

**MEETING MINUTES  
BOARD OF SELECTMEN  
March 19, 2018**

Present: Maura Curran, Chairman, Anthony V. Vegnani, Vice Chairman, Karen Canfield, Shawn Harris

Also present: James Boudreau, Town Administrator

The Meeting was called to order at 6:06 PM

John Danehey joined the meeting at 7:25 PM

**Acceptance of Agenda**

**Ms. Curran made a motion to accept the agenda for March 19, 2018**

**Second by Mr. Harris Unanimous vote (4-0)**

Ms. Curran introduced Mr. Jim Cantwell and Joan Meschino. Mr. Cantwell thanked the board for their dedication and all the accomplishments which include: the water main project, new Emergency Operations Center, new library, new Gates Middle school, and overall infrastructure. Scituate really sets the mark and demonstrates that with our responses to storms. Scituate and Marshfield have the 4<sup>th</sup> most productive fishing industry in the state. Ann Marie Galvin with facts is doing great work and is critical at the state level. Federally, we made a difference with flood insurance and helped to change federal laws to help residents. Mr. Cantwell thanked the board and the voters of Scituate. The board thanked Mr. Cantwell for all his hard work and wished him the best of luck and looks forward to continuing to work with him on another level. Ms. Meschino thanked Mr. Cantwell for his guidance.

**WALK INS – None**

**REPORT OF THE TOWN ADMINISTRATOR**

Mr. Boudreau said he'll be at Coffee Corner on Friday from 9-10 AM along with Chief Stewart, Chief Murphy, and Kevin Cafferty, if any resident would like to come down. He said we spent the last week cleaning up from last storm and that we're meeting with FEMA tomorrow. We have another storm watch for Wednesday of this week so we'll start planning for that event.

**Hatherly Golf Club, Inc. Liquor License Change of Manager, Michael Hayes, Attorney**

Ms. Canfield recused herself as a member of Hatherly Golf Club.

Mr. Hayes introduced Joe Ferrari. Mr. Ferrari has been managing restaurants most of his life. He opened the Cask n' Flagon and has been there in Marshfield for almost 5 years. Prior to that, he worked for Beer works in several different locations over twelve years. He is tips certified, has extensive experience and will make sure all his staff is tips certified. Mr. Vegnani wants to make sure they are diligent and cautious with underage drinking.

**Move that the Board of Selectmen approve a Change of Manager for Hatherly Golf Club, Inc. to Joseph Ferrari.**

**Motion by Mr. Harris      Second by Mr. Vegnani      Unanimous (3-0)**

**Scituate Housing Authority Vacancy Joint Appointment**

Mr. Coulter and Jill Caffrey appeared before the board. Mr. Coulter explained that the state wants to change an elected position to be a tenant representative. They haven't set the guidelines as of yet with regards to term limits.

**Move to reappoint Jill Caffrey to the vacancy on the Scituate Housing Authority for a term of one year.**

**Motion by Mr. Vegnani      Second by Mr. Harris**

**Roll Call Vote:**

**Scituate Housing Authority Members Present:**

**Stephen Coulter, Chairman, yes  
Michael Collins, yes  
Jon Duane, yes**

**Board of Selectmen:**

**Maura Curran, Chairman, yes  
Anthony Vegnani, yes  
Karen Canfield, yes  
Shawn Harris, yes**

**All in favor (7-0) Unanimous (7-0)**

**DPW Contracts, Sean McCarthy, Town Engineer**

Mr. McCarthy explained that we need to bring in heavy equipment to clean up debris from storms. Ms. Canfield asked how we supervise the equipment. Mr. McCarthy said that Mike Breen from the Highway department will have oversight.

