



**Advisory Committee
MEETING MINUTES
Thursday, February 23, 2017
GAR Hall
353 Country Way
Scituate, MA 02066
7:00 pm**

Committee Members Present: Jamie Gilmore, Mark Sandham, Jerry Kelly, Lincoln Heineman, Anthony Antonielli, Patrice Metro, Michael Westort, Sean Delacy, Geoff Burns

Committee Members Absent:

Also in Attendance: Nancy Holt (Finance Director), Patricia Vinchesi (Town Administrator), Chief Michael Stewart, Deputy Chief Mark Thompson, Kevin Cafferty, Sean Anderson, William Branton, Mike Breen, Sean McCarthy

The Meeting was called to order at by 7:01pm by Jamie Gilmore.

Agenda for Thursday February 23, 2017 approved by Geoff Burns second by Anthony Antonielli (7-0)

Police (dept#210): Chief Mike Stewart and Deputy Chief Mark Thompson presented to the Committee. They updated the Committee on the progress of the new Public Safety Complex. The dispatch will be operating in the building by Monday February 27, 2017. The Committee asked if the staffing was up to par. Mike Stewart said that there is an open lieutenant position opening. There are five part time officers, one in the academy and one about to start the academy. March 20, 2017 is the day that the entire police dept will be operating out of the new building. They discussed the vehicles and who maintains them. They have someone on the department that can do the wiring and electrical work related to the sirens/lights. They discussed the opiate epidemic and the dangerous levels of fentanyl. Chief Stewart said that they have seen a decrease in drinking/driving incidents which he thinks is because they've increased traffic enforcement. Anthony Antonielli asked about the marine unit. Chief Stewart said they patrol in the summer.

There are four main goals for this department. The first is to coordinate the opening of the Public Safety Complex for effective and improved fire department operations with continuous efficient and effective service to the Town. The second is to coordinate the effective transfer of dispatch to the new Public Safety Complex to improve service for all public safety departments. The third is to continue our ongoing reimbursement operations with MEMA and FEMA to obtain the necessary funds available to repair the damage to our coastline from past and future storms. The fourth goal is to improve the Humarock Station 4 so it can continue to provide outstanding service to our citizens of Humarock.

DPW Admin/Eng (dept#421): Kevin Cafferty and team presented to the Committee. The biggest projects they've been working with are the water lines. The drought caused some issues with water flushing which they are picking up on at this present time. They are working on the sea wall on Oceanside Dr. Geoff Burns asked Kevin about the drought and how the testing is done. There was discussion on the wells around town. There was also discussion regarding flooding in the Town, especially in the harbor area. Patricia Vinchesi said there are coastal studies that are being done. There was discussion of easements on Oceanside Dr. They are working on the hardest hit areas of the sea wall. Central Ave in Humarock is getting increasingly worse each year. Kevin said he has in his emergency plan to build a temporary bridge in that area.

There are 6 goals for this department. The first is to improve the quality of the public streets in Scituate while implementing bottom down roadway management plan. This starts with the replacement or repair of the underground utilities then the rebuilding of the road after settlement has occurred. Focus of new paving projects shall be the main routes filtering down to the minor roads. The second is to create additional sewer capacity by implementing I/I procedures. This shall include further sewer inspections and repairs in areas prone to flooding along the coast. The third is to improve water distribution system and eliminate brown water by removing 5.2 miles of pre 1935 ductile iron water pipes and removing any service connected to the older system. The fourth is to work with the South Shore Recycling Consortium to look for ways to increase the Town's recycling rate and manage disposal costs. The fifth is to provide thru engineering and traffic data improvements to the Beaver Dam and Tilden Road intersection. Once this intersection is completed other intersections will be reviewed to better comply with traffic standards. The sixth is to manage and implement the 7.5 million dollar grants on Oceanside Dr. Continue to do routine maintenance at all sections of public foreshore protection. Continue to work with CZM (Coastal Zone Management) in permitting beach nourishment for North Scituate Beach along Glades Rd.

DPW Hwy & Grounds (dept#400): They replace the roads from the ground up. As they replace the water lines, they replace the entire road from the bottom up as well as some sidewalks. Patricia Vinchesi spoke on the pay budgets. The DPW Union expired and they had to make changes to wages to keep employees from leaving.

