

**MEETING MINUTES  
BOARD OF SELECTMEN  
August 29, 2017**

Present: Maura C. Curran, Chairman, Anthony V. Vegnani, Vice Chairman, Shawn Harris, John Danehey  
Patricia Vinchesi, Town Administrator

The Meeting was called to order at 6:00 p.m.

**Acceptance of Agenda**

**Mr. Harris made a motion to accept the agenda for August 29, 2017 Second by Mr. Vegnani, all in favor. Unanimous vote (4-0)**

**DEDICATION OF THE JOSEPH P. NORTON EMERGENCY OPERATIONS CENTER**

A program was provided to attendees at the dedication with the following information:

Public Safety Complex  
Emergency Operations Center  
Dedication Ceremony  
Honoring  
Joseph P. Norton  
August 29, 2017  
6:00 P.M.  
800 Chief Justice Cushing Highway  
Scituate, MA 02066

**DEDICATION**

The Town of Scituate is honored to dedicate our new Emergency Operations Center to Joseph P. Norton. Among countless other contributions, Joe tirelessly served as member of the Board of Selectmen for more than three decades, including eight years as Chairman. Joe's service to the community began in the 1970's soon after he and his family moved to Scituate. His community involvement first started as co-founder of Scituate Little League which continues to thrive today. Joe was instrumental in so many improvements in the town: the revitalization of Front Street, sewer expansion and upgrade of the sewer treatment plant, the development of Widows Walk, the return of the Greenbush Commuter Rail, the purchase of Young's Boat Yard and the building of the Maritime Center, to name a few. His commitment to the future of Scituate was further demonstrated with the creation, along with other Board members and the Town Administrator, of the Public Facilities Master Plan. After years of planning, Scituate's vision of a new state-of-the-art public safety complex has been realized. Because of his commitment, selfless dedication, caring and just being an "all around good guy", it is with great pride and honor that we dedicate and name the "Joseph P. Norton Emergency Operations Center" at the Public Safety Complex.

**Town of Scituate**  
**Emergency Operations Center**  
**Dedication Ceremony**

Welcome and Introductions Maura C. Curran, Master of Ceremonies

Chairman, Board of Selectman

Keynote Shawn Harris

Member Board of Selectmen Patricia A. Vinchesi Town Administrator

W. Michael Stewart Chief of Police

John P. Murphy Fire Chief

Plaque unveiling Joseph P. Norton Emergency Operations Center

**BOARD & COMMITTEE APPOINTMENTS**

The Board of Selectmen reviewed the Board and Committee applicant list to begin making appointments.

1. Move to appoint Nancy Chapman to the Affordable Housing Trust for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)
2. Move to re-appoint Ruth Wagner to the Affordable Housing Trust for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0) Selectmen would like Ms. Wagner to be informed of the six year rule.
3. Move to re-appoint Maura Curran to the Affordable Housing Trust for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (3-0) Ms. Curran abstained from voting.
4. Move to re-appoint Barbara Cox to the Affordable Housing Trust for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0) Selectmen would like Ms. Cox to be informed of the six year rule.
5. Move to appoint Doug Litchfield to the Beautification Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)
6. Move to appoint Linda Fulton to the Commission on Disabilities for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)

7. Move to appoint Jennifer Foley to the Conservation Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
8. Move to re-appoint Paul Parys to the Conservation Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
9. Move to re-appoint Gordon Price to the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
10. Move to re-appoint John Miller to the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (4-0)
11. Move to re-appoint Lucille Sorrentino to the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)

The Selectmen thanked Dale Balog for her work on the Council on Aging and because of the six year rule and so many qualified candidates she will not be reappointed at this time. Mr. Danehey said Ms. Balog has done a terrific job with great enthusiasm and hopes she stays involved through FOSS or some other type of volunteer work.

12. Move to appoint Caitlyn Coyle to the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)
13. Move to appoint Henry Yeh to the Council on Aging for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
14. Move to appoint Paul Bartkiewicz to the Economic Development Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)

15. Move to appoint Sue DiPesa to the Economic Development Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (4-0)
16. Move to appoint Geena Bournazian to the Economic Development Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)
17. Move to re-appoint Ed DiSalvio to the Public Building Commission for a term of 3 years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (4-0)
18. Move to re-appoint Chris Bagley to Traffic Rules & Regulations for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)
19. Move to re-appoint Michael Gibbons to Waterways for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
20. Move to re-appoint Becky Malamut to the Water Resources Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
21. Move to re-appoint Paula Elsmore to the Scituate Beach Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)
22. Move to appoint Steven O'Brien to the Scituate Beach Commission for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)
23. Move to appoint Nancy Durfee to the Coastal Advisory Commission as the Coastal Resource Officer as a standing member or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)

24. Move to re-appoint Kevin Cafferty to the Coastal Advisory Commission as the DPW member for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)
25. Move to re-appoint Frank Snow to the Coastal Advisory Commission as the Conservation Commission member for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)
26. Move to re-appoint Tom Hall to the Coastal Advisory Commission for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)
27. Move to re-appoint Captain Patrick Reilly to the Coastal Advisory Commission as the emergency responder representative for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
28. Move to appoint Sarah Murdoch to the Coastal Advisory Commission as the technical advisor for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)
29. Move to appoint Paula Jewell to the Coastal Advisory Commission as the resident inland for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)
30. Move to appoint Lynda Murray to the Coastal Advisory Commission as the resident coastal for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
31. Move to appoint Louise C. Pfund to the Coastal Advisory Commission as the resident coastal for a term of one year or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)
32. Move to appoint Carolyn DiPesa to the Beautification Commission as a resident inland for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)