- Heavy Equipment Site Pro Contract Storm Clean Up

**Move that the Board of Selectmen award the contract to provide heavy equipment rental to the Town of Scituate to SitePro Contracting & 407 Enterprises.**

**Motion by Mr. Vegnani  
Mr. Harris abstained**

**Second by Ms. Canfield  
Unanimous (3-0)**

- Heavy Equipment G. Lopes Construction Inc. Contract Storm Clean Up  
The contract before you has an hourly rate. Currently Lopes is approaching \$50,000.

**Move that the Board of Selectmen award the contract to provide heavy equipment rental to the Town of Scituate to G. Lopes.**

**Motion by Mr. Vegnani  
Mr. Harris abstained**

**Second by Ms. Canfield  
Unanimous (3-0)**

- Heavy Equipment Totman Enterprises Contract Storm Clean Up  
Totman has 7 pieces of equipment and a small crew.

**Move that the Board of Selectmen award the contract to provide heavy equipment rental to the Town of Scituate to Totman Enterprises.**

**Motion by Mr. Vegnani  
Mr. Harris abstained**

**Second by Ms. Canfield  
Unanimous (3-0)**

- Emergency Water Line Replacement Contract Inner Harbor Road

Mr. McCarthy explained that the water main was completely exposed during the storm and broke apart which left services exposed. We immediately got contractors out to get prices. The newer main is still in one piece but there are pieces of the main that broke. The Water Department shut off the gates to stop the loss of water and research the problem by isolating the newer section. We will then test for bacteria to ensure its safe to turn water back on. We will perform testing on Tuesday, chlorinate, and then hopefully back on by Thursday. The quotes obtained were for Town Way extension end only with a low price of \$167,000. Crews are ready and available for work and estimates two weeks to complete. The Water Department is delivering water to affected homes.

Mr. Geoff Hunt, Inner Harbor Rd, said they have gas, electric, internet, but no water. He's not sure about other houses. Gas companies can't come down the road due to access. Mr. Hunt wants to know if the hydrant still needs to be replaced. His biggest concern is to get water on as quickly as possible for those that are living there in the winter. Mr. McCarthy assured him that is how they are proceeding with this project.

The board and the residents want to make sure there's a hydrant available if needed for emergency purposes. Mr. Hunt said no one can get down the road right now. They would like to ask for help to clear the road at this time – it's above their abilities. The board will speak with Kevin Cafferty, DPW Director.

**Move that the Board of Selectmen award the contract to provide emergency replacement of the water main along Inner Harbor Rd. and Town Way Extension to C. Naughton Corporation, not to exceed \$267,000.00**

**Motion by Mr. Harris      Second by Mr. Vegnani      Unanimous (4-0)**

### **REVIEW FY19 Town Operating Budgets**

- Cable TV (159) – Seth Pfeiffer  
Mr. Pfeiffer explained that we have Channels 8, 9, and 22.  
Channel 9 is the government channel and hopes to add new elements and bring in department heads. We want to focus on providing better technology resources at Town Hall, Library Community Room and the Emergency Operations Center (EOC). For example, we will soon have the ability to go live at EOC which will be critical when in storm mode.

We're trying to work with Comcast to change channel numbers (8,9,10 or 20,21,22) and we hope to add in to the program guide along with video on demand.

Ms. Curran commented that the SCTV Budget request is \$259,000. Mr. Pfeiffer explained that they will be looking to acquire equipment - cameras and technology such as editing software. Mr. Vegnani asked if he could get a list of what he's looking for and also commented that he would like to see more high school sports filmed.

Bill Luethe, SHS athletic director said he's applying for a grant that will allow live streaming of sports at both the gym and turf field.

Michael Hayes, School Committee, mentioned that school committee meetings

are difficult to hear. Mr. Boudreau said he's spoken to Ron Griffin and they need to determine where they want to hold meetings before we invest in technology. He inquired as to whether we can get a better microphone system.

