

**MEETING MINUTES  
BOARD OF SELECTMEN  
September 19, 2017**

Present: Maura C. Curran, Chairman, Anthony V. Vegnani, Vice Chairman, Shawn Harris, John Danehey, Karen Canfield

Al Bangert, Acting Town Administrator

The Meeting was called to order at 7:00 p.m.

**Acceptance of Agenda**

**Mr. Vegnani made a motion to accept the agenda for September 19, 2017**

**Second by Mr. Harris, all in favor. Unanimous vote (5-0)**

**Ms. Curran congratulated Mr. Walo and Mrs. Canfield for running very successful campaigns. Mr. Curran welcomed Mrs. Canfield to the Board of Selectmen. Mrs. Canfield thanked Kathy Curran and staff for their hard work on Election Day.**

**WALK INS**

Mr. David Dardi, 122 Gilson Road, said on October 15, 2016 Mr. Bangert and Ms. Keefe came before the board and said they could eliminate 65% of the complaints by shutting off the wind turbine during certain hours and weather conditions. Mr. Dardi said he has a file with all of the complaints since June 2012. To the west is Ladds Way to the east on Moorland Road are other resident complaints, Collier Road there are more residents who have complained in the past. To the north on Gilson Road are more residents who have complained. Mr. Dardi specifically mentioned particular residents. The McKeever Family on the Driftway are 600 feet from the wind turbine have shadow flicker and noise. Mr. Dardi said the only options are to build a turbine away from residents or shut it down completely. Mr. Danehey said it is past the 5 minute time for walk ins. Mr. Dardi said that this is windfall money. Ms. Curran said our departments have met to review the data. This will be on the October 3, 2017 Selectmen agenda to discuss in more detail. The Selectmen directed the Board of Health Director to look into this matter in more detail.

Patricia Vinchesi's last day was Friday, September 15, 2017 and Al Bangert is the acting Town Administrator.

**REPORT OF THE ACTING TOWN ADMINISTRATOR**

Mr. Bangert is here to keep the Town on track and be of assistance to the staff of the Town of Scituate. Mr. Bangert asked Chief Murphy to provide an update on the storm. Chief Murphy said it will be a mild Nor'easter for a few days. People who live by the water should move their cars in case of flooding. The flooding should be minimal if the storm stays on the current track.

A lot of boats are coming out of the water. The Harbormaster has been out checking the moorings. Help your neighbors who may be in need. Call the Fire Department if you see wires down and do not go near them. Mr. Cafferty shut down all construction work for tomorrow. The seawall is secure and skeleton crews will be available if anything is needed. All seagates are in over the past two days. Cleaning of catch basins is being done to prevent flooding. Mr. Harris asked if temporary traffic changes will be made if flooding occurs. The message board and changes in traffic flow will be made by the police if needed. Mr. Vinchesi asked if the fields are closed tomorrow. Ms. Glancy said the fields will be closed tomorrow except the turf field. Storm gates are in place for the beach entrances. They will be left in place in preparation for the next storm that may be coming. The Joseph P. Norton Emergency Operations Center will be open between 9 am – 12 pm.

The Human Resources Director Stephen Salk will be leaving for a new job opportunity. He has had a significant impact during his two years here putting systems in place for the employees. The Senior Center Survey Results are in and will be discussed tonight.

Mr. Danehey asked how Munis is going. The Payroll HR conversion will be done in January 2018. Ms. Holt said the changes in personnel will be processed and the water billing clerk position needs to be filled.

Town Administrator Search Committee Update: Ms. Curran said the search committee reviewed over 20 candidate's applications and selected six qualified candidates with private and public experience. Six interviews were conducted last week and three solid candidates will be put forward to be interviewed. The committee reviewed their relevant municipal experience including customer service and staff development for succession planning and emergency management, financial planning, bargaining experience, grant writing and economic development. The three finalists said they are interested. Tony Marino, Town Manager in Hanover, Jim Boudreau, Lynnfield, and Kevin Sweet, Maynard. On Friday, all department heads were invited to submit questions and attributes to ask of the three finalists. Mr. Vegnani said it was a very thorough interview process. Some had municipal experience and some didn't. There was a real diverse group and in the end it came down to these three candidates. The market for interim Town Administrators is dried up. There is no one qualified to do this right now. We would like to do this as quickly as possible. Monday and Tuesday night we can bring the three finalists in for a public interview. All Selectmen agreed Monday and Tuesday were good nights for the interviews. The interviews will be held at the Joseph P. Norton Emergency Operations Center on 9/25 and 9/26 at 6 p.m. Congratulations to the finalists.

