

**MEETING MINUTES  
BOARD OF SELECTMEN  
January 22, 2019**

Present: John Danehey, Chairman, Maura Curran, Vice Chairman, Karen Canfield, Shawn Harris, Anthony Vegnani

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 6:00 p.m.

**Acceptance of Agenda**

**Mr. Harris made a motion to accept the agenda for January 22, 2019,  
Second by Ms. Curran all in favor. Unanimous vote (5-0)**

**EXECUTIVE SESSION**

1. To discuss strategy with respect to anticipated litigation. – Middle School

The Chair, John Danehey, declared that an open meeting may have a detrimental effect on the litigating position of the public body and the Chair declared that the Board of Selectmen will go into executive session to discuss strategy with respect to anticipated litigation. – Middle School

The board will reconvene in open session.

The meeting was called to order by roll call vote at 6:05 p.m. for the purpose of discussing strategy with respect to anticipated litigation. – Middle School

A roll call vote was taken to move into executive session:

Danehey yes

Curran yes

Canfield yes

Harris yes

Vegnani yes

The Board voted to adjourn the Executive Session at 6:43 p.m. and reconvened in open session at 6:45 p.m. Motion by Mr. Harris second by Ms. Curran Unanimous Vote (5-0)

**WALK INS-**

William Thomas Tibbetts, 79 Jericho Road has questions regarding what happened between Cumberland Farms, the Town of Scituate, himself and his parents. Mr. Tibbetts was born in Scituate and has been here his entire life. His grandfather and father were builders in this town. He played professional hockey for a short period of time. He was told that Cumberland Farms was not moving forward with a store on the Driftway because they were being made to put pumps behind the building. Mr. Tibbetts read a document from the zoning board regarding the

Village Business Overlay District. Mr. Tibbetts said he is running against Mr. Danehey for the Selectmen seat. He does not agree with things that are going on here. Ms. Canfield asked if Cumberland Farms was before the planning board. Mr. Tibbetts said it was before the planning board. Ms. Canfield said she would look at the minutes from the meeting. Mr. Tibbetts said a welcome addition to town would be Cumberland Farms.

**REPORT OF THE TOWN ADMINISTRATOR-**Mr. Boudreau said the storm over the weekend was more rain than snow. We did have some minor flooding. The highway department did a nice job with the molasses salt pre-treating where necessary. Kudo's to the highway department. Fire boat bid opening is next week. We have \$94K grants to date in 2019.

Ms. Curran said the MIIA insurance wellness newcomer award was presented to the Town of Scituate at the Municipal Management Association (MMA) conference last weekend. Ms. Curran presented the award to Pamela Avitabile who thanked Julie Kelley in the Treasurer Collector's office who has done a great job with the program.

**SCHEDULED ITEMS:**

**Flag Pole Donation for Public Safety Complex & Scituate Town Library,** Tony Meschini Mr. Meschini was not able to attend the meeting tonight. Mr. Danehey explained that Mr. Meschini would like to move the flag pole from the Public Safety Complex (PSC) to the Town Library and install a larger flag pole at the PSC. Ms. Canfield said that she would like the Police, Fire and the Director of the Library.

**Move to accept the donation of a flag pole from Tony Meschini Motion by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

**Sewer Privilege Fee Waiver Request, 27-31 Hood Road,** Father Bishoy lives in Marshfield and is responsible for the church. Jeff Morse has done the site work there and Farouk Yousef lives in Hull and is the architect. Father Bishoy understood that the other building was being used as a school. Father Bishoy said they are not using it as a school. Father Bishoy said the description to the property said on town sewer but they realized it was never connected. He is here because he is requesting a waiver for the school to be connected to town sewer. Mr. Morse said there was no water working in the church. The water department said the archdiocese never connected the water or sewer to the church. Mr. Morse requested that the Town connect the water and sewer. The town dropped everything and did this for the church. They paid \$50 to the sewer department for the connection. When they went to the sewer department to see about connecting the school they were informed that a sewer connection fee would be required for \$16,000. Father Bishoy asked about the pipe coming into the property and he does not see any other pipe and would like to know what the extra \$16,000 fee is for to connect the sewer to the school building. Ms. Canfield said the sewer department in assessing their needs said there needs to be two connection fees for the church and the school. Father Bishoy said the new addition was just approved. Ms. Canfield said this would require a third connection fee. Mr. Harris asked if there were full bathrooms there. Mr. Morse said there are bathrooms and showers there but the showers are disconnected. Ms. Curran asked about the frequency of usage of both

the buildings. Father Bishoy said the church will hold regular services Wednesday, Saturday and Sunday for their congregation. There will be activities for the children during school vacations and holy weeks. The Sunday school will be held on Sunday's. Mr. Vegnani said the sewer is at a deficit right now and his concern is setting a precedent that could be used at other commercial organizations.