- **FACTS (561) Ann Marie Galvin**  
Ms. Galvin explained that this is her first time coming before the board for budget. She started in 2011 as a grass roots group and searched for grant opportunities. We are now in our 5<sup>th</sup> year of a 5 year cycle (\$600,000). She is writing her next grant and hopes to get additional money in September. At this time she is requesting a budget of 75% - most is salary. Ms. Galvin discussed current programs in school – presentation to the Juniors headed to prom. South Shore Peer recovery is completely separate, but they work closely together.

Ms. Galvin discussed the changes in usage numbers which have decreased overall. The board thanked her for all her efforts.

**Mr. Danehey joined the meeting.**

- **School (300) – postponed to the 3/27/18 meeting**
- **Community Preservation Review (CPC), Karen Connolly, Chair and Gary Myerson**

CPC received 12 applications, 2 withdrew, approved 4, and postponed a few for a later date.

**Approved applications:**

Historical Survey and Planning, - \$10,000

World War I plaques restoration, - \$5,000

Civil War books restoration- \$1,541

Design and engineering for High school athletic complex which includes track, turf field, varsity softball field - \$418,900

Ms. Connolly said that CPC can pay for the track, but thought it would be wise to go ahead and do the design for the entire complex which includes track, turf, and varsity softball field.

Mr. Danehey asked if restrooms were part of design (no) and accessibility (yes). He feels we should consider restrooms. They can easily add in to the engineering design. Ms. Canfield inquired if parking was part of the engineering – No. Ms. Curran asked about sailing fleet restoration – Ms. Connolly stated it was done already.

- Capital Plan Review - Chris Carchia, Chair was unable to attend. Mr. Boudreau presented capital planning concerns and answered questions from the Board:

Widows walk:

- Design and engineering – put a committee together and come up with a plan to make Widows Walk more appealing.
- Irrigation system – entire system needs to be replaced.
- Netting – Capital did not recommend this. They would like condo association to help.

General fund:

- Septic loan program to assist residents to borrow funds to repair septic
- Design engineering and bid documents for new Senior Center at Gates site - concerns that we could never have a school on that site.
- Long term viability for Hatherly and Cushing – requested to add Wampatuck
- Purchase of two auto license plate readers- units are \$20,000 each and feels it should be in regular operating budget.

Mr. Vegnani inquired about Egypt Parking Lot, Cudworth Cemetery, Fire pumper, Master Plan update, School Special Education vans, and copper removal.

Mr. Harris inquired about Town trucks to insure they all have plows.

Ms. Canfield asked about the replacement of Unit 3 with Fire Pumper and asked if Mr. Friedman had comments. Mr. Friedman from the Waterways Commission was asked to weigh in on the Fire Department rescue pumper. Mr. Friedman says they will meet to discuss this at their next meeting, but feels it's very late in the process.

Mr. Danehey asked about locker rooms at the High School as well as the cost of the sand blasting at the transfer station.

- South Shore Regional VTHS (310). Tom Hickey, Superintendent, was unable to attend tonight.
- Treasurer/Collector (145)  
Nancy Holt presented on behalf of Pam Avitabile. The Treasurer Collector Department continues to convert payroll software. They developed a wellness program through MIIA which has been well received. Our new HR Director will be involved with this. Budget reflects cost of living increases and a change in printing. The quote for the printing and forms vendor came in lower – originally \$17,000, came in at \$7,000.
  - Tax Foreclosures (158)
  - Debt Service (720)

- Non Contributory Pension (910)
- Plymouth County Retirement (911)
- Contributory Insurance (914)
- Federal Taxes (916)

**8:49 PM, the Board took a brief recess and reconvened at 9:05 PM**

### **Review Petition Articles for Annual Town Meeting**

- Ellis Property Study Commission, Jim Hunt

Mr. Hunt read the petition article. He feels that members deserve a comprehensive and thorough review of the current status of the land and feel there are 3 issues: 1. Lack of action by school committee after 2016 annual town meeting, 2. the Public Safety parcel legal status, 3. The question of the 3.8 acre parcel that is the Scituate Arts Association.