### **SCHEDULED ITEMS:**

Acceptance of Donations to Scituate Fire Department, Chief John Murphy

We have a donation from National Grid to support our records management program. There is a module that we need and they offered to purchase the software. \$650,000 in grants over the last three years for the fire department was received.

**Move that the Board of Selectmen accept a donation to the Scituate Fire Department in the amount of \$2500.00 from National Grid to support their records management program. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)**

**Acceptance of Donation to the Town of Scituate, Maura Glancy, Recreation Director**

Ms. Glancy said in the middle of May a local resident Tony Meschini attended a game and noticed we did not have a flag that he felt should be bigger and brighter. After graduation they met again with the athletic director and the flag that was there snapped in half. Dean owns a company in Leominster and he is working with Tony Meschini to supply the flag pole and flag. Mr. Meschini is donating the \$28,000 to install the Dean Matzarelli owns the company and will be installing the flag and pole. Mr. Meschini is proud of this community and wants it to make a statement. He is donating 90 feet above ground pole and large flag. A plaque will be installed commemorating the donation. The flag will be a 20 x 30 all-weather flag. Mr. Danehey asked how soon it will be done. It will be 5-7 weeks. It could be done on Veterans Day but we will check with Tony to see when he would like the dedication done. Mr. Danehey thanked Tony Meschini for this very generous donation to the Town.

**Move that the Board of Selectmen accept a donation to the Town of Scituate for a new and installed Flag Pole at the Scituate High School Turf Field. Motion by Mr. Danehey second by Mr. Vegnani Unanimous Vote (5-0)**

Mr. Vegnani thanked Maura Glancy and her staff for all the work they did this summer with the Recreation programs.

Outdoor Entertainment Permits,

1. North Scituate Merchants Assoc., Jean DiGacomandrea

This will be the sixth year the town is hosting Fall for Scituate. Food Trucks, Artisan crafters, hayrides, and music this year.

**Move to grant an outdoor entertainment permit for a live band (Doc Ellis) for the Fall for Scituate event on 10/22/17 from 1:30 p.m. 3:00 p.m. at the WPA lot in North Scituate. Motion by Mr. Vegnani second by Mrs. Canfield Unanimous Vote (5-0)**

2. 21 Concord Street, Humarock, Andrew Nashawaty

Andrew is having a party in Humarock to celebrate his wedding with family and friends.

**Move to grant an outdoor entertainment permit for a live one man band with amplified music for a party on 10/8/17 on Concord Street from 5 p.m. to 10 p.m. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)**

**Local Update of Census Addresses (LUCA) and Appointment of Kathy Curran as LUCA Liaison**

This is a federal initiative for state and local governments to review and update the US Census Bureau's residential address list for our jurisdiction. This involves GIS and mapping and will involve other department's assistance such as engineering and planning. It is a combined effort.

**Move that the Board of Selectmen appoint Town Clerk Kathleen Curran as the LUCA Liaison for the Town of Scituate, MA. Motion by Mr. Vegnani second by Mr. Harris Unanimous Vote (5-0)**

**School Zone Delineation**, Al Bangert, Special Projects & Sean McCarthy, Town Engineer & Chris Bagley, Chairman, Traffic Rules & Regulations

It is up to the Board of Selection to delineate a school zone in the Town of Scituate. Ms. Curran asked to be cognizant of potential changes to the area if road changes are required in the future.

Jen Geoghan, 65 Common Street drops her children off at school and has made several phone calls to the Superintendent's office and Mark Thompson. Enforcement is necessary and signage should be there permanently. One trouble area is leaving the school to turn onto First Parish. Taking a left on First Parish from the Middle School Lot is really tricky.

Superintendent Ron Griffin was in attendance and would like to recognize the good work with Scituate Police and we are working to keep it safe. It will improve in the future.

Mr. Vegnani said he agrees that a left onto First Parish is tricky. Also the left onto 3A is not allowed but now people are going left since the sandwich board is now down.

Mrs. Canfield is concerned when it is dark in the morning and there needs to be protection for the kids in the morning. A lot of kids cross 3A in the morning. Mr. Vegnani agrees an officer

should be there to keep the kids safe. He asked Mr. Bangert to discuss with the police department so people cannot go left onto Route 3A from the school parking lot. Mr. Vegnani would like an officer there during this time and asked Mr. Bangert to follow up on the following:  
Will follow up with Deputy Chief Thompson to see how the observance is going.  
The School Zone Delineation is a priority.  
The sandwich board needs to be placed during critical times.