Will Branton, Sewer Supervisor and Kevin Cafferty, DPW Superintendent went out and reviewed the site. The archdiocese intention was to keep the school building on sewer. Because it is a second building it does require a separate sewer connection. The addition of the residential unit on top of the school requires another sewer connection. Under Article 3 section 2 of our guidelines there is a calculation to determine the sewer connection fee. The minimum is one sewer unit at a cost of \$16,000. At that time there was no plan to add an apartment. The sewer department was then approached section 3 specifies that a dual use property would require an additional sewer unit. Ms. Curran asked if there are any other situations in town where we have this and how do we assess that. Mr. Branton said there are 4-12 other properties that have a connection like this. There are no examples of non-residential mixed use except the Rivershed and the dance studio but they share the same building. Mr. Cafferty said they are charged the ½ sewer betterment fee for an accessory dwelling. Mr. Harris asked about the apartment up above. Mr. Morse said it is a three bedroom apartment. Mr. Branton said this is combining a residential use with a non-residential use building that would require two sewer connections. Mr. Branton said this was never connected and the school was not included was due to the technology at the time. At this time the town has a pump that can accommodate the school. There is only one stub. At that time they thought the building was coming down. Ms. Curran asked why not keep the school building on septic? Mr. Morse said it is in ground water now and the septic would fail. Mr. Danehey feels since a stub was not put in initially, he does not feel the town should charge them for the school sewer to be put in. He feels this is another category as a church and not commercial. Mr. Vegnani feels they should be required to pay the additional hook up fee per the sewer regulations. Father Bishoy does not feel it is reasonable since the second building already existed. He can see that he needs to pay for the new apartment connection fee. Mr. Vegnani said if they did go to connect the second building they would have had to pay two connection fees.

**Move to waive the sewer privilege fee of \$16,000 for the one sewer connection of two proposed for the accessory dwelling and the school at 27-31 Hood Road for the school/gymnasium. Motion by Ms. Canfield second Mr. Harris in favor Ms. Canfield, Mr. Harris, Mr. Danehey and Ms. Curran vote against Mr. Vegnani Unanimous Vote (4-1)**

**Generator Installation @ Scituate Town Library,** Kevin Kelly, Facilities Director  
Postponed due to no quote back from Gas Company.

**Approval of Collective Bargaining Memorandum of Agreements for AMP, TOSCA, Police and Fire, FY18-FY20** Robert Clark, Human Resources Director and Jim Boudreau, Town Administrator

All four contracts were settled with the unions. Consistent with surrounding towns as well and across unions. Longevity steps differ from contract to contract. A voluntary sick leave bank was

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created. Only people who contribute would be eligible with TOSCA and AMP. There were a number of positions added to the bargaining unit. The Assistant Board of Health Director and others. There was a request to reclassify positions in AMP and there were a few positions that were reclassified such as the Recreation Director and the Harbormaster. There are seven positions total. They had to requalify the Board of Health Director position. Mr. Clark said the positions that were reclassified are at the level they should be now. Steps were included in the fire department. A call back for up to a four hour minimum will be reviewed for a year and may revert back to three hours depending on analysis for ambulance drivers. Ms. Canfield asked if these are all included in the FY20 budget. Mr. Boudreau said some adjustments may be needed. They are retroactive to go back to FY18 and FY19 for some areas. Mr. Boudreau said we want to be competitive. Mr. Vegnani said typically we get a sheet that looks at the financial impact to the town. Mr. Boudreau said he would get that to the Board of Selectmen. Police contract had some changes for fitness & wellness standards, grievance procedure changes, etc. Negotiations were good, at times heated but the unions all worked with the Town to get this done. Mr. Boudreau was happy to get all the contracts done with no arbitration or mediation. Mr. Clark did a lot of work on this and Mr. Boudreau said he deserves a lot of credit. The Selectmen thanked Mr. Clark and Mr. Boudreau for all their work with the agreements. Mr. Harris asked if we have lost people due to our pay. Mr. Boudreau said yes we have lost people and they move for salary and benefits and we have to be competitive. The younger people do move around and relocate where it is better. Mr. Harris said the employees are our town and we've all publicly thanked them and they do a good job. Mr. Boudreau said we tried to be fair and reach a number everyone could agree on. Mr. Danehey said it is the first time in nine years all the contracts are done.

