

## **SCITUATE BEAUTIFICATION COMMISSION**

Minutes from Meeting April 20, 2021  
via Zoom

### **I. Call to Order**

The meeting was called to order at 7:18 PM. Present were K. Desler, L. Dienel, S. Humphrey, H. Kimball, L. Powers, K. McCormack, M. Palleiko, and M. Tennaro. Absent were D. Barbary and L. Hall. Guests were Donna Bangert (Ship Shape Day Organizer) and Seth Pfeiffer & Briana Triforo (Town of Scituate - technological assistance).

### **II. Approval of Minutes**

*Motion:* S. Humphrey made a motion to approve the minutes of the February 16, 2021 meeting. Seconded by M. Tennaro. All were in favor.

*Motion:* M. Palleiko made a motion to approve the minutes of the March 16, 2021 meeting. Seconded by K. McCormack. All were in favor.

### **III. Ship Shape Day**

Donna Bangert provided an update on details for the day.

- A. Large banner is up at Town Hall, large signs are up at major arteries, remaining smaller signs will be up on Sunday.
- B. Communications include an article expected to be in Scituate Mariner next week, possibly one in Globe as well, SCTV 8, 9, & 22 public service announcement, Peachjar announcement to schools, handout at Inly school's Earth Day events, and transfer station should have announcement up now.
- C. Costs have included \$115 for decals to change signs and \$145 printing at Staples. There was a request for \$113 to print bookmarks. *Motion:* M. Palleiko made a motion to submit \$113 for bookmarks. Seconded by S. Humphrey. All were in favor.
- D. D. Bangert will contact M. Minier about a table for Mustard Garlic education.

### **IV. Standing Reports**

- A. Treasurer – L. Dienel reported on various items.
  - 1. There have been no expenses since the last meeting. There is \$6,300 left in this year's budget.
  - 2. The volunteer t-shirts cost \$576 which came out of the trust fund.

3. The maintenance bids for the Railroad Crossings will be opened on April 29<sup>th</sup>.

B. Railroad Crossing Islands – K. McCormack said that she plans to add evergreens, daylilies, grasses and nepeta to the islands. The estimated cost for materials is \$825. Labor by Bill Morris will be additional. Concern was expressed over the current draught conditions and whether the town will be providing labor to water the islands. M. Tennaro will call Town Hall to confirm.

C. Adopt a Lot Program – M. Tennaro reported on various items.

1. Twenty-one volunteer t-shirts have been handed out. The rest will be distributed through various means.
2. AaL caretakers will be asked to purchase additions to their lots from R&C Farms between May 10<sup>th</sup> and May 31<sup>st</sup>. Cindy Simon will have a list of the total assessed amount for each lot and will prepare a final invoice for us the first week of June.
3. One Hinoki Dwarf Cypress at the Elephant Garden lot has died. Kennedy's quoted \$150 on a replacement. K. McCormack or L. Dienel will check to see if they can get it at a better cost through Sylvan's.

D. IT/Website Manager – H. Kimball reported that commission members, information on native pollinators, and a Ship Shape Day announcement have been added to the website.

E. Merchant Coordinator – L. Powers provided updates to the program.

1. The letter to merchants is ready to be delivered. The dates for merchants to chose plants will be the same as the AaL; May 10-31<sup>st</sup>.
2. There are 144 merchants on the list from the Harbor, Greenbush, and N. Scituate. Volunteers from the commission will personally deliver letters. S. Humphrey will send an e-mail to coordinate. Posters for Plant Scituate will also be provided so merchants can display.
3. S. Humphrey will contact L. Devin to see if letters/vouchers can be printed at the Town Hall.

F. Plant Scituate – As L. Hall was absent, S. Humphrey discussed various aspects of this initiative.

1. H. Kimball will post the Plant Scituate FAQs page to the website.

2. A letter will be included in the school messaging publication, Peachjar.
3. Poster will be printed and distributed to merchants.
4. *Motion:* M. Tennaro made a motion to allocate \$100 in marigolds to give to the community on Ship Shape Day to advertise Plant Scituate. All were in favor.
5. We are still awaiting word as to whether the marigold wooden cut outs can be placed on Cole Parkway.

## **V. Old Business**

A. Front Street – Various topics were discussed about this initiative.

1. L. Powers reported that we are still waiting for a firm price from C. Kennedy for the pots and all inclusions. S. Humphrey indicated that the total would be no more than \$500 each.
2. There was much concern over maintenance of these pots – deadheading, watering, and replanting each season. There was also concern over approval from town over the placement of the pots. This has already been reviewed and approved with all parties involved.
3. To avoid some of the maintenance concerns, it was recommended to plant an evergreen in the pots instead of flowers.
4. S. Humphrey to get firm quote from Kennedy's before moving forward to a vote. An interim meeting may be scheduled.
5. As the Front Street project was put on hold, the project at the Town Health Department was also discussed. M. Palleiko estimated that the total materials cost would be \$1,900 – with labor, total project could cost approximately \$3,300. She will get Northern Oak or Kennedy's to price it out.

B. Special projects – L. Dienel mentioned that some of the shrubs in front of the Town Hall are dying. She estimates replacements will cost approximately \$200.

## **VI. New Business**

- A. S. Humphrey will contact the commission about a possible interim meeting to vote on the Front Street containers.
- B. As the meeting was running well behind schedule, it was decided to save sharing of minutes from the board or other commissions until the next meeting.

## **VII. Notes**

S. Humphrey thanked L. Powers for all of her work on the Front Street project and M. Tennaro for her work on the volunteer t-shirts.

### **VIII. Adjournment**

*Motion:* M. Tennaro made a motion to adjourn at 9:30 PM. Seconded by K. McCormack. All in favor. The next scheduled meeting will be May 18, 2021.

Respectfully submitted, H. Kimball