

SCITUATE BEAUTIFICATION COMMISSION

Minutes from Meeting May 18, 2021
via Zoom

I. Call to Order

The meeting was called to order at 7:04 PM. Present were K. Desler, S. Humphrey, H. Kimball, L. Powers, K. McCormack, M. Palleiko, and M. Tennaro. Absent were D. Barbary, L. Dienel, and L. Hall. Guests were Donna Bangert (Ship Shape Day Organizer) and Seth Pfeiffer (Town of Scituate - technological assistance).

II. Approval of Minutes

Motion: S. Humphrey made a motion to approve the minutes of the April 20, 2021 meeting. Seconded by M. Palleiko. All were in favor.

III. Ship Shape Day

S. Humphrey thanked Donna and Al Bangert for all of their efforts. D. Bangert provided a recap on the day:

- A. There were approximately 600 participants and the town map was well covered, even Route 3A.
- B. The transfer station reported receiving 7 ½ tons trash and recyclables and 2 ½ tons bulky waste.
- C. Six grabbers have not yet been returned.
- D. Costs for signs, printing, etc. totaled \$370.65. The Ship Shape Day domain cost \$132.51. Total costs were \$503.16.
- E. D. Bangert mentioned that we may consider budgeting new signs (current ones are worn) and more gloves and grabbers for next year. Gloves come in a box of 1,000.
- F. D. Bangert thanked everyone for their help.

IV. Standing Reports

- A. Treasurer – L. Dienel was not present but sent the budget and comments via e-mail before the meeting: The report included a section of Future Expenses not paid. When this amount is subtracted from the budget of 15,369, the resulting balance is a negative \$656. There was concern

over the amount budgeted for the merchant program, \$3,509 based on last year, but in the year prior the amount was \$7,200 because more merchants participated. We will wait to see what the final amount is before we move forward with both phases of the Health Department landscaping project. L. Dienel also indicated that if we have money left over, we could mulch the Town Hall beds again this year. We are waiting for an estimate from Northern Oak who is also giving us an estimate for the Health Department project.

- B. Railroad Crossing Islands – K. McCormack reported that a plant order had been placed at Sylvan's and Bill Morris had already planted. Costs were approximately \$1,100 for the plants and \$550 labor. Concern was expressed over watering. M. Tennaro confirmed that the town will be hiring interns. K. McCormack also reported that Coastal Excavation Corporation from Duxbury (Kevin Kippenberg) won the bid for the railroad island beds (to include St. Mary's Island, 3A island and Ronnie Shone's island) which includes labor for cutting back and maintenance. B. Morris had been doing this for several years but did not submit a bid.
- C. Adopt a Lot Program – M. Tennaro mentioned that the volunteers had all gotten their order approval forms. The total allocated was \$1,880 but it is unlikely that it will be that high as not everyone uses the total amount.
- D. IT/Website Manager – H. Kimball reported that Ship Shape Day thank you and pictures, and Plant Scituate information had been posted to the website.
- E. Merchant Coordinator – L. Powers updated the merchant spreadsheets to represent current merchants and will follow up with Cindy at R&C soon to collect slips.
- F. Plant Scituate – L. Hall was absent. S. Humphrey inquired as to whether an article was needed for more publicity. All agreed that there was no need – people are starting to plant marigolds.

V. Old Business

A. Front Street Project

1. M. Tennaro addressed cost and maintenance concerns from last meeting. The planters fit the Adopt a Lot criteria (town owned property, no dedication marker, volunteers available to maintain, plan to water, no hazard to the volunteer, and conforms to mission) so will be considered as such. S. Humphrey and S. Casey have volunteered to maintain the planters. Kennedy's is donating

two of the planters decreasing the total cost from \$5,000 to \$3,500.

2. M. Tennaro also mentioned that the pots could have Scituate Beautification stickers on them.
3. S. Humphrey reported that the Select Board was happy to hear of the plan for the planters. The Economic Development Commission has expressed the need for more flowers on Front Street.
4. *Motion:* M. Tennaro motioned to spend \$3,500 on planters provided by Kennedy's for nine locations on Front Street. H. Kimball seconded. K. Desler opposed. All others in favor.
5. *Motion:* S. Humphrey motioned to have planters become AaLs. M. Palleiko seconded. K. Desler opposed. All others in favor.
6. S. Humphrey mentioned that M. Breen inquired as to whether we would like to donate a tree on Front Street. A couple have died and he is getting estimates. Topic will be discussed again when there are more details.
7. S. Humphrey also asked as to whether we would like for her to write an article on the Front Street Project which will include a picture of M. Breen, M. Tennaro and L. Powers. All agreed that it was a good idea and it will also be posted to the website.

B. Special Projects

1. As L. Dienel was absent, S. Humphrey discussed possible mulching at the Town Hall should the budget allow.
2. M. Palleiko discussed the Health Department project. Total project approval should be for up to \$5,000. Based on an estimate from Kennedy's Phase 1 next to the door would cost approximately \$1,100. Phase 2 extending along the rest of the front of the building would cost approximately \$3,200. Costs include materials and labor. *Motion:* M. Palleiko motioned to move forward with landscaping the Health Department building. M. Tennaro seconded. All in favor.

VI. New Business

- A. Educational commissioner L. Hall is leaving at the end of this term. The commission decided that as of now, there was not a need to assign this position to another member.
- B. M. Palleiko reported that the crane has been removed from Cole Parkway, bushes replanted, and grass reseeded. If the SBC needs new plantings, the town will reimburse.

VII. Notes

- A. S. Humphrey mentioned that she and D. Bangert will be helping volunteers from the Garden Club weed the front of the Scituate Town Library. Let her know if anyone would like to help.
- B. Garlic Mustard and its prevalence in town was discussed. S. Humphrey will contact M. Minier from the Garden Club in reference to an e-mail about how to communicate the weed's presence to the town.

VIII. Adjournment

Motion: M. Tennaro made a motion to adjourn at 8:22 PM. Seconded by K. Desler. All in favor. The next scheduled meeting will be June 15, 2021. Zoom or location TBD.

Respectfully submitted, H. Kimball