33. Move to re-appoint Marie Flaherty to the Scituate Harbor Cultural District for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (4-0)
34. Move to re- appoint Ann Burbine to the Scituate Harbor Cultural District for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Danehey Unanimous Vote (4-0)
35. Move to re-appoint Janet Cornacchio to the Scituate Harbor Cultural District for a term of two years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Vegnani Second by Mr. Harris Unanimous Vote (4-0)
36. Move to re-appoint Marie Flaherty to the Sister City Sucy en Brie Committee for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (4-0)
37. Move to re-appoint Aubrey Schwartz to the Veterans Services Advisory Council for a term of three years or until a successor is named and completion of the conflict of interest law online training program is completed within 30 days. Motion by Mr. Danehey Second by Mr. Vegnani Unanimous Vote (4-0)

#### **OTHER BUSINESS:**

1. First review of Board of Selectmen Policies and Procedures

The Selectmen will review the Policies and Procedures and provide updates to the Town Administrator at the next Selectmen meeting.

2. Town Administrator Screening Committee Update

The Screening Committee has moved forward 4-5 resumes to be interviewed and dates are scheduled in September. Mr. Salk will get in touch with the selected applicants to schedule the interviews. The Selectmen discussed the pros and cons of adding more people to the screening committee and would like to discuss this further at the September 5<sup>th</sup> Selectmen meeting. Mr. Danehey asked what the selection criteria would be and said he does not feel this is a good idea. Ms. Ann Burbine, 10 Pennycress Road, said she felt it would undermine the process to add more people to the screening committee. The Board asked Ms. Devin to add this to the next agenda for further discussion and a vote if needed.

3. Correspondence

The Board of Selectmen received a letter of formal complaint from a member of a Town Board. The Town of Scituate Charter does not remove anyone from a board of committee

unless there is just cause. The Board is acknowledging receipt of the complaint and is requesting an investigation. This will be referred to the Human Resources Director, Mr. Salk to investigate on behalf of the Board. Mr. Salk will report his findings back to the Board of Selectmen. The Board would like to maintain the confidentiality of the individuals until a determination is made. This letter is not a public record. The Board will make a finding either way after the recommendation from Mr. Salk is reviewed. The remedy will be made public at the appropriate time.

Hunters Pond Dam and the Restoration of Bound Brook Celebration will be held 9/6 at 10 am Mordecai Lincoln Road on the bridge over Bound Brook. All are invited.

**Mr. Vegnani made a motion to commence with an internal Human Resources investigation. Second by Mr. Harris Unanimous Vote (4-0)**

Mr. Danehey has a few events coming up and he would like to inform the public. There is a vigil on August 31<sup>st</sup> at the lighthouse at 5:30 a.m. for overdose awareness. The SBA parade is the longest running parade in Scituate and will be held on Sunday September 3<sup>rd</sup> in Sand Hills at 1:00. The first day of school is September 5<sup>th</sup> please drive safely. There will be no lifeguards on duty after September 5<sup>th</sup> at our beaches since it is the end of the season. Mr. Danehey would like to thank the FACTS group, Annmarie Galvin and Mike Bulman for the event they ran at the Lucky Finn. A great night was had by all. The school dedication drew about 1,000 residents for the ribbon cutting ceremony at the new Gates School. The project came in on time and under budget. He would like to thank everyone involved in the project.

Mr. Vegnani said that the SBA organization ran a great family event last weekend in Sand Hills with the 3 on 3 basketball tournament. It was a lot of fun for the families. The first football game of the season is on September 8<sup>th</sup> at Scituate High School come on out and support the team.

Mr. Harris thanked the SBA for community events they hold. Mr. Harris said he was so pleased with the enthusiasm at the middle school ribbon cutting ceremony, it was amazing.

Ms. Curran thanked all the groups involved for getting the Middle School project done and special thanks to our finance team; Ms. Vinchesi, Ms. Holt and Ms. Avitabile for their hard work.

4. Adjournment of meeting

Motion to adjourn at 8:35 p.m. by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)

Respectfully Submitted,

Lorraine Devin, Recorder

List of Documents for the August 29, 2017 Board of Selectmen Meeting

- Agenda
- Program for Public Safety Complex Emergency Operations Center Dedication Ceremony honoring Joseph P. Norton
- List of Candidates for appointment to Boards and Committees
- Correspondence
  - Hunters Pond Dam and the Restoration of Bound Brook 9/6 at 10 am Mordecai Lincoln Road on the bridge over Bound Brook.



Board of Selectmen Meeting Minutes for August 29, 2017

BOARD OF SELECTMEN

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Maura C. Curran, Chairman

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Anthony V. Vegnani, Vice Chairman

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John F. Danehey, Clerk

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Shawn Harris