

# SCITUATE BEAUTIFICATION COMMISSION

## MINUTES FROM MEETING

APRIL 17, 2018

SCITUATE TOWN LIBRARY

- I. CALL TO ORDER - The meeting was called to order at 7:07 p.m.  
In attendance: D. Bangert, L. Hall, K. McCormack, L. Dienel, M. Palleiko, D. Litchfield, C. DiPesa, A. Steele. Absent: A. McVeigh, J. McLaughlin, M. Tennaro, R. Brooke.  
One member from the Scituate community was also in attendance.
  
- II. STANDING REPORTS
  - A. Treasurer - The report for month ending March, 2018 was distributed. The budget balance available is \$10,374.
  
  - B. IT-Web Manager - Donna reported that there were 3000 views on a recent posting. She reminded committee members to support Anne with photos.
  
  - C. Railroad Crossing Islands - Leslie reported that the bright pink petunias look good at R & C, and that they are ready to be picked up by Bill Morse. Kathy reported that the soil was collected in 3-4 places on each of the crossing islands. These samples were submitted for testing to the UMass Extension Center for Agriculture. Leslie and Kathy will check each island for needed plant material.  
MOTION: Andrea made a motion to authorize a total of 12 soil tests (5 additional), amended to include postage and handling.  
Seconded by Mary Anne. All voted in favor, and the motion carried.
  
  - D. Merchant Program & Vouchers - Andrea and Mary Anne reported that they will distribute approximately 160 vouchers to Scituate merchants during the second week of May. The \$50.00 vouchers will be valid for flowers and plant materials from May 13th to June 15th.
  
  - E. Adopt-a-Lots - Mary Anne reported that she is in need of a second worker at the Harbormaster's Island that she maintains. Donna noted minimal increases on the price list from R & C.  
MOTION: Mary Anne made a motion to purchase 4 signs for the Harbor area gardens that discourage dog waste. Seconded by Kathy. All voted in favor, and the motion carried.  
MOTION: Mary Anne made a motion to approve the conducting of a soil test for AaL #11, to include postage and handling. Seconded by Laurie. All voted in favor, and the motion carried.
  
- III. OLD BUSINESS
  - A. Budget Process Update - Donna reported that \$23,650. for FY2019 was

approved at Town Meeting. This represents the full amount requested.

- B. Ship Shape Day, April 28th - Donna circulated posters for distribution, as well as a sign up sheet denoting hours for commission members to volunteer at Town Hall. Leslie suggested that a copy of the poster be emailed to the Town website.
- C. Maintenance Contract - Donna reported receiving 2 responses in addition to Bill Morse. Tomasi bid \$13,000. J. Michael bid \$11,650. Bill Morse will continue to get the contract due to his bid of \$9900. being the lowest. Discussion ensued regarding the existing contract. It was recommended that monthly accountings, detailing materials and labor, be requested from Morse Contracting.
- D. Caretaker Recognition -Carolyn volunteered to research new signage for the AaLs. Caretakers were asked if they would like personalized signage. The results were as follows: Yes - 7, No - 10, No response - 6.
- E. Other - Carolyn suggested consideration be given to expanding Scituate Beautification efforts to include town entrances and to incorporate art in the landscape.

#### IV. NEW BUSINESS

- A. AaL Renovations - Donna requested that members bring developed wish list projects for end-of-year consideration.
- B. Other - Kathy suggested looking into providing bags to senior groups who clean up the downtown area.

#### V. MINUTES

MOTION: Laurie made a motion to approve the minutes of March 20, 2018. Seconded by Andrea. All voted in favor, and the motion carried.

#### VI. ADJOURNMENT

MOTION: Kathy made a motion to adjourn. Seconded by Andrea. All voted in favor, and the motion carried at 9:17 p.m.

The next meeting will be held on May 15, 2018.

Minutes approved, as amended, on May 15, 2018  
Respectfully submitted by Laurie Hall