**Motion to have the Town of Scituate delineate the above listed areas of First Parish Road and Route 3A an official "School Zone" as well as have the Town of Scituate Engineering Department install the appropriate signage reflecting the new school zone. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)**

Mr. Bangert said the cost of this will be covered under the Middle School project since this is due to the move of the middle school. Mr. Bangert believes it is approximately \$90,000.

**Traffic Design Route 3A & First Parish Road, Al Bangert, Special Projects**

The Board discussed this several meetings ago. This project is on hold until we gain some more information regarding what is needed with large events at the school. The School Zone crossing will move forward. Mr. Harris prefers the roundabout vs street lights. The roundabout will help with the First Parish Road challenge also. This will be revisited in the future.

**Contract Award Applied Coastal for CZM grant in North Humarock, Nancy Durfee, Coastal Resource Officer**

Flood Information meeting next Tuesday night at 6 p.m. at the library with local and state officials. This request for North Humarock went out with an RFP for the job. Ms. Curran asked where the money would come from. Ms. Holt said it would come out of the Roads and Seawalls portion of the budget. Mr. Harris asked how many residents attended the meeting. Ms. Durfee said about 35 residents and the Beach Association room was full. Ms. Curran said Nancy has done a fabulous job and was insistent on having this meeting before the summer people left. Mr. Vegnani asked how much this would cost and Ms. Durfee said this is a \$10M project. This is two years in the engineering phase and we will continue to seek grants.

**Vote to award the contract for providing Engineering and Preliminary Environmental Permitting for Elevating Roadway Improvements and Dune Nourishment along North Humarock for improved coastal resiliency to Applied Coastal Research and Engineering of Mashpee, MA for a sum not to exceed \$241,730.00. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (5-0)**

Mr. Danehey said this is a significant project for the town in Humarock. There is another beach nourishment project in North Scituate also. This was not happening eight years ago but is now happening. Nancy Durfee said she is fortunate that there is a great team here in Scituate.

**HVAC in library program room, Joe Sullivan, OPM, Daedalus**

There is an HVAC unit in the large conference room. The device runs louder than it should and creates a lot of noise in the room. Mr. Sullivan prepared a timeline and corrective work schedule. It is an underground duct system that was replaced. The new unit is on a new concrete slab. The unit has a compressor and a fan unit. The condenser is on the outside of the building. They went through all the HVAC tuning and reviewed each step. As they move forward different consultants were brought in to create a remedy. There were deficiencies with the installation that was identified and placement of some of the equipment. The manufacturer's rep and installer of the unit were in attendance. There is a cost to fix the problem. The mechanical fan unit had to be relocated. Insulation was added to the cavity with an acoustical blanket. There is a thunk noise that happens and is normal but the equipment is not usually so close to a room. The work was completed as of today. The space was visited today and it is still evident that there is still mechanical noise in the room that does not meet a satisfactory level at this point. Now the team will move on to the next round of options to look at solutions. The sound in the mechanical room is moving through the duct work. The team is working hard on trying to fix this problem and will continue to work on it. They are working to find a solution and implement it as quickly as they can. Ms. Canfield said one of the problems may be under the concrete. There is nothing wrong with the duct work under the program room but in the maintenance room. The team agreed they will solve this problem. Joe Sullivan said he would keep the Selectmen updated along the way. Mr. Harris said he is nervous about signing off until next summer when it is 85-95 degrees. This is a very difficult project because we were working with the library that was there rather than starting from scratch. Mr. Vegnani said he is confident that the team will come up with a solution. His concern is the financial impact. The team will outline strategies and continue to provide updates and reports on next steps to the Public Building Commission. Ms. Curran asked Mr. Sullivan to check the width of the sidewalks and get back to her. Mr. Vegnani asked if the lighting was taken care of. Mr. Sullivan said they wanted to get through a couple of months to see what it looks like with the vegetation. Mr. Vegnani said there is a family with light shining into their house. Shrouds could be put on the lights. There was some concern with the contingency balance. Mr. Sullivan will get the hard numbers for the cost of the shrouds for the lights. There is \$30,000 left on the project.

