

**A SCITUATE HOUSING AUTHORITY REGULAR MEETING WAS HELD REMOTELY ON TUESDAY,
JANUARY 10, 2023 AT 6:30 PM**

Call to Order: 6:30 PM

Present: Jon Duane
Kate Leahy
Jill Caffrey
Jill Beresford

Absent: Herbert Osborne

Also Present: Kathy DeMarsh, E.D., Secretary to the Board

Bills and Communications

On a motion by Jill Caffrey, seconded by Kate Leahy, it was unanimously

Voted: To accept the agenda for January 10, 2023
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Jill Beresford, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable Warrant and Employee Earnings Record for November, 2022.
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Kate Leahy, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve the Accounts Payable Warrant and Employee Earnings Record for December, 2022.
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Kate Leahy, it was unanimously

Voted: To approve the November 21, 2022 Regular Meeting Minutes as written
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Kate Leahy, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for November 30, 2022
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Kate Leahy, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt of the Reconciliation Reports for December 31, 2022
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Kate Leahy, it was unanimously

Voted: To acknowledge receipt of the Director's Report of January 10, 2023
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Beresford, seconded by Jill Caffrey, it was unanimously

Voted: To acknowledge receipt and approve the Monthly Financial Report (Cost Comparative) for period October 31, 2022
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Kate Leahy, it was unanimously

Voted: To acknowledge receipt and approve the Monthly Financial Report (Cost Comparative) for period November 30, 2022
Ayes: 4 Nays: 0 Abstained: 0

On a motion by Jill Caffrey, seconded by Kate Leahy, it was unanimously

Voted: To approve the write off of a collection loss from a vacated tenant owing a balance of \$187.56 for Program 400-1
Ayes: 4 Nays: 0 Abstained: 0

ADJOURN

On a motion by Jill Beresford, seconded by Kate Leahy, it was unanimously

Voted: To adjourn the meeting, the time being 7:00 PM
Ayes: 4 Nays: 0 Abstained: 0

(Seal)

Kathy J. DeMarsh

Kathy J. DeMarsh, Secretary