

**MEETING MINUTES
BOARD OF SELECTMEN
March 7, 2017**

Present: Anthony V. Vegnani, Vice Chairman, Maura Curran, John Danehey, Shawn Harris
Patricia Vinchesi, Town Administrator

Not in Attendance: Martin J. O'Toole

The Meeting was called to order at 6:04 p.m.

Acceptance of Agenda

Mr. Danehey made a motion to accept the agenda for March 7, 2017, Second by Mr. Harris, all in favor. Unanimous vote (4-0).

WALK INS – no walk ins

SCHEDULED ITEMS:

REPORT OF THE TOWN ADMINISTRATOR

1. Public Facilities Update

The PSC is done and people will start moving in. Things are coming together for the library.

2. Other Items

We will be soliciting members of the community for our Sister City for Cork Ireland.

SCHEDULED ITEMS:

Library Foundation Update & Donation, Les Ball, President

Mr. Les Ball presented the Selectmen with a check for \$100,000 for a total of \$800,000 in donations for the new library.

Move that the Board of Selectmen accept a donation from the Scituate Library Foundation in the amount of \$100,000. Motion by Mr. Danehey Second by Ms. Curran Unanimous Vote (4-0)

Widows Walk, Mary Quattrucci & Mary Cadigan

The Selectmen congratulated Mary Quattrucci and Mary Cadigan for winning the bid for Widows Walk. Ms. Quattrucci and Ms. Cadigan said they are very excited to move forward.

Mr. Vegnani said that if people complain about the music with amplification the board may need to revisit the entertainment license if necessary.

Move that the Board of Selectmen approve a change of manager for Widows Walk to Mary Quattrucci. Motion by Shawn Harris Second by Mr. Danehey Unanimous Vote (4-0)

Move that the Board of Selectmen approve a change of hours for Widows Walk Liquor License Weekdays and Saturday from 11 a.m. to 1 a.m. the following day and Sundays from 10 a.m. to 1 a.m. the following day. Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)

Move that the Board of Selectmen approve a Common Victualler license for Widows Walk. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)

**Move that the Board of Selectmen approve indoor entertainment hours for Widows Walk d/b/a North River Grille for acoustic, amplified, band or DJ
Friday and Saturday 12 p.m. to 11:30 p.m.
Sunday 10 a.m. to 9 p.m.
17th of each month 5 p.m. to 10 p.m.
Thanksgiving Eve 5 p.m. to 11:30 p.m.
New Years Eve 6 p.m. to 11:30 p.m.
Motion by Mr. Harris Second by Mr. Danehey Unanimous Vote (4-0)**

Acceptance of Columbia Gas Donation to Public Safety Complex
Chief John Murphy solicited the donation on behalf of the town.

Move that the Board of Selectmen accept a donation from Columbia Gas toward the purchase of an electronic sign on Route 3A for the Public Safety Complex in the amount of \$10,000. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)

Munis Update, Nancy Holt Town Accountant/Finance Director

Ms. Holt said all departments are working on the new Integrated Financial Management System purchased from Tyler Technologies. Ms. Holt provided an overview, reviewed the current status and explained the training involved in implementing the new system. It is quite an extensive process and has great benefits and efficiencies for the town.

FY18 Town Operating and Capital Budget Overview

- **Beautification**

Donna Bangert, Chairman of the Beautification commission for the past nine years reviewed the mission statement and purpose of the commission. There are 26 gardens that people are taking care of around town. The Commission also manages ship shape day and provides money for flowers to North Scituate and Scituate Harbor businesses. Ship Shape day will be April 29th and will recognize 50 years of public support. Mrs. Bangert reviewed the budget with the board. The NSRWA used to go into the streams to get the trash out. Ms. Curran suggested that Donna could touch base with Frank Snow about support for this effort. Mrs. Bangert said the Harbormaster runs a ship shape event also to clean up the harbor area. The

Selectmen thanked Donna and the Commission for all their hard work in making our community look beautiful.

- Historical

Dave Ball, President and Allison Short, Trustee attended the meeting. Eight of the Sixteen buildings are owned by the Town of Scituate and the budget is about the town owned buildings. Mr. Ball said it takes about 50 volunteers to open all the buildings. Mr. Ball expects that next year more money will be required for maintenance. The boat house needs painting and some other maintenance projects. The historical society utilizes the eagle scouts for as many projects as they can. Mr. Vegnani asked if the Historical Society could help out the town committee's over the next few months where we are in a bind. The Selectmen thanked the historical society for all they do for the town. Mr. Vegnani asked Ms. Devin to follow up with Mr. Ball regarding using space in the historical buildings over the next few months.

