branton said if there are any sump pumps connected to town sewer the sewer department will review this at no charge or fines to the resident. The Sewer Department will work with residents if they need to connect their sump pump to the drainage system.

Treatment Plant Capacity:

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The plant is permitted for 1.6MGD and is designed for a peak hourly flow of 4.34 MGD and a peak daily flow of 3.33 MGD.

Recent Repairs:

- ☐ SCADA updates have been made as part of a phased replacement program. The final phase of SCADA replacement at the WWTP will be completed in FY20.
 - ☐ The vactor has been restored to service and has allowed the division to begin catching up on the backlog of cleaning and maintenance projects at the WWTP and pump stations and to clean sewer mains in preparation for inspections and pipe lining projects.
 - ☐ The Sand Hills Pump Station is undergoing a SCADA upgrade to allow for remote control of the equipment within the station.
 - ☐ The plant water system has been replaced with a new style system designed to prevent the wear and tear issues the old system was subject to.
 - ☐ The sludge feed pumps and the grinders for the belt filter press have been replaced allowing for greater capacity and higher efficiency of pumping to the press. So far one set of pumps and grinders have been installed with another set remaining to be installed. Equipment for this project has already been procured.
 - ☐ Replaced polymer pump with a new model of pump to provide greater capacity and better efficiency of polymer to the belt filter press. There are two more polymer pumps that need to be replaced.
 - ☐ Overhauled UV system by replacing most of the ballasts and lamps within. As part of a green community grant the transformers for the UV system will be replaced next month.
 - ☐ Replaced two of three return sludge pumps. Currently making plans to replace the remaining return pump.
 - ☐ Replaced mixer motor for the main digester.
 - ☐ Repaired pumps at Herring Brook pump station in response to damage caused by grit, debris, and fats within wetwell. Cleaned wetwell.
 - o More frequent cleaning of wetwells and tanks is needed, currently limited by lack of properly sized disposal area for vactor. We are in a design and permitting phase for constructing a new vactor disposal area.
 - ☐ As part of a green community grant we've replaced the motors for post aeration blowers and installed new VFDs for each motor.
- Mr. Branton said this is a list of major repairs. There are many minor repairs that were completed.
- Mr. Branton said for increased capacity there needs to be a number of improvements made.
- The cost to move the outfall to the ocean is \$15M.

Town's Permitted Sewer Capacity has 6.375% remaining. The current rolling average is 1.498 MGD (93.6%) and our permitted limit is 1.60 MGD. The highest rolling average for flows occurred at the end of January 2019 at 1.558 MGD (97.4%) This is due to the combination of two factors; Storm Riley last March and some of the water from Storm Riley is still in a holding tank and the very wet Fall season we've had. Mr. Branton contacted DEP and the EPA and they told him we are not alone. Some other towns have been pushed over their permit limit. We are not over capacity at our plant. We do not want to be over our permitted limit or we would be placed on an administrative order that would prevent us from obtaining grants in the future. The 1.6 MGD is measured discharging. Each year when the flows exceed 80% of the permitted capacity a report must be filed with our regulators. There are three phases remaining in the sewer expansion plan:

- ☐ Phase IV 0.14 MGD Tree Streets
- ☐ Phase V 0.15 MGD North Scituate
- ☐ Phase VI 0.13 MGD Minot Beach

We looked into using this water for the golf course. The salt content is challenging throughout the plant. Mr. Harris said this could be revisited down the road if we can solve the problem.

Total: 0.42 MGD

Current Average Yearly Flow Rate (MGD): NPDES 80%

2014: 1.305 1.28

2015: 1.194

2016: 1.203

2017: 1.327

2018: 1.540

2019 (to date): 1.498

The water coming into the system is causing us to be in the position where we cannot expand at the moment until we correct the problem.

Inflow and Infiltration (I/I) Removal:

1. Coastal Flooding: The seawalls along Oceanside drive have been repaired and raised. During winter months the Town experiences heavy flooding in the Sand Hills Area. These flood issues have a direct effect on the sewer system and we see significant spikes in the flows at the WWTP during these events. There are still many areas of town subject to coastal flooding, areas that flood where there is gravity sewer service lead to a direct impact on plant flows during these events. Continued efforts needs to be made to flood proof areas of the sewer system by raising seawall heights, repairing, replacing or installing new drainage systems, replacing gravity sewer systems with low pressure force systems, and replacing manhole frames with water tight frames and covers. The sewer division is currently conducting a resilience feasibility study which is focused on the impacts and risks associated with rising sea levels and increased severity and frequency of coastal flooding events. We are replacing covers across town.