Ms. Curran asked for a copy of his 3 issues – he will provide to the Selectmen Office. Mr. Hunt let the board know that the Moderator wrote the petition.

Mr. Danehey said this is entirely a legal issue – the legal commission will still have room to disagree. We may never get a 100% answer.

Mr. Vegnani feels that it would be a disservice to the future of the town to place the 14 acres in a conservation restriction – we may need land to build and this would be a viable option. Our town counsel has reviewed and has provided their advice.

Ms. Canfield feels we are moving ahead with the agreement between the Attorney General and the Board of Selectmen and feels this petition is redundant.

- South Shore Community Action Council, Philip Holthaus and Nikki Galibois, Director of Planning and Development for South Shore Community Action Council

They are seeking \$10,000 to assist in serving the Town – they are also going to other towns from Hull to Provincetown to seek assistance.

Mr. Vegnani feels it may set a precedent for other non- profits. Mr. Danehey can't support this petition without knowing exactly how the funds are dispersed. We don't have a policy to determine how to choose a charity to support.

### **Gates Property/Senior Center Recommendation**

Mr. Boudreau's recommendation from his presentation at the last meeting is to remove the B and C wing and saving the A wing and gym. The Senior Center will be connected to the entire complex. Ms. Curran supports this plan and feels it's too costly to renovate. She feels it can be a

beautiful center point of the Town. Mr. Danehey agrees but wants to make sure we keep with the charm of Scituate. The key will be in the design. Ms. Canfield feels it's a great plan with a central location. She feels it's important to invest in a solid plan so that we know exactly what we will get and what the cost will be. Mr. Harris agrees to remove the C wing but doesn't want to lose the building. Hingham did a good job with their building. He doesn't want to slow the construction of the Senior Center but does not want to tear down the building. Mr. Vegnani feels that a Town Hall there isn't realistic. He doesn't want to fit the Senior Center into the site – he wants to build the senior center in the best location with functionality and keep character development.

Friends of Scituate Seniors and Council on Aging fully support the direction and recommendation by Mr. Boudreau.

Mr. Hunt asked what the architect will do. Ms. Curran explained that they will do the entire process including determining the best approach to tearing wings down.

Mr. Danehey suggested we could add a non-binding question to the ballot of whether they support spending one million to gage support.

Dr. Gordon Price talks daily with families and nearly everyone strongly supports this project. He feels this is a great plan and addresses all the issues.

**Move to support the Community Center/Sr Center to be located at the Gates property in conjunction with the demolition of the B and C wings, saving the A wing and Gym, making the Gym ADA accessible, while maintaining the character of the existing façade.**

**Motion by Mr. Danehey second by Mr. Vegnani (4-1) Mr. Harris is opposed**

### **Review of Warrant articles for Special and Annual Town Meeting**

Mr. Boudreau went through the warrant articles.

**Motion to support all articles as they appear with the exception of Article 3- Capital Plan, Article 17 -Extend Business District and Village Business Overlay District, Article 22-Petition Article, Article 23- South Shore Community Action Council Petition Article.**

**Motion by Ms. Curran, moved by Mr. Harris, second by Mr. Danehey (unanimous 5-0)**

The Board reviewed the “held” articles 3, 17, 22, and 23 to discuss further

Article 3. Capital Plan

Ms. Curran is not comfortable with the Fire Pump boat. The Board would like Waterways to meet

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to discuss, bring in Harbormaster and Fire Chief to next Selectmen meeting. Grants may be available for this. Mr. Vegnani is not comfortable with the pricing for sandblasting and copper. Mr. Boudreau said estimates may come in lower. Ms. Canfield and Mr. Danehey both feel that Waterways needs to meet to review the Capital Plan replacement of unit 3 with Fire Pump and Monitor.

**Move to accept Article 3. Capital Improvement Plan as proposed, Motion by Mr. Danehey, Second by Mr. Harris (5-0) Unanimous**

Article 17. The Board will make a recommendation at town meeting.

