**Community Preservation Committee Meeting Minutes**

**December 11, 2023**

**Scituate Public Library**

Attendance- Dan Fennelly, Skyler Chick, Penny Scott Pipes, Suzanne Brennan, Meg Stillman, Jill Caffrey, Anne Burbine (absent, Karen Connely, Michael Connor, Jack Whittaker)

6:30 PM Meeting called to order by CPC chair Dan Fennelly

**Acceptance of Agenda**- Motion by Ms. Burbine to accept the agenda for December 11, 2023 meeting. Motion second by Ms. Scott Pipes (7/0 in favor)

**Acceptance of Minutes-** Motion by Ms. Scott Pipes to accept the November 13, 2023 minutes. Motion second by Ms. Brennan (7/0 in favor)

**Discussion/ Update**- Acceptance of late applications for SAIL house and tennis courts.

Motion made by Ms. Burbine to accept late applications for SAIL House and tennis courts.

Motion second by Ms. Brennan unanimous (7/0 in favor)

**Discussion-** Mr. Fennelly discussed 2023 CPC fund revenue oversite. Overview on FY 2024 and FY 2025 estimations on CPC webpage.

**Discussion/ Update-** Bailey Ellis House tower restoration application- Janet Cornacchio.

Ms. Cornacchio was not in attendance. Motion by Ms. Burbine to approve $22,884 of funding. Motion seconded by Ms. Brennan unanimous (7/0 in favor)

**Discussion/ Update-** SAIL Home -809 Country Way – Marynell Henry and Amy Pratt

Ms. Pratt discussed HUD application 40 years with a fixed rate. Massachusetts development may support the project as ‘underutilized building’. Ms. Henry has been in communication with Planning, Advisory, Board of Health and Select Board. Four (4) units for special needs individuals, one (1) care giver unit and one (1) call center to service residents and approximately 50 other local individuals. SAIL Home application can be found on CPC website in FY 25 applications. Project is estimated to cost 3.3 million dollars. 2 million dollars has already been secured. Ms. Henry is asking $1,000,000 (1 million dollars) of CPC funds.

Ms. Henry notes the generator is installed and working condition. Construction proposal includes sprinkler and HVCA costs and a new septic system included in the quote.

Mr. Chick, Ms. Burbine and Ms. Brennan commended Ms. Henry’s hard work on application.

Mr. Fennelly discussed fundraising opportunities for the SAIL home project.

Mr. Fennelly advised Ms. Henry to formally hold an abutters meeting, prepare for Town Meeting and meet with boards and committees such as Zoning, Planning, Select Board and Health Department.

Ms. Burbine moved the application. Ms. Scott Pipes seconded the motion to accept application request for $1,000,000.00 unanimous (7/0 in favor)

**Discussion/ Update-** Discussion/Vote – Pickleball courts – Nick Lombardo

Mr. Lombardo was not in attendance at the meeting. Mr. Deven spoke briefly to the project in Mr. Lombardo’s absence. Mr. Deven reports there is not much of an update at this time.

Mr. Fennelly discussed the Toll Brother’s $400,000 purposed for Recreation use would help the pickleball project move forward.

Ms. Burbine noted CPC cannot fund parking and identified the application needs to be edited.

Mr. Chick concurs the application needs revisions. Asks the applicants to resubmit for CPCs January meeting.

**Discussion/ Update-** Discussion High School tennis courts – Nick Lombardo/Jaime Gilmore/Mark Novak.

Mr. Lombardo and Mr. Gilmore were absent. Mark Novak spoke to the project in Mr. Lombardo and Mr. Gilmore’s absence. Mr. Novak states school committee, Select Board, Planning Board and DPW have been notified of the project. Select board has asked to relocate the vegetation after the renovation. Mr. Novak states the tennis courts design plan proposal was approved at Special Town Meeting. Bids for the project close July 1, 2024. Surface acrylic should be applied before mid-October. Lighting is advanced should limit glare. Permits including stormwater discussed.

Ms. Stillman and Ms. Scott Pipes concerned with timing of pickleball and tennis courts being funded at the same time

Mr. Chick suggest holding a public meeting to submit the latest plan and send application to Mr. Fennelly and Ms. Gillis.

Ms.Burbine motion in favor of application requested $1,957,123.02. Ms. Scott Pipes unanimous (7/0 in favor)

**Discussion/ Update-** “Old Gates” Recreation Track application - Susannah Green

Application withdrawn

**Discussion/ Update-** Conservation Trail at James Landing proposes remediation and removal of invasive species along the marsh of the conservation trail in the amount of $75,000.00

Ms. Burbine motion to reject application. Ms. Brennen second unanimous (7/0)

**Discussion/ Update-** Items to rescind

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 2015 | 25177915 589000 H1109 Tercentenary Markers Restoration | 1,204.01 |  HOLD |  |
| 2017 | 25177917 589000 O634B Trail Mapping & Signage  | 14.22 | RESCIND |  |
| 2017 | 25177917 589000 R1110 Creation o | 571.08 | RESCIND |  |
| 2019 | 25177919 589000 H121B Stockbridge Grain Chest & Misc Doc | 5,557.77 | RESCIND | Mary Porter |
| 2020 | 25177920 589000 H8-02 Closing costs Mordecai Lincoln | 51.57 | RESCIND |  |
| 2021 | 25177921 589000 H6-4 Archives Documentation | 2,841.23 | RESCIND | Jody McDonough |
| 2021 | 25177921 589000 R12-9 Thoreau's Way | 5,413.13 | RESCIND | Jessi |
| 2022 | 25177922 589000 H12-8 TOWN ARCHI | 1,200.00 | RESCIND | Jodi McDonough |
| 2017 | 25177917 589000 O63-4 Parking Areas Access | 29,928.12 | RESCIND | Penny Scott Pipes |
| 2021 | 25177921 589000 R12-8 TRAIL PARK | 11,816.44 | RESCIND | Penny Scott Pipes |
| 2022 | 25177922 589000 O65 DAMON ACCESS | 4,158.92 | RESCIND | Penny Scott Pipes |
| 2022 | 25177922 589000 O66 CROSBY & BAT | 89,995.60 | RESCIND | Penny Scott Pipes |
| 2022 | 25177922 589000 R63 MOBI MATS | 52.38 | RESCIND | Kelly Bower |
| 2021 | 25177921 589000 R12-7 Cedar Point Benches | 2,300.50 | RESCIND | David Ball |
| 2021 | 25177921 589000 O6-7 LAND ACQ Border Street | 5,214.09 | RESCIND | Marla Minier |
| 2022 | 25177922 589000 R1209 FEASIBILIT Study Tennis Courts | 1,235.00 | RESCIND | Jaime Gilmore |
| 2023 | 25177923 589000 A2311 WHEELER PARK WINDOWS | 548,924.00 | RESCIND | Kathy Demarsh |
|  | Total | $709,274.00 |  |  |

Ms. Burbine motion to rescind items. Ms. Brennen second motion (7/0) $709,274.00

**Adjournment-** The meeting was adjourned at 7:25PM by unanimous vote (7/0 in favor)

*Submitted by Andrea Gillis*

*Documents submitted- at Community Preservation Committee Website*