- Council on Aging

Linda Hayes, Director provided an overview of the Council on Aging (COA) goals, objectives and budget. Approximately 400 seniors are served each month and free recreation programs are offered e.g. pickle ball, softball. There are lectures, café talks and other events that are attended by our seniors. The health and wellness events are grant funded. Some programs are self-sustaining with the cost of the program. Balance for life is a very successful program running at St. Luke's right now. High school students come in for tech talk sessions and held an annual dinner and game night with the seniors. It is a great intergenerational program. Mr. Vegnani said better space for the Council on Aging is a priority with the Selectmen. The budget is level funded at \$221,000.

- Recreation

Maura Glancy, Director and Nick Lombardo, Assistant Director reviewed the 350 programs are run by the Recreation Department. There are many changes to the department with Jennifer Vitelli leaving and Nick Lombardo joining the staff. Recreation and beach sticker revolving accounts are the responsibility of recreation. Ms. Glancy is very proud of the life guard staff. This year recreation moved to Jenkins and is looking forward to going to Gates in the fall. Jenkins School has been very welcoming to recreation. Mr. Lombardo and Ms. Glancy provided an overview of accomplishments for recreation. Mr. Lombardo reviewed the new programs this year, gave examples of how successful they are and well received by the community. The field sub-committee was reviewed and is working with the new field coordinator. A maintenance plan is being developed with the DPW. Mr. Harris said he is the liaison to recreation and said there are over 52,000 people who use recreation. Mr. Harris wanted to thank the recreation department for all their hard work. Last year budget was \$139,000 and this year is \$149,000 for step increases. Mr. Vegnani said the plan is to move into Gates. Ann Burbine, 10 Pennycress Road asked if the lifeguards could be put under the pervue of the fire department. Mr. Vegnani said he didn't think so. Andrea Hunt, Mann Lot Road said the sailing program is wonderful and her son enrolled in the

academy and taught sailing. When she registers children it is a very tight time and fills up very quickly. Mrs. Hunt asked if we could add more boats and instructors to the program. Ms. Glancy said there is limited space in the harbor and time during the day with what we have. Ms. Glancy said more boats will be added this year. Ms. Glancy said the Mercury program is a learn to sail and then you graduate the next year to the 420 program. We have six 420's. Ann Burbine asked in term of the boats CPC cannot fund them at this time. CPC has written a letter to other communities to see if there is interest in expanding CPC funding to add water recreation.

- Planning

Laura Harbottle gave some highlights of the year. Planning projects, Hazard Mitigation plans, Open Space plan are some of the projects underway. New signs are being developed for the Public Safety Complex and the new library. Scenic road signs are almost done and DPW will put them up around town. The big thing for next year is developing a process for the master plan. It will be a big public project to solicit the public's ideas and thoughts for our community. The budget is level funded at \$140,000. The Selectmen thanked Laura Harbottle for juggling a lot of projects and her work.

- Conservation/Coastal Resources

Patrick Gallivan, Conservation Agent and Nancy Durfee, Coastal Resource Officer represented this budget item. Mr. Gallivan provided an update to the Selectmen on what the conservation department is working on. The development review team (DRT) is a bi monthly meeting with different departments chaired by Laura Harbottle that conservation participates on to talk about existing and upcoming projects. Nancy Durfee said she worked with Laura Harbottle on the Hazard Mitigation Plan and many of the activities are underway to be implemented. The coastal erosion assessment is completed and was one of the highlights of the department. The CRS rating increasing to a class 7 was another highlight to get credit for homeowners on their insurance discount. This will be a 15% savings on residence insurance rates for flood insurance. Scituate is the first town in MA to get a 7 rating. Humarock beach and dune nourishment first public meeting on March 28th will be held, location TBD. South River dredge project is under development with the harbor masters office. Fourteen elevation projects were completed with residents and Ms. Durfee in the community. The grant that funded Nancy Durfee's salary went away and now the town will fund the position. Ms. Durfee has brought in \$8M in grant money over the past year. The board thanked Ms. Durfee and Mr. Gallivan for the great work they have done. Keith Walo asked when the dredging project would begin. Ms. Durfee said in the fall it is expected. Ms. Durfee said they found the channel markers are in the wrong location and have notified the Coast Guard.

