**Scituate Council on Aging**

**Board of Directors Meeting**

**Thursday, June 8, 2023 @ 5PM at Senior Center**

**IN ATTENDANCE**  Board Members: Vice-Chair Susan Drevitch Kelly, Pat Carleton, Dee Dwyer, Marie Fricker, Leslie James, Susan Pope; absent Chair JD Miller, Laurie Brady and Janice Lindblom. Senior Center Director Linda Hayes Kelly (not related to board vice-chair); Staff guest attendee Jen Adam; Liaisons Joan Powers, South Shore Elder Services and Elaine Schembari, Friends of Scituate Seniors. Karen Canfield not present. The meeting per prior arrangement had an early start and was called to order at 5:03 PM followed by brief introductions. Motion made to approve and accept May 11 minutes after giving much appreciation for the detailed report by Dee.

**REPORT FROM DIRECTOR**

Linda Hayes gave update on the accreditation process, an important but very time intensive project whose deadline for completion is quickly approaching.

Building updates, in addition to discussing various current art gallery exhibits and sculptures, Linda shared updates on improvements to main entrance with welcoming flag and flower pot arrangements. Daylily garden has been installed. The updated outlet has been completed and new coffee machine installed. See directors report for uses of donations and grants recently received, including room darkening shades, new chairs and table ordered, and for Christmas concert by the new Senior chorus which is being established by Bill Richter. Three community groups have met at the center in past month and next week FOSS will hold their meeting there. Friends of Hingham COA will tour facility as they embark on considering building their own new center. The Guidelines and General Policies for participation at the Scituate Senior Center was discussed and approved by the board.

**Guest staff attending**: Jen Adams, coordinator of social day program. The program is going very well and near the 8-member capacity for the one day per week that it is currently held. She credits the two outstanding special-trained volunteers as being crucial to the success. Some activities include a drum circle and occasional field trips including Mossing Museum in Scituate and next one will be to Hornstra Farms in Norwell. All of the members are dropped off which is an advantage when parking spaces are limited. There are plans for a memory café monthly or quarterly which is art based and open to family members and others who may not be in the day program. All but one attendee is a Scituate resident. Recruitment has begun to add a second day as of September.

**Transportation:** Kelly Walsh, coordinator, in her fourth month submitted the transportation report. Kelly is very pleased that they provided 144 medical out -of -town rides and able to decrease the number of rides depending on SSCAC, which though a necessary resource is more costly to the town. That has been her first priority. There was a total of 333 rides provided. See report for complete details on the breakdown of where rides were provided and number of residents that utilized the service. The newest volunteer driver, Tom Kilduff, is about to complete the mandatory pre-requirements. He will be the fourth driver. Much goes into scheduling of rides and availability of drivers. She is planning a breakfast with drivers to show appreciation and to receive their feedback and suggestions.

**Activities/Volunteers**: Report was support submitted by Jess Souke. See two-page report for details on the many varied ongoing activities at the center with monthly comparison chart to track usage as well as new activities including French class. Special events included the well-received presentation on China by Michael Quinlan. The Art for the Mind lectures and Bob Jackman’s classes continue to max out in attendance. Quinlan’s previous talk on Ukraine was also well received and he will also return this time and topic will be Taiwan. The classes and activities are posted in the bimonthly newsletter. Ann Nappa has joined team as communications volunteer and will assist with publishing of the newsletter, which appears on the town website and is also in print at the senior center and other locations throughout the town. The volunteer luncheon will be held June 20th with about 70 responses. For the past month more than 500 hours were provided by volunteers. The summer kick-off BBQ will be held June 29 with music by Matt Browne.

**Outreach report:** The Outreach position is still open, with 2-3 interviews to be scheduled. Coverage is being provided by the town social worker, Erica, as able and Stephanie, the regional social worker, as well as Jen Adams assisting with coverage 1-2 days during the interim.

**LIAISON REPORTS**

**FOSS:** Elaine reported that the May 29 play The Incredible Mae West was very well received with much laughter to be heard. The Family Fun Day is fast approaching on June 24 (rain date June 25) with antique cars, food trucks, ice cream truck and face painting. They have no scheduled programs in July or August. In September they will sponsor another English tea, in October a dance night for Brown brothers and in November a Christmas Fair with many vendors.

**SSES:** Joan, who is on the Board at SSES, reported that they had a joint meeting with board and staff reviewing the very detailed organizational chart for the 161 employees with very detailed break-down of all roles. They also reviewed the agency’s mission statement and code of ethics.

**Select Board:** Karen Canfield was not in attendance.

Meeting adjourned at 6:21 PM

Report submitted by Pat Carleton
Next meeting 5:30 on July 13. (if lack of quorum due to vacations may not meet that month)