

## **SCITUATE BEAUTIFICATION COMMISSION**

Minutes from Meeting June 15, 2021  
Scituate Town Library – Small Conference Room

### **I. Call to Order**

The meeting was called to order at 7:12 PM. Present were K. Desler, L. Dienel, L. Hall, S. Humphrey, H. Kimball, L. Powers, K. McCormack, M. Palleiko, and M. Tennaro. Absent was D. Barbary.

### **II. Approval of Minutes**

*Motion:* S. Humphrey made a motion to approve the minutes of the May 18, 2021 meeting. Seconded by L. Hall. All were in favor.

### **III. Standing Reports**

- A. Treasurer – L. Dienel reported that the remaining budget balance for the year through June 30 is \$7,135.17. Planned future expenses including a tree for the Elephants adopt a lot, Board of Health Building project phases 1 & 2, and Front Street planters would bring the balance to – 802.83. Other possible projects were discussed including painting the Town Hall behind the new landscaping, replacing some plants at Town Hall, replacing trees that are too large on Front Street, and buying Ship Shape Day 2022 supplies such as trash grabbers and gloves.
- B. Railroad Crossing Islands – K. McCormack reported that approximately \$1,800 had been spent in both supplies and labor for the islands. The new contractor, Coastal Excavation Corporation from Duxbury, will begin its maintenance program on July 1<sup>st</sup>.
- C. Adopt a Lot Program – M. Tennaro reported that \$1,841 had been spent through the voucher program at R&C Farms. The voucher process was streamlined this year. Volunteers were able to list what they bought and the amount, and supplemental materials were purchased at the same time as the flowers. M. Tennaro also mentioned that the volunteer t-shirts have been well received. Additionally, the program has taken on 4 new caretakers this year. Bob Gallagher has the lighthouse lot, Kelly Bower has taken two lots, Sytske Humphrey and Sue Clancy have both also taken a lot. It was also reported that half of the caretakers took advantage of the mums offering last Fall.
- D. IT/Website Manager – H. Kimball asked that volunteers submit adopt a lot photos to be posted on the website and Facebook. The website has

been updated this year to include commission members and Ship Shape Day, Plant Scituate, Native Pollinators, and Garlic Mustard information.

- E. Merchant Coordinator – L. Powers reported that 114 vouchers were personally distributed by commission members to merchants. Forty-six were used for a total expense of \$2,250. L. Powers mentioned that it would be helpful to reiterate the importance of the voucher end date and why, to have merchants call her with questions, and to take merchants off the list that are not going to use the vouchers.
- F. Plant Scituate – L. Hall celebrated the creation of a Father's Day Marigold Limited Edition Flight Set by BirchBarn Designs, Untold Brewing and Kennedy's Country Gardens. An announcement included the mention of the Beautification Commission's identification of the Marigold as the town flower. L. Hall also reported that Plant Scituate was publicized in the Mariner, at Ship Shape Day, and through Peachjar. Local merchants are keeping them in stock and they are being seen around town.

#### **IV. Old Business**

##### **A. Front Street Project**

- 1. S. Humphrey gave a summary of the Front Street planter project to date. In March we were approached by the merchants to help them beautify and create a cohesive appearance on Front Street. M. Breen of DPW identified areas of street clean up and ideal places for the planters. In early April, we worked with Kennedy's to identify the pots and their contents and get quotes. Kennedy's offered to donate two planters. Due to supply issues, as of now the planters have not yet arrived. And, in the interim, Paul Kukstis has coordinated a new planter program in the Harbor with Doug Litchfield providing his planting expertise.
- 2. *Motion:* M. Palleiko motioned to table the Front Street planter project until next year's budget is in place. M. Tennaro seconded the motion. All were in favor.

##### **B. Special Projects**

- 1. The design and costs of the Board of Health Building project phase 1 & 2 were discussed. The design would be similar to landscaping in front of the Town Hall with possible substitution for hydrangeas which are not doing well. *Motion:* L. Hall motioned that we allocate \$4,258 to and move forward with the Board of Health project phase

1 & 2 as soon as possible. K. Desler seconded the motion. All in favor.

2. Other miscellaneous budget items were discussed including mulching and replacing plants at the Town Hall. *Motion:* H. Kimball motioned to spend any remaining 2021 budget on miscellaneous mulching, planting and maintenance. S. Humphrey seconded. All were in favor.

## **V. New Business**

- A. There will be an informal social gathering at L. Dienel's home on Tuesday, June 22<sup>nd</sup> to celebrate the year's accomplishments and to say goodbye to L. Hall and D. Barbary who are both resigning at the end of this term.

- B. The next meeting will be held on September 21<sup>st</sup>, 2021.

## **VI. Notes**

S. Humphrey asked that over the summer members consider what role they would like to play on the commission next year.

## **VII. Adjournment**

*Motion:* M. Tennaro made a motion to adjourn at 8:45 PM. Seconded by M. Palleiko. All in favor. The next scheduled meeting will be September 21, 2021.

Respectfully submitted, H. Kimball