- Board of Health

Jennifer Keefe, Director of Board of Health said they are a very diverse department. In the past year includes;

- work done by our Public Health Nurse, flu clinics

- Mammography Van from Dana Farber will return on April 13, 2017 8 am-3:30 pm at St. Lukes in Scituate appointments are made through Dana Farber
- Tobacco permits compliance checks
- Hoarding response team task force is in the 3rd grant year, public education forums were held, facilitator led support groups, public education programming. Only one of two task forces on the South Shore.
- Environmental releases with DEP and license site professionals for mitigation and clean up and monitoring

The budget is level funded and not much changing. Ms. Keefe said she is working on grant funding for emergency preparedness activities. It looks like it will work out through state funding. Ms. Vinchesi thanked Jennifer Keefe for her organization and professionalism she has brought to the department over the last couple of years since she began.

- Veterans

Mr. Knap, Veterans Agent says he receives positive feedback from the veterans and their family and they are thankful for the services received. Mr. Knap said chapter 115 we have about 22 people who are eligible through the State of MA. The care of veteran's grave is reimbursed to the town at 75%. We have a new assistant who is learning the system. Ms. Curran asked if Mr. Knap was aware of veterans who are not aware of the benefits available. There are widows who are eligible for benefits and may not be aware. Ms. Curran asked for more outreach especially at Veterans Day and Memorial Day.

- Review of Tentative Non-Monetary Warrant Articles

Ms. Vinchesi distributed a revised Tentative listing of special town meeting and annual town meeting articles revised March 7, 2017. Mr. Vegnani read the list. The Town meeting is Wednesday, April 26, 2017.

OLD BUSINESS:

1. **DISCUSS/VOTE** Selectmen Policy & ABCC Advisory: Serving Wine in Private Clubs

Move that the Board of Selectmen approve the revised Brown Bagging Selectmen Policy 59-17 to update the new law regarding wine in private clubs. Motion by Mr. Danehey second by Mr. Harris Unanimous Vote (4-0)

NEW BUSINESS:

1. **DISCUSS/VOTE** Board & Committee Appointment
 - a. Republican Town Committee Warden

Move to appoint Cathy Downing as the Scituate Republican Election Warden for a term of one year or until a successor is named. Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)

OTHER BUSINESS:

1. Correspondence

- Beautification Committee Winter newsletter
- Letter from Conway, MA to Selectmen Mr. Vegnani read the letter aloud
- MMA article about Conway & our town administrator
- National Grid tree trimming
- Upcoming Council on Aging program
- 163 Stockbridge Road verified the house has been incorporated in our reports. Ms. Curran thanked the Affordable Housing Trust for all the work in this long process.

2. Approval of Meeting Minutes

Move that the Board of Selectmen approve the meeting minutes for the February 21, 2017 meeting. Motion by Mr. Danehey Second by Mr. Harris Ms. Curran abstained from the vote Vote in favor: Mr. Harris, Mr. Vegnani, Mr. Danehey Motion passes.

A resident approached the Selectmen and asked if he could be a walk in and address the board. He stated his name was Doug Litchfield, 196 Old Oaken Bucket Road. Mr. Vegnani stated that the walk in period is at the beginning of the meeting at 6:00 p.m. Mr. Vegnani suggested he attend the next Selectmen meeting on March 14th at 6:00 p.m. as a walk in. Mr. Litchfield approached the Selectmen seated at the front of the room and distributed a piece of paper. Mr. Litchfield said he was a veteran and said a citizen was denied his right to free speech. He fought in the war to protect these rights and it should not happen. He feels the person deserves an apology. Mr. Vegnani thanked Mr. Litchfield.

Mr. Harris said the Waterways report was reviewed and the consultant attended the meeting. Their recommendation will be made to the Board of Selectmen at the next meeting. The group as a whole felt the report was very good.

Mr. Vegnani said the boys & girls basketball teams made the playoffs and won their first games. They had great seasons. The hockey team, #1 in Division 2, is playing right now and we're looking forward to seeing how they are doing.

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Litchfield stated that he fought in the war to protect these rights and it should not happen. He feels the person deserves an apology. Mr. Vegnani thanked Mr. Litchfield.

3. Adjournment and Signing of Documents

**Move that the board of selectmen go into executive session to discuss strategy with respect to collective bargaining if an open meeting may have a detrimental effect on the bargaining position of the public body and will not return to open session. –
Fire Motion by Mr. Danehey Second by Mr. Harris Unanimous Vote (4-0)**

The meeting was adjourned to executive session at 8:12 p.m.

Roll Call Vote

Mr. Vegnani yes

Mr. Harris yes

Mr. Danehey yes

Ms. Curran Yes

Respectfully Submitted,

Lorraine Devin

Recorder