**Move to support this article pending additional information from the Planning Board. Motion by Mr. Danehey second by Mr. Harris (5-0)**

Article 22. Petition Article

**Motion not to support this article by Mr. Vegnani, second by Ms. Canfield. (5-0) unanimous not to support this article.**

Article 23. South Shore Community Action Council Petition Article

If we were to support, how would we fund? Ms. Holt said that we do support them and pay them for transportation services. Mr. Boudreau made note that it cannot be a donation and they would have to bill us. This could set a precedent for future non- profits and we don't have a policy to make a decision.

**Motion not to support Article 23 by Mr. Vegnani, second by Mr. Danehey (4-1) 4 in support, 1 abstain Mr. Harris abstained.**

Opioid Litigation, Jim Boudreau, Town Administrator

MOVE to next selectmen meeting and invite the attorney to discuss

One Day Wine & Malt Licenses

**Move that the Board of Selectmen approve a One-Day Wine & Malt license to: Taylor Made Bartending @ GAR Hall on March 24, 2018 from 7-11 PM.**

**Motion by Mr. Vegnani Second by Mr. Harris (5-0)**

**Move that the Board of Selectmen approve a One-Day Wine & Malt license to: Taylor Made Bartending @ GAR Hall for two shows on March 25, 2018 from 3-7 PM.**

**Motion by Mr. Danehey second by Mr. Harris (5-0) Unanimous**

**Special Town Meeting Warrant**

Ms. Holt Nancy reviewed the two articles.

**Move to approve the Special Town Meeting Warrant**

**Motion by Mr. Danehey      Second by Ms. Canfield    (5-0) unanimous**

**Board & Committee Appointment - Board of Registrars**

**Move to appoint William Francis as a Registrar of Voters for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days.**

**Motion by Ms. Canfield                      Second by Mr. Harris              Unanimous (5-0)**

**Move to appoint Ann Cuneo as a Registrar of Voters for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days.**

**Motion by Ms. Canfield                      Second by Mr. Danehey              Unanimous (5-0)**

**OTHER BUSINESS:**

1. Board & Committee Liaison Updates
2. Correspondence
3. Approval of Meeting Minutes

**Move to accept the meeting minutes for the Board of Selectmen meeting held on March 6, 2018.**

**Motion by Mr. Vegnani      Second by Mr. Harris              Unanimous (5-0)**

4. Adjournment and Signing of Documents

**Motion to adjourn by Ms. Curran, Moved by Mr. Danehey, Second by Ms. Canfield at 11:04 PM**

Respectfully Submitted,

Michele Seghezzi, Recorder

## LIST OF DOCUMENTS FOR MARCH 19, 2018 BOARD OF SELECTMEN MEETING

- Agenda
- Hatherly Golf Club Liquor License Change of Manager
- Scituate Housing Authority Joint Appointment
- Heavy Equipment Contracts - Lopes Construction / SitePro Contracting and Totman Enterprises
- Emergency Water Line Replacement Contract for Inner Harbor Road
- Warrant for April 9, 2018 Special and Annual Town Meeting
- Scituate Recreation and Scituate Public Schools Funding Request for engineering plans for the track, turf inside the track, varsity baseball and varsity softball fields.
- Citizen Petition-Ellis Property issues
- Citizen Petition –Looking for funds for South Shore Action Council
- Appoint William Francis and Ann Cuneo as Registrars of Voters
- Correspondence Opioid Litigation
- One Day Liquor License Request
- Correspondence Friends of Scituate Seniors Support of Gates site for Senior Center
- Approval of Meeting Minutes

Board of Selectmen Meeting Minutes for March 19, 2018

BOARD OF SELECTMEN

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Maura C. Curran, Chairman

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Anthony V. Vegnani, Vice Chairman

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John F. Danehey, Clerk

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Karen B. Canfield

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Shawn Harris