**Feasibility Study & Update for Regional Sewer, Kevin Cafferty, DPW Superintendent & Will Branton, Acting Sewer Superintendent**

Mr. Harris attended the regional sewer meeting. Three meetings were held and Mr. Harris attended the last meeting and asked Mr. Cafferty and Mr. Branton to attend the meeting tonight

and provide an update. The Town of Scituate has been working with Cohasset and Hull for regional opportunities. Hull is upgrading their plant and has a direct discharge to the ocean. How do we get our sewerage from Scituate to Hull? There will be a feasibility study to see if we could make this work. The study will look at rates, pump stations, direct discharge plan in Cohasset and Scituate. We are working with an engineering firm and a feasibility study can be done. The DEP and EPA were in attendance at the second meeting. Hingham wanted to sewer Derby Street and that was just too far to go so they dropped out. Ms. Canfield asked what kind of capacity this would open up. Mr. Cafferty provided information for North Scituate and Minot. Everything will be looked at and considered. Their plant upgrade will need to be considered. The DPW has funds for designing North Scituate and can use those funds for this feasibility study. Before we proceed we wanted to present this to the Board of Selectmen. From the time we get the contract it will be 90 days. Ms. Canfield asked what the timetable would be for that type of work. Mr. Cafferty said it would depend on when Hull could upgrade their plant to handle the additional flows. It could be a few years. Mr. Cafferty said some work could be done concurrently. Ralph Constance Jamie's Pub in North Scituate is spending a lot of money to pump tight tanks in North Scituate. He was forced to mitigate the situation there. It is 500,000 gallons a year. From a financial point of view it doesn't even make sense to operate this restaurant. It is emotional because it has been in his family for so many years. The cost is offset with his other restaurants. It is difficult to operate under this situation. The merchants in North Scituate are in serious disadvantage with the harbor due to this situation. Ms. Curran said the board needs to look at the next phase for North Scituate. It is a priority for the Board of Selectmen. Mr. Harris said Ralph hit it right on the head. We get new developments and we may or may not be able to give them a tie in. This is what Mr. Harris wants to see happen. Is it fair to let new developments in to the area? Mr. Vegnani said North Scituate is a priority for the Board of Selectmen. The Board is trying to see if the order in line should change. Is there anything the Selectmen can do to give some relief to the business owners of North Scituate? Mr. Cafferty said within 90 days we should know if Hull is feasible and if not then we can handle the additional flows within Scituate. A clear direction will need to be decided in the future when we have all the information available. The Board of Selectmen is in full support of exploring this option. Mr. Cafferty said the project would be done with betterments over 20 years to tie in to the sewer.

Will Branton will have more information in the next 90 days.

### **Council on Aging Survey Results**

There were 1200 respondents. Ms. Curran reviewed the key attributes for selecting a senior center requested. Location convenient to Town Hall and Library and least cost were the highest. The highest preference for a new Senior Center was Branch Street and a renovated Gates school. A lot of people were concerned about price. People were particular about the location. Different age groups participating were important to many people. There are some good conclusions with

what people had to say. Karen Pritchard was involved in the Building Reuse committee and she looked at the results from the perspective of what could get passed at Town meeting. Ms. Pritchard suggested after reading all of the comments and data looks like most people support a renovation of Gates to make it so much better than what they have today with a long term plan. Mr. Bangert said we need the votes from the Town to make this happen. Ms. Curran said we will put recreation there and we should take a look at taking a phased approach to Gates. Mr. Vegnani said he read don't try to put the seniors in this crummy delapidated building. Selectmen Vegnani said we have to do what is in the best interest of the Town. Mr. Harris said whatever we do it has to be for the next 20 years. Mr. Danehey found the results to be confusing and fractured. We need to put this out on the website. The Council on Aging voted prior to the release of the survey results. Mr. Danehey suggests a meeting be held with the Council on Aging to determine where we go from here. Ms. Canfield asked how we know the cost to renovate Gates. Ms. Curran said if that is the way we go then we need to see if we can get the funds to determine the costs. The Board would like to meet with the Council on Aging and hold a public meeting regarding the survey results. Ms. Curran asked Al Bangert and Lorraine Devin to coordinate. Ms. Curran asked Ms. Devin to post the survey results on the Town of Scituate website for the public to view. Janice Lindblom was in attendance from the Council on Aging saw a renovated Gates on the survey and was surprised to see that renovating Gates was put in the survey as an option. The Selectmen received a lot of feedback about renovating Gates and felt it should be added as an option. The Council on Aging is leaning toward Kent Street as the location amongst the board.

### **NEW BUSINESS:**

#### **1. Open November 14, 2017 Special Town Meeting Warrant**

The Board would like to remove the Design and Engineering for Route 3A and First Parish Road to the annual town meeting.

Ms. Curran would like to meet with Al Bangert, Brad Washburn and Frank Snow to identify land that can be put in a conservation restriction in preparation for the October 3, 2017 Selectmen meeting.