Snow and Ice (dept#423): Geoff Burns asked about salt vs. sand. Kevin Cafferty said that they've taken classes regarding snow. Sand is not as cost effective and doesn't work as well as salt. You buy the sand and then have to clean it up and dispose of it. It is considered hazard waste. Kevin said they are careful in some areas with the salt but they also have to make the roadways safe. Scituate is 2nd in the allotted budget. They recently replaced a sander and a couple trucks.

Water Enterprise (dept#450): Patrice Metro asked about water bans and private wells. Kevin Cafferty said they fine people with irrigation systems if they don't obey the restrictions. Kevin said they are cutting down on water loss in the pipes as they continue to repair old pipes. There was a situation on Kent St. where services needed to be switched from a 1900 pipe onto a pipe that was installed around 1960. There are situations like that that happen. Kevin said in the spring they will be replacing water lines on 123 which will interfere with the rotary which will take about 3-4 weeks.

The Water Division has four main goals. The first is to complete the third and final phase of a multiyear water main replacement project. The second is to educate and train existing and new personnel. The third is to improve the water distribution system. The fourth is to install variable

frequency drives on well motors.

Sewer Enterprise (dept#440): Kevin said they've done a lot of work at the sewer dept. They've made pump repairs and other maintenance. There are concerns with development in Town in regards to the sewer system. Anthony Antonello said he couldn't believe that the Town does not have a ban on sewer connections. Patricia said that they've been working with the DEP and they have the capacity. There is an issue with the copper that they are trying to work on. They've also been upgrading the electronic system which is very outdated and sets off a lot of false alarms.

This department has 5 main goals. The first is to provide a safe working environment for Division employees with ongoing safety training and standardization of operational procedures designed to meet industry safety standards. The second is to continue with maintenance and equipment replacement at the wastewater treatment plant and pump stations to ensure full flow and treatment capacity at all facilities. The third is to find solution to meet the upcoming copper limit mandated by EPA. The results of the underway copper reduction study will drive the options for resolution. The fourth is to continue with employee development. The goal is for all employees in operations to obtain a grade VI license. The fifth is to create additional flow capacity of system through Inflow and Infiltration (I&I) removal. Continuing inspections of the collection system and flow metering projects will identify areas of high I & I for rehabilitation.

Transfer Station (dept#433): Kevin said the biggest issue at the transfer station would be the recycling. The market has dropped on recycling. They are in the market for a roller truck.

This department has six goals. The first is to keep a balance between public health requirements, environmental protection and public expenditures. The second is to identify and implement emerging methods for improved management and handling of all waste including additional separation of recyclable materials such as glass and plastic and utilizing compactors to reduce hauling costs. The third is to increase opportunities to recycle additional products for residents not provided in other Towns like fluorescent light bulbs and mercury containing items. The fourth is to provide educational and informational elements to the residents regarding solid waste management and recycling. Educate users of the Transfer Station how separating recyclable items and the quality of the recycled aids in keeping costs as low as possible. The fifth is to work with the Treasurer to establish new policies and methods for handling cash and transactions at the gatehouse. The sixth is to improve methane gas collection system at the capped landfill with new shallow buried piping. A new flare was installed at the former landfill in 2016 to manage the gases that develop beneath the existing landfill. To complete the upgrade to the collection system, the piping between wells needs to be replaced with shallow piping to create a closed network to draw the gases to the flare for proper management.

Meeting Minutes Thursday February 16, 2017 approved, motion by Michael Westort second by Sean Delacy (8-0)

New Business

Miscellaneous

Patricia Vinchesi said that the EDC budget was level. The only priority is create a planner of

development. There needs to be someone to coordinate. This will be an item at Town Meeting to create this new position.

Jamie Gilmore said that there are four people that need to reach out to Richard Bowen to be re-appointed.

There being no other business to discuss Jamie Gilmore adjourned at 9:35pm second by Lincoln Heineman (unanimous vote 8-0)

Respectfully Submitted,
Kelli Rodgers
Recording Secretary