

TOWN OF SCITUATE  
600 Chief Justice Cushing Highway  
Scituate, Massachusetts 02066  
Phone: 781-545-8710  
FAX: 781-545-8704



**Advisory Committee Meeting Minutes**  
**Monday, September 19, 2022**  
**Scituate High School Gymnasium 6:30 PM**

**Committee Members Present:** Elise Russo, Jerry Kelly, Lynda Ferguson, Missy Seidel, Patrice Metro, Dan McGuiggin, Lincoln Heineman and Jamie Gilmore; Chair

**Committee Members Not in Attendance:**

**Also in Attendance:** Nancy Holt, Finance Director/Town Accountant; Michael Gibson, Charter Review Committee Chair; Karen Canfield, Select Board Member; James Boudreau, Town Administrator

Mr. Gilmore called the meeting to order at 6:30 p.m.

**Mr. Kelly made a motion to accept the agenda which was seconded by Ms. Seidel and voted unanimously in favor (6-0).**

**Mr. Heineman made a motion to accept the minutes of the August 11, 2022 meeting which was seconded by Ms. Ferguson. The minutes were voted unanimously in favor (6-0).**

Mr. Gilmore read the following opening statement.

*The Scituate Advisory Committee is committed to providing an environment of respect during meetings. We ask all members to interact in a polite manner even when there is disagreement.*

*We value the participation of our community and want all participants, including marginalized and minoritized communities, to feel welcomed and respected.*

*We ask our committee members, and all who participate, to commit to these standards to support and respect our community.*

*Mr. McGuiggin joined the meeting.*

***Reserve Fund Transfer***

Mr. Gilmore asked the members if there were any questions relevant to the reserve fund transfer for the remediation of the skunk infestation at Cudworth House. Mr. Heineman asked for the amount in the reserve fund and Ms. Holt responded \$75,000.

**Ms. Seidel made a motion to approve the reserve fund transfer which was seconded by Ms. Ferguson. The reserve fund transfer in the amount of \$22,320 was voted unanimously in favor (7-0).**

*Ms. Metro joined the meeting.*

*Special Town Meeting Article Discussion*

*Article 9 – Charter Review Committee Recommendations*

Mr. Gilmore asked the members if there were any questions or concerns about the proposed amendments to Article 9 made by the Library Trustees. Ms. Seidel asked if the positions listed in the amendment had been identified in the Charter and Mr. Heineman responded in the negative. Ms. Ferguson stated she had issues with the last minute amendments to which Mr. Heineman noted that the Charter Review Committee had not had a chance to vote on the amendments. Mr. Gilmore stated that most of the changes were housekeeping but there had been two years that these changes could have been brought forward during the normal review process. He also noted issues with the difference between 24 hours and one full business day. Ms. Metro stated the amendments should be brought forward at a future time in order to provide suitable review. Ms. Ferguson stated some of the changes were material and should be vetted properly.

**Mr. Heineman made a motion to approve the amendments to Article 9 which was seconded by Mr. Kelly. The motion failed by a majority (1-7) with Mr. Heineman was the vote in favor.**

*Other Business*

Ms. Holt informed members that their first meeting of the FY24 budget season would be Thursday, November 10, 2022 by ZOOM and that all of their FY24 budget season agendas had been posted with the Town Clerk.

**Mr. Kelly made a motion to suspend the meeting and attend special town meeting until the its conclusion and adjourn immediately following which was seconded by Mr. Heineman and voted unanimously in favor (8-0).**

Special Town Meeting dissolved at 9:09 pm.

Respectfully Submitted,

Nancy Holt  
Recorder