2. Sewer Main Repairs: A segment of pipe was discovered off of Egypt beach that was part of a private sewer extension. The pipe was not removed as part of the abandonment process for this extension and had been allowing ocean water and sand to enter the gravity collection system at high tide. The pipe has been capped off such that it is no longer connected to the Town's sewer system on Egypt Ave.

3. Sewer Main Inspections and Linings: As part of the Toll Brothers project areas of sewer main located on Ermine, Hatherly Road, 5th and 6th Aves have been inspected for I/I. CCTV inspection found multiple leaks and deficiencies in the sewer main and latter connections. The sewer division is currently soliciting quotes to repair and line these areas. Repairs will take place this spring or early summer. Mr. Harris would like to see this done.

4. Sewer Manhole replacement: Many of the sewer frames and covers are not water tight due to wear and tear over time and traffic. The sewer division has procured 48 water tight sewer frames and covers and is in the process of replacing frames and covers throughout town. Within the past year, twelve frames and covers have been replaced. Priority has been given to frames and covers in the worst condition and areas subject to flooding.

5. Cedar Point: The Town has identified Cedar point as a high inflow and infiltration area. It is estimated that 0.04 MGD enter the system daily from this area. This old deep clay gravity sewer will be replaced with a pressurized system that will minimize I/I in this area. This project is currently out to bid with an expected construction of the fall 2019. Mr. Cafferty and Mr. Branton said this is the highest rate of I/I per foot of sewer. This is 40K gallons per day and 10% of system wide infiltration. The second challenging I/I area is Oceanside but there are some challenges in this area. The Cedar Point Project includes curb to curb paving.

Regional Sewer System: The Town has been working with the Towns of Hull and Cohasset to explore the feasibility and cost benefit of a regionalized sewer program. The Town of Hull is going to make upgrades and repairs to their treatment plant which has a direct ocean outfall and excess permitted capacity. The engineering study for feasibility of this project will be releasing a report to the Towns by June of this year. We are looking forward to this report. Our priority areas are North Scituate and Minot.

Current and Potential Future Development: Roughly 50,000 gallons per day in sewer usage are expected to go online from approved developments in town. Potential future developments are estimated to contribute an additional 14,000 gallons per day in sewer usage. This will bring the total daily flows at the WWTP to 1.562

MGD (97.6%) The Town has a high inflow and infiltration rate that is limiting our capacity. The I/I in Scituate is estimated to be 0.45 MGD.

The Selectmen thanked Will Branton for an excellent job putting this sewer plan review together. Ms. Curran wants to be sure these numbers are solid. Mr. Branton said a lot of the numbers were based on a sewer study and feels confident in the numbers. Mr. Branton was concerned in January. He cannot recommend an expansion at this time for phasing. During the summer when the residents increase the sewer usage decreases. Mr. Vegnani asked what one house will do. Mr. Branton said 210 gallons per day for a single family home. Mr. Vegnani asked how many homes per year we could add to the system without having a negative impact. Mr. Cafferty said it cyclical and weather dependent. Mr. Branton said the revenue is dependent on connection fees. We cannot plan to continue this due to capacity. A sewer commissioner moratorium could be implemented. Homes abutting sewer and small existing properties are fine. Projects with a dozen properties are more Mr. Branton would be hesitant to connect. Projects larger than 10-12 units a requirement to supplement I/I would be a good approach. Mr. Danehey said this is the type of explanation that is very helpful to the Board.

Bob DeLorenzo 26 Hickory Lane said this information was very helpful. What would be the next step for the 24 in the development? There are ten homes willing to hook up. This will be discussed at the May 7th meeting.

Board of Selectmen Policies & Procedures

This will be postponed to the next Selectmen meeting.

ADA Evaluation & Transition Plan Contract \$84,800, Nancy Holt, Finance Director & Town Accountant

The Town issued a Request for Proposals for an update to the Town's 1995 ADA Evaluation & Transition Plan in the fall of 2018. The Town received two responses from two firms that could do the work but the preferred firm was \$150,000 more than the \$50,000 appropriation and the second firm did not provide a full quote but the detail they did provide also exceeded the appropriation. A supplementary request for funding was added to the FY20-24 capital plan for consideration and a grant was pursued from the MA Commission on Disabilities.