**1. Motion to approve the Collective Bargaining Memorandum of Agreement for AMP., TOSCA, Police and Fire Motion by Ms. Curran Second by Mr. Harris  
Unanimous Vote (5-0)**

**Mr. Danehey called for a 10 minute break in the meeting at 7:58 p.m.**

**Mr. Danehey reconvened the meeting at 8:13 p.m.**

**Award Bond & Bond Anticipation Note, Pam Avitabile, Treasurer/Collector**

Ms. Avitabile said that the Town received competitive bids from bond and note underwriters on Thursday, January 17, 2019 for a \$7,685,000 20-year general obligation bond issue and an \$8,596,000 312-day bond anticipation note issue. Raymond James & Associates Inc. was the winning bidder on the Bonds with an average interest rate of 2.62%. Jefferies LLC was the winning bidder on the Notes with a net interest cost of 1.78%. The Town received a total of 5 bids on the Bonds and 6 bids on the Notes. Bond and note proceeds will finance various municipal projects.

Prior to the sale, S&P Global Ratings, a municipal bond credit rating agency, affirmed the Town's "AA+" rating and assigned the "SP-1+" rating to the Notes, the highest short-term rating attainable. The rating agency cited the Town's very strong economy, strong management with good financial policies and practices, strong budgetary performance, strong budgetary flexibility and very strong liquidity as positive credit factors.

The bids for the Bonds and Notes were accepted at the offices of the Town's Financial Advisor, Hilltop Securities Inc., at 54 Canal Street in Boston, Massachusetts.

Mr. Vegnani said the S&P report was great and we are aware we can do better with the OPEB rate. Ms. Avitabile said a new issue is foreshore protection that came up. What Scituate has done was in our favor. Ms. Curran said there was a lot of good comments and asked that the S&P report be posted to the town website.

#### **VOTE OF THE BOARD OF SELECTMEN**

I, the Clerk of the Board of Selectmen of the Town of Scituate, Massachusetts (the "Town"), certify that at a meeting of the board held January 22, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$7,685,000 General Obligation Municipal Purpose Loan of 2019 Bonds of the Town dated January 30, 2019 (the "Bonds") to Raymond James & Associates, Inc. at the price of \$8,485,784.20 and accrued interest is hereby approved and confirmed. The Bonds shall be payable on January 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2020	\$660,000	5.00%	2030	\$310,000	5.00%
2021	620,000	5.00	2031	310,000	4.00
2022	570,000	5.00	2032	295,000	3.00
2023	530,000	5.00	2033	295,000	3.00
2024	485,000	5.00	2034	295,000	3.00
2025	480,000	5.00	2035	295,000	3.125
2026	475,000	5.00	2036	295,000	3.125
2027	465,000	5.00	2037	180,000	3.25
2028	450,000	5.00	2038	120,000	3.375
2029	435,000	5.00	2039	120,000	3.375

Further Voted: to approve the sale of \$8,596,000 General Obligation Bond Anticipation Notes of the Town dated February 1, 2019, payable December 13, 2019 (the "Notes") to Jefferies LLC, at par and accrued interest plus a premium of \$90,775.00.

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated January 10, 2019, and a final Official Statement dated January 17, 2019 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated January 10, 2019, and a final Official Statement dated January 17, 2019, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver continuing and significant events disclosure undertakings in compliance with SEC Rule 15c2-12 in such forms as may be approved by bond counsel to the Town, which undertakings shall be incorporated by reference in the Bonds and Notes, as applicable, for the benefit of the holders of the Bonds and Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures in such form as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds and Notes.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds or the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended.

**Ms. Canfield read the vote of the Board of Selectmen into the record. Motion by Ms. Curran second by Mr.Vegnani Unanimous Vote (5-0)**

Mr. Danehey asked if the town has the ability to waive interest for Federal Workers. Ms. Avitabile said that the President has asked towns to look into this. The Treasurer Collector has the ability to waive up to \$15. Ms. Avitabile said if the government comes up with a process she will implement it as appropriate. The Treasurer Collectors office will stay open late on Friday,

February 1, 2019 until 4 p.m. for payment of tax bills. The Selectmen thanked Ms. Avitabile.

