

SCITUATE BEAUTIFICATION COMMISSION

MINUTES FROM MEETING

NOVEMBER 14, 2017

SCITUATE TOWN LIBRARY

- I. CALL TO ORDER - The meeting was called to order at 7:00 p.m.
In attendance: D. Bangert, L. Hall, K. McCormack, L. Dienel,
M. Palleiko, D. Litchfield, C. DiPesa. Absent: A. Steele, A. McVeigh,
J. McLaughlin, M. Tennaro, R. Brooke.
- II. REPORTS
 - A. Treasurer - The FY18 Budget is \$21,500. The current balance remains at \$18,200.
 - B. IT/Web Manager - In Anne's absence, Donna updated the commission on the Facebook page. Some posts get good viewing, with many getting more than 2000 views. In August, the island gardens at Booth Hill & Clapp Road and on Brook Street, and the flower boxes on Satuit Bridge, received more than 3500 views.
 - C. Adopt-a-Lot - Donna reported that she sent a Thank You and Newsletter to all caretakers via e-mail on November 6th. She asked for feedback after the first season of using Plant Magic, and regarding the feasibility of planting late season perennials. Donna announced that Heather Jarnot has resigned as caretaker of the Elephant garden, and that it is in need of a new caretaker. Also, the DPW did some repair work on the Hollett Street garden.
- III. OLD BUSINESS
 - A. Renovation of AaL #31 - Donna shared a report submitted by Mary in which 3 bids were solicited from B. Bernstein, P. Wells, and S. Leitch. A discussion ensued regarding expected expenditures and a potential budget allowance for this work.
MOTION: C. DiPesa made a motion to accept a bid of \$800. from Steve Leitch of Northern Oak Landscape. Seconded by D. Litchfield. All voted in favor, and the motion carried.
 - B. Approve Budget Goals for FY 2018-19
Donna circulated copies of the Draft Budget Goals FY 18-19 for review. Each line item was discussed and amendments were made, with the goal of deciding which items to include in the Budget Request. Kathy and Leslie requested a budget of \$1200. for the dividing and replacing of plantings at the RR Islands. Carolyn spoke about the possibility of creating a new annual project with the goal of enhancing Scituate's curb

appeal at the town entrance on Rt.3A. She proposed incorporating local artwork and sculptures.

MOTION: L. Hall made a motion to commit to the Draft Budget Goals as amended. Seconded by C. DiPesa. All voted in favor, and the motion carried.

C. Approve Budget Request for FY 18-19

Donna proposed keeping the request at \$21,500. After some discussion, the members present recommended a 10% increase, citing anticipated increases in the cost of purchased materials.

MOTION: D. Litchfield made a motion to set the Budget Request for FY 18-19 at \$23,650. Seconded by K. McCormack. All voted in favor, and the motion carried.

D. Other

Donna confirmed that members received a copy of the letter sent to DPW Director, Kevin Cafferty, requesting that funds be included in the DPW budget for the following:

1. Tree pruning and fertilization of street trees on Front Street, Cole Parkway and in North Scituate (\$12,000.)
2. A rainwater collection tank and pumping system to be installed at DPW garage (\$5000.) for watering Beautification islands during drought.

IV. NEW BUSINESS

A. Preorder RRXI Annuals

MOTION: M. Palleiko made a motion to pre-order 200 petunias in pink from R & C Farms. Seconded by K. McCormack. All voted in favor, and the motion passed.

B. Winter Decorations at Town Hall

Donna will send out an email seeking date preferences: Dec. 3 or Dec. 9.

C. Set Date for ShipShape Day

MOTION: K. McCormack made a motion to set the date as Saturday, April 28, 2018. Seconded by L. Hall. All voted in favor, and the motion passed.

V. CHAIR NOTES

There were no chair notes.

VI. MINUTES - SEPTEMBER and OCTOBER 2017

MOTION: L. Dienel made a motion to accept the minutes of 9-19-17 as written. Seconded by D. Litchfield. All voted in favor, and the motion carried.

MOTION: M. Palleiko made a motion to accept the minutes of 10-17-17 as written. Seconded by L. Hall. All voted in favor, and the motion carried.

VII. ADJOURNMENT

The next meeting will be on February 20, 2018.

MOTION: K. McCormack made a motion to adjourn at 9:06 p.m. Seconded
M. Palleiko. All voted in favor, and the motion carried.

Minutes approved, as amended, on 2/20/18.

Respectfully submitted by Laurie Hall.