A \$50,000 grant was received for the work as well as a positive recommendation from Capital Planning, Advisory Committee and Board of Selectmen of an additional \$100,000. Due to the need to expend the grant funds prior to June 30, 2019, a second request for proposals was issued prior to town meeting breaking the project into two phases. The first phase to be awarded for work with available funds to be completed by June 30th and a second contract for the remainder of the work after July 1st if town meeting voted favorably on the project. Phase 1 included surveys of buildings, parks and parking lots and phase 2 was for surveys of public rights of ways. The RFP was published in the Patriot Ledger, on the Town's website, in the Goods & Services bulletin and on Commbuys.

The proposals were opened on April 22nd and the same two firms were the only respondents. The proposals were found to be almost verbatim to the originals received in September with only minor variations. As before, one firm was slightly preferred due to their ability to meet deadlines and provide data in both physical as well as electronic form. The other firm was concerned about the deadline and would only provide physical copies of deliverables "by request."

The price proposal for the preferred company was opened and found not be in the format requested which was a quote for phase 1 work and a separate quote for phase 2 work and the overall total exceeded the grant and appropriations. The second proposer, Disability Access Consultants, did provide a quote for phase 1 work in the amount of \$84,800. Disability Access Consultants has provided similar services to the Towns of Dennis, Oak Bluffs, Palmer, Truro, Tisbury, Westborough and West Tisbury.

Move to award a contract to Disability Access Consultants in the amount of \$84,800 for phase 1 of the update to the Town's ADA Evaluation & Transition Plan. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)

NEW BUSINESS:

1. One Day Wine & Malt Licenses
 - Taylor Made Bartending @ SMC on 5/4 11 a.m. - 3 p.m.
Move that the Board of Selectmen approve a One-Day Wine & Malt licenses to Taylor Made Bartending for an event at the Scituate Maritime Center on May 4, 2019 from 11:00am-3:00pm. Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (5-0)

OTHER BUSINESS:

1. Liaison Reports
Nothing to report
2. Correspondence
North Scituate Public Meeting 6:30 4/24 @ the library
Citizen of the Year awards @ Mill Wharf
Living with Coyotes & Wildlife 4/30 6-7:30 @ EOC
MASS DOT capital investment plan discussion
Regional Public Hearing on the Issues of Women and Girls Plymouth County 4/24 Plymouth Public Library 4:30-6:30
Easter Rising Sunday 4/29
Candidates Forum 4/29 @ GAR Hall
Pizza Palooza 5/7 5-6:30 at SHS
Ship Shape Day in the morning
GATES STEAM spectacular
Art Show at the SMC
3. Approval of Meeting Minutes
Move to accept the minutes for the April 2, 2019 and April 8, 2019 Board of Selectmen Meetings. Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (5-0)
4. Adjournment and Signing of Documents

Mr. Vegnani made a motion to adjourn the meeting at 10:55 p.m. Second by Mr. Harris Unanimous Vote (5-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for April 23, 2019 Board of Selectmen Meeting

- Agenda
- Community Campus Senior Center & Recreation Debt Presentation
- Walter Faria and Philip Von Iderstein background for service recognition
- Application for new Seasonal All Alcohol Liquor License for Driftway Convenience Store, 48 New Driftway
- New Common Victualler License for Driftway Convenience Store, 48 New Driftway
- New Common Victualler License for Anba Wanas dba Milano's Pizzeria, 259 Stockbridge Road
- New Catering Service Company, The Black Apron
- Irish Book Collection Request for Scituate Town Library & Monument to Easter Rising Request
- Outdoor Entertainment Permit, Scituate Town Library 7/10, 7/17, 7/24, 8/8, and 8/14
- Outdoor Entertainment Permit 6/1 @ 29-31 Gannett Road
- Block Party Application & Outdoor Entertainment Permit 6/29 @ Cairnslea Lane
- Special Event Permit for Scituate Farmers Market to move to Town Hall location
- Ambulance Rates
- Sewer Comprehensive Plan Review
- Board of Selectmen Policies & Procedures
- ADA Evaluation & Transition Plan Contract \$84,800
- One Day Wine & Malt Licenses (1)
- Correspondence – Regional Public Hearing on the Issues of Women & Girls 4/24 @ Plymouth Public Library hosted by Plymouth County Commission
- Approval of Meeting Minutes for April 2nd and April 8th 2019

BOARD OF SELECTMEN

John F. Danehey, Chairman

Maura C. Curran, Vice Chairman

Karen B. Canfield, Clerk

Shawn Harris

Anthony V. Vegnani