### **FY20 Budget Review**

- Treasurer Collector (145)

Ms. Avitabile reviewed her budget with the Board of Selectmen. Ambulance fee collection is included within the budget. All postage is included in her budget now rather than by each department and that is why it is higher. They are trying to go paperless with town employees and it was included in the contracts. Now payroll is done in-house. W-2's are being prepared at this time. Water and Sewer billing is now in Munis and Motor Vehicle and Excise tax will also be done in Munis.

- Tax Foreclosures (158)

There has been no increase in foreclosures.

- Debt Service (720)

Because we did so well with our bond it may change a bit. This figure may change for the better. We will make the changes when we get all the information back at once. We are going to pay down some debt at the next town meeting and we try to keep this level funded. Sewer and Waterways enterprise may change a little bit.

- Non Contributory Pension (910)

We no longer have this in the budget.

- Plymouth County Retirement (911)

Funding schedule decreased from \$2,034 to \$2,031 so no increase for FY20. We give 2% to OPEB. We should look at this to increase it in the future. Mr. Vegnani said this is the funding source eventually and if we budget more here he would be inclined to put more in OPEB. Ms. Avitabile said she does not want OPEB to impact our rating with S&P in the future.

- Contributory Insurance (914)

This is our health insurance. It looks like we are going to do better than we estimated. We anticipated an 8% increase on the active plans and it looks like we're going to be under 5%. Pam, Nancy and Jim will look at new figures based on the health insurance increase.

- Federal Taxes (916)

Ms. Avitabile did a 7% increase due to collective bargaining agreements.

### **Water Department Update Kevin Cafferty, DOW Superintendent, Sean Anderson, Water Superintendent & Eric Langlan, Chief Operator**

Today the Water Department received a water quality award from the CDC for 2017 for meeting and exceeding the appropriate levels and reporting on time for 12 consecutive months. Mr. Cafferty said we are doing the emergency treatment on well 17A. We are rerouting the water from Tack Factory Pond road to the treatment plant. They are giant egg shaped vessels the water is going through to remove the manganese. There will be inspection of the system tomorrow to get permission to shut down the treatment plant. It has been very busy running the plant while rerouting. Sean Anderson said it will be live with the DEP present tomorrow to get approval to shut down the plant. There is a lot that has to come together. It was a short time frame to get the

equipment we needed. The bitter cold has not helped.

Mr. Cafferty said Well 18B is waiting for final approval from DEP and should be all set. This is our backup for extra water. There are two portable generators on site that we are using for the project.

The Old Oaken Bucket treatment plant we are doing a full replacement with the sand filter and has been pushed back by the contractor. Eric Langlan explained once they start working the treatment plant will be off line. They are ready to go and they are waiting for us to send the first crew for demolition. Once we get the green light from DEP we can move forward. This is on schedule. Mr. Anderson said the Trac Vac system is going to be put in the bottom of the sub basins. Once they are drained and inspected they will be ready to go. Mr. Cafferty said this will be done in time to open up the Little League Field.

Mr. Anderson reviewed the current status of the letter that went out near Christmas from the water department. It was boiler plate language. A draft needed to be prepared and sent to the DEP and once returned we were able to send the letter out. All of the testing came back clean in the month of September came back clean. You need to get through the full month to see what your measurements are for the month. It is not a health risk at all. Every week the water department takes bacteria samples. We were never below. They can understand why people reacted the way they did. It is only one indicator. Ms. Canfield said the letter said if you have a compromised immune system it could affect you. Mr. Cafferty said the water was all blended it was not coming from the one area that had the problem. What does this mean? It said it has no health effects. Mr. Anderson spoke with any resident who was concerned.

Ms. Curran asked if the cold has any impact on water main breaks. Mr. Cafferty said there are potential breaks with the cold weather. We had one break of a collar but there no significant main leaks. Today there was a break of a private line at the Mill Wharf plaza. It was not a town water break.

Candidates are being interviewed for the Assistant Water Superintendent position. We have some good candidates with a lot of experience.

Brown water calls 2 in December and 0 in January.

PRV Valve is the pressure reduction valve in Humarock and is installed and will soon be ready to go on line. The final execution will be done next week.

We are looking at the troubled areas to add some hydrants. There was some flushing done and should improve these areas. Holly Road was one area and is a bi directional water flow. In our overall plan we noticed it goes back and forth. We discovered this in the hydraulic study.

We are waiting to get the lab results of the ice pigging. We are looking to go to the next area. It was so bad on the Driftway we may need to do one of the pipes twice. Sean Anderson discovered there was a water break in the past and they never reconnected the pipe. The ice pigging process we discovered this. He identified it by speaking with a former employee and



they found the pipe doesn't flow through that street. That is on their list to repair.

We had our reservoir meeting last week about increasing the size of our reservoir and it went pretty good. We are finishing up the design and then we're going to go for funding.

People were asking why we are in water restrictions so much. Mr. Anderson said it is part of our permitting process and water conservation is a big part of this. It is calendar triggered and the signs will be up for water restrictions. The water resources commission should put out a notice of why we are doing this. It is a water conservation effort not that we are in crisis. The aquaphors are getting depleted in the State. Mr. Anderson said currently we have more than sufficient water for our residents. It comes down to water conservation. The DEP is the decision maker regarding water for our community to stop building.

We have been doing work at the Dolan well and drilled some test wells. We did water quality tests and evaluations. This was all submitted to the DEP for permit approval. We should hear in the next month to see if it is approved. If approved we will go through the design process and look for funding.

Our next water project will go out to bid and expect it back for the cast iron pipes on Oceanside Drive and Turner Road. There is a section near Creelman where we'd like to replace the valves. We may need to drain the tank and replace those valves. There is a pipe replacement in Humarock as well.

Spring Flushing will be reviewed and we will see where we are with the plant coming back online. We want to coordinate with Suez and the ice pigging also.

The Selectmen thanked the Water Department for their update. Ms. Canfield asked that the Board be updated with a timeline when things will be done.

### **FY20 Budget Review continued**

- Department of Public Works
  - Water Enterprise (450)

Sean Anderson reviewed the water enterprise budget and the new position was added for the Assistant Superintendent. Mr. Vegnani asked if the revenue covers the budget. Ms. Holt said yes, the revenue covers it.
  - Engineering (411)

Sean McCarthy said the intersection of Hatherly & Jericho Road is coming together. The bids for the culverts will be open tomorrow. We will have to watch the weather event and we will need to detour the road to install this. It will be an inconvenience. He is working with getting everything together from the storms of the past. The seawall failure at Glades Road was a big project and Sean McCarthy and his team did a great job in resolving the problem. The North Scituate Beach Association wrote a thank you letter for the excellent work the DPW did on the project for a quick repair. The difference on this budget is roads and seawalls.
  - Administration (421)

We lost a top step person and hired a lower step person. There was also a safety officer request. We are looking at sharing this position with other towns through MIIA. Mr. Cafferty said we need a lot of updates to be OSHA compliant. We need town wide safety plans. There are a lot of different things involved in this. It is going to be hard to put together.

- Highway (422)

Mike Breen said there are no vacancies in his department and there were no new positions added. The brining product we use now has really helped the process and there is no scatter. We are having great results with this product. This year has been the worse water run off we've seen. Planning is having a meeting with Toll Brothers regarding their run off. Mr. Breen said we are seeing if anyone is discharging illegally. They are looking at the areas where this is happening and eliminate the problem. This year there was an extreme amount of flooding due to the high water tables. People are putting the water run-off in the road. DPW is addressing this when they encounter the problem.

- Snow & Ice (423)

We have been doing our own sanding and salting this year. We have upgraded the equipment and if we get additional funding we would like to add side tanks on the trucks. Now we are doing it manually.

- Public Grounds (429)

Rental equipment is the tree service we use, contractors for ball fields, etc.

- Transfer Station Enterprise (433)

Mr. Danehey said the town bags are breaking and asked Sean McCarthy to look into the quality of the newer bags. Mr. McCarthy said it has been a challenging year. There is a new crew there now. The recycling market keeps changing. We got a call last week and they are not picking up our glass anymore. Trucking is an issue. All our vehicles are prepped for snow. Mr. McCarthy is looking for a new provider. A compliance officer will be at the transfer station next week to educate residents.

- Sewer Enterprise (440)

Ms. Holt said the sewer connection fees are a one-time fee. Operating revenues do not support the operating budget. The rates are not there yet. It will be a multi-year process to get the rates there. Will Branton, Acting Sewer Supervisor, said septage is accepted from Scituate, Cohasset, and Hingham and no other towns. We have lost some business since our rate increase. Mr. Vegnani said we need additional properties to connect to the sewer. Mr. Cafferty said we are taking a lot of water in and that costs us a lot of money. Mr. Branton does not think we will get through FY20 for the cost of chemicals to run the plant. We need to look at rates to cover expenses. Seeking additional sewer connections are limited to connections and flows. Mr. Cafferty thanked Will Branton and the employees of the sewer department for the excellent job they do. We do not have enough capacity for the next phase due to I/I work needed at this time due to the wet season we have had.

- Finance Director/Town Accountant (135) this will be postponed to next Selectmen meeting.
- Review Petition Articles
  - Amend Zoning Map for Humarock Village Residential Overlay District
    - Petitioner is scheduled to go before the planning board.
  - Go Green Lease Termination
    - Mr. Vegnani said this area was a mess in the past and the town is now collecting revenue for the rental of this property and less expensive waste at our transfer station. This is in the best interest of the town.
    - Ms. Canfield said they have to comply with the terms of the lease and it has to improve.
  - Building Moratorium
    - Concern over the limited water supply and wants to defer construction on anything that won't be used for single family homes.

**Amendment to architect contract for Council on Aging project**, Jim Boudreau, Town Administrator move this item to next Selectmen meeting.

#### **NEW BUSINESS:**

1. **DISCUSS/VOTE** Drain Layers License Renewal

**Move to approve a renewal of a Drain Layers License to the following businesses: Iaria Bros., Inc E.L. Margetts and Sons, Inc. Motion by Ms. Curran second by Mr. Harris Unanimous Vote (5-0)**

2. **DISCUSS/VOTE** One Day Wine & Malt Licenses

**Taylor Made Bartending for an event at the Scituate Harbor Community Building on February 2, 2019 from 6:30pm-10:30pm Motion by Ms. Curran second by Ms. Canfield Unanimous Vote (5-0)**

**Knights of Columbus for an event at the Knights of Columbus Hall on February 3, 2019 from 6:00pm – 10:00pm Motion by Ms. Curran second by Ms. Canfield Unanimous Vote (5-0)**

#### **OTHER BUSINESS:**

1. Liaison Reports-Nothing to report

2. Correspondence

- North Scituate Beach Association thank you to DPW for their response to the undermining of the sea wall along Glades Road.
- Scituate Harbor business Association Event 01/24/19 for business owners and employees
- Wellness award given to Scituate by our insurance carrier MIIA for best newcomer due to programs implemented for employees.

3. Approval of Meeting Minutes

**Move to accept the meeting minutes for the Board of Selectmen meeting held on January 8, 2019 Motion by Mr. Vegnani second by Ms. Canfield Unanimous Vote (5-0)**

Mr. Vegnani would like to get together and discuss all the upcoming projects such as the Senior Center, the SHS field project, etc. He would like to hold a meeting next week to discuss these items. The board will meet on Thursday, January 31, 2019 at 7 p.m. location TBD. Mr. Danehey will work with Ms. Devin on the agenda.

4. Adjournment and Signing of Documents

**Motion to adjourn the meeting at 10:40 p.m. by Mr. Vegnani second by Ms. Curran Unanimous Vote (5-0)**

Respectfully Submitted,

Lorraine Devin, Recorder

### **List of Documents for January 22, 2019 Board of Selectmen Meeting**

- Agenda
- Flag Pole Donation email from J. Danehey
- Sewer Privilege Fee Waiver Request 27-31 Hood Road
- Collective Bargaining Memorandum of Agreement for AMP, TOSCA, Police and Fire
- Award Bond and Bond Anticipation Note
- FY20 Budget Review(in binders)
  - Treasurer Collector
  - Debt Service
  - Non Contributory Pension
  - Plymouth County Retirement
  - Contributory Insurance
  - Federal Taxes
  - DPW
  - Engineering
  - Administration
  - Highway
  - Snow & Ice
  - Public Grounds
  - Transfer Station Enterprise
  - Water Enterprise
  - Sewer Enterprise
  - Finance Director / Town Accountant
- Petition Articles
- Drain Layers License Renewal
  - Iaria Bros. , Inc.
  - E.L. Margetts & Sons Inc.
- One Day Wine & Malt Licenses (2)
- Correspondence from MIIA & Scituate Harbor Business Association
- Approval of Meeting Minutes

Board of Selectmen Meeting Minutes for January 22, 2019

BOARD OF SELECTMEN

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John F. Danehey, Chairman

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Maura C. Curran, Vice Chairman

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Karen B. Canfield, Clerk

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Shawn Harris

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Anthony V. Vegnani