The Board asked Al Bangert and Nancy Holt to get together with Bob Sanderson regarding Widows Walk capital needs and plan.

**Move that the Board of Selectmen open the Warrant for the November 14, 2017 Fall Special Town Meeting. Motion by Mr. Harris Second by Mr. Vegnani Unanimous Vote (5-0)**

#### **2. Board & Committee Appointments**



**Move to appoint Carly Desmond to the Sustainable South Shore for a term or one year or until a success is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)**

**Move to appoint Lisa Scanlon to the Sustainable South Shore for a term or one year or until a success is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)**

**Move to appoint Kim Stewart to the Veterans Advisory Council Civilian position for a term of three years or until a success is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)**

**Move to appoint Matthew Sammartino to the Coastal Advisory Commission for a term of one year or until a success is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)**

**Move to appoint Rebecca Brook to the Beautification Commission for a term of three years or until a successor named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)**

**Move to appoint Dr. Maude Meulstee to the Beautification Commission for a term of three years or until a successor named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)**

### **3. Appointment of Poll Workers**

**Move to appoint the following election workers from the list provided:**

**Jane Angland**

**Barbara Brosnan**

**Helen Butler**

**Kevin Butler**

**Nancy**

**Judith Casullo**

**Margaret D"Onofrio**

**Tom Gavin**

**Elizabeth Gerry**

**Richard Harding**

**David Hines**

**Helen Leary**

Perry Lewis

Beth Lewis

Jeanne Magner

Joane McIntosh

Lynda Plowman

Donald Smart

Ann White

Elizabeth Watson

Ellen Kelly

Susan Galvin

Pat De Lappe

**Motion by Mr. Vegnani second by Mr. Danehey Unanimous Vote (5-0)**

4. One Day Liquor Licenses

- a. Taylor Made Bartending @ K of C Hall 9/30 from 7-11 p.m.

**Move that the Board of Selectmen approve One Day Wine & Malt licenses at the Knights of Columbus for Taylor Made Bartending on Saturday September 30, 2017 from 7:00 p.m. to 11:00 p.m. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)**

- b. Taylor Made Bartending @ SMC 9/30 from 12-3 pm

**Move that the Board of Selectmen approve One Day Wine & Malt licenses at the Scituate Maritime Center, 119 Edward Foster Road for Taylor Made Bartending on Saturday September 30, 2017 from 12:00 p.m. to 3:00 p.m. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)**

- c. Taylor Made Bartending @ SMC 10/29 from 2-6 pm

**Move that the Board of Selectmen approve One Day Wine & Malt licenses at the Scituate Maritime Center, 119 Edward Foster Road Taylor Made Bartending on Sunday October 29, 2017 from 2:00 p.m. to 6:00 p.m. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)**

- d. Taylor Made Bartending @ SMC 10/14 from 1-4 pm

**Move that the Board of Selectmen approve One Day Wine & Malt licenses at the Scituate Maritime Center, 119 Edward Foster Road Taylor Made Bartending on Saturday, October 14, 2017 from 1:00 p.m. to 4:00 p.m. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)**

- e. Ellen MacKenzie @ SMC 9/24 from 2-6 pm

**Move that the Board of Selectmen approve One Day Wine & Malt licenses at the Scituate Maritime Center, 119 Edward Foster Road Ellen Mackenzie on Sunday September 24, 2017 from 2:00 p.m. to 6:00 p.m. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (5-0)**

**OTHER BUSINESS:**

1. Correspondence  
Eagle Scout Invitation  
Cardinal's Mass for Public Safety Workers  
Flood Information Meeting

2. Approval of Meeting Minutes & Housekeeping

**Move to accept the meeting minutes for the Board of Selectmen meetings held on September 5, 2017. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0) Ms. Canfield abstained since she was not on the board.**

Gates is being prepared for the Recreation Department to move in. Scituate High School Football and Soccer games are scheduled for this weekend. Mr. Danehey thanked the Scituate Fire and Police Departments for attending the football game last Friday

FACTS program at the library tomorrow night at 6:30 p.m.

Ms. Curran asked that we add liaison appointments to the next meeting.

3. Adjournment and Signing of Documents

**Meeting was adjourned at 10:30 p.m. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (5-0)**

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for the September 19, 2017 Board of Selectmen Meeting

- Agenda

Board of Selectmen Meeting Minutes for September 19, 2017

BOARD OF SELECTMEN

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Maura C. Curran, Chairman

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Anthony V. Vegnani, Vice Chairman

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John F. Danehey, Clerk

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Karen B. Canfield